

C/W R.O.	PART DESCRIPTION	ADVISOR NAME	PAID IN FULL
607189	Windshield	RJ	No
609431	GASKET	GABE	No
609431	GASKET	GABE	No
609431	O-RING KIT	GABE	No
610458	BOLT	ELIAS	NO
610458	BOLT	ELIAS	NO
610545	WIRE ASY	GABE	YES
610403	WIRE ASY	LINDSEY	NO
611442	WIRE ASY	GABE	YES
611759	CONNECTOR	ELIAS	NO
612052	NUT	NUNCIO	NO
612213	LINK	LINDSEY	NO
612313	LINK	LINDSEY	NO
612539	LINK	LINDSEY	NO
611785	LINK	LINDSEY	NO
612250	SHIELD	KAYCEE	NO
612575	NUT	KAYCEE	NO
613250	AIR BAG	LINDSEY	NO
612626	GASKET	RJ	NO
612646	GAASKET	RJ	NO

Print this out and bring to pa

**PLEASE POST THE
OLDEST SOP'S FIRST**

DATE ORDERED	DATE ARRIVED	DATE CUST NOTIFIED	APPT DATE
6/10/2019	6/19/2019	CLOSED	VEH ON SITE
6/21/2019	6/22/2019	VEH DISABLED	VEH ON SITE
6/21/2019	6/22/2019	VEH DISABLED	VEH ON SITE
6/21/2019	6/22/2019	VEH DISABLED	VEH ON SITE
6/21/2019	6/22/2019	6/26/2019	UNCONFIRMED
6/21/2019	6/22/2019	6/26/2019	UNCONFIRMED
6/21/2019	6/26/2019	DECLINED	CLOSED
6/20/2019	6/26/2019	6/28/2019	8/7/2019
7/1/2019	7/2/2019	7/2/2019	7/3/2019
7/3/2019	7/8/2019	7/11/2019	8/22/2019
7/9/2019	7/10/2019	7/11/2019	CLOSED
7/9/2019	7/10/2019	7/13/2019	CLOSED
7/9/2019	7/10/2019	7/22/2019	8/8/2019
7/10/2019	7/11/2019	7/14/2019	UNCONFIRMED
7/11/2019	7/12/2019	8/1/2019	8/9/2019
7/14/2019	7/15/2019	no contact	CLOSED
7/15/2019	7/16/2019	no contact	CLOSED
7/17/2019	7/18/2019	7/29/2019	8/8/2019
7/17/2019	7/18/2019	no contact	CLOSED
7/17/2019	7/18/2019	no contact	CLOSED

arts class. Write your name, class # and brand on the top right.

Please place this into your class site drop box called 20 SO completed

TOTAL DAYS ON SHELF	COST \$	RETURN TO OE DATE	PUT IN STOCK DATE
47	\$257.71	NON-RETURNABLE	6/19/2019
44	\$17.30	60	ticket open
44	\$17.30	60	ticket open
44	\$10.55	60	ticket open
44	\$14	60	ticket open
44	\$3	60	ticket open
40	\$77.95	60	7/8/2019
40	\$77.95	60	ticket open
34	\$77.95	60	ticket open
28	\$86.97	60	ticket open
26	\$3	60	7/12/2019
26	\$66.68	60	7/13/2019
26	\$66.68	60	ticket open
25	\$66.68	60	ticket open
24	\$78.03	60	ticket open
21	\$13.17	60	7/15/2019
20	\$2.50	60	7/18/2019
18	\$123.37	60	ticket open
18	\$18.61	60	7/21/2019
18	\$12.34	60	7/18/2019

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Please add up the cost of all parts that are entered into column "J"

P Exercise when



RESTOCKING FEE CHARGED TO SERVICE DEPARTMENT. SERVICE ADVISOR FORGOT TO C

CANCEL ORDER. PART NOT NEEDED.

Jim Burke Ford Lincoln SOP Parts Process

1. Parts are inventoried on the SOP isle behind back counter parts
2. When parts arrive the back counter parts team notifies the advisor. The parts status from on order to in inventory is also updated in the RO in the DMS
3. Everyday the appointment coordinator reviews the parts in the SOP bins and helps call on any parts without an appointment scheduled.
4. When an appointment is scheduled the appointment coordinator puts a red sticker on the parts
5. Once a week the parts manager as a SOP report printed. The service manager reviews aged SOP parts with advisors
6. All returnable SOP parts without an appointment are returned at 60 days.
7. Any SOP parts that are not returnable are put in inventory at 60 days. The service department is charged a 15% restocking fee.

Parts with red sticker appointments



SOP Parts bins and aisle

