

FORD

ANGEL LEDON

NADA-N342-13

12/7/18

OVERVIEW

1. Negative On Hand Inventory

i *The Reason we are addressing this issue is the amount of money involved monthly \$26,711 in November with an average of \$23,014.74 yearly. Involved in the project will be the parts manager and service director.*

2. Project Scope

i *To identify the reasons why we have negative parts on hand and describe the many ways this is happening. Correcting the negative on hand issues will insure the accuracy of the parts inventory which will create a well- organized inventory translating into higher profits and elevating the customer experience and satisfaction of the employees involved in the transactions as well.*

3. High-Level Requirements

i *Ability to incorporate a process based on the rules that will be set in order to correct the situation. How and when this is happening, the cause and effect of having an accurate an efficient inventory count.*

4. Implementation Plan

i *Parts manager to review the negative on hand report weekly and to make sure that all inventory receipts are posted before starting to work on the negative on hands. Display all parts on the DMS and CHECK THE TRANSACTIONS THAT HAVE TAKEN PLACED. Review the several causes and make sure all receipts are posted. This will help identify the root cause or causes. Once we have identified the cause and the person or persons involved bring it to their attention, inspect what you expect.*

APPROVAL AND AUTHORITY TO PROCEED

We approve the project as described above, and authorize the team to proceed.

Name	Title	Date
Amable Valle	Service Director	12/12/18
Vicente Peris	Parts Director	12/12/18
Angel Ledon	General Sales Manager	12/12/18

Approved By	Amable Valle	12/12/18	Approved By	Vicente Peris	12/12/18
--------------------	--------------	----------	--------------------	---------------	----------