



Professional Series Pre-Course Work

Interview your Direct Supervisor in order to answer the following questions.

1. What do you want me (the student) to learn or achieve from the NADA Management Professional course?

Overall Leadership Ability

2. What would you like me to bring back to the workplace as a result of this training?

Clear focus on how to have accountability with all employees.

3. How will what I learn in the program be shared with the rest of the team (if applicable)?

Coaching

4. How will what I learn be integrated into day-to-day work upon return?

Holding employees accountable



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5. In your role as a Direct Supervisor, what three things challenge you the most?

Holding employees accountable

Managing work environment

Motivating team to work together and ongoing coaching

Self-reflect on the following question:

1. What is my purpose for attending this course?

To learn how to be a leader, manage employees,
and run a successful office.

Thank you for your participation! See you in the course.