

February 4, 2026

DAC Mission Statement: "To provide vocational and social opportunities for individuals with disabilities, to help them realize their full potential and to improve their quality of life as they grow in their community."

Old Business:

1. Turn off fan in Cares room at the end of the day; left running after 4pm
2x recently
2. Cleaning schedule—check in with Stephanie as to how it is going?

New Business:

1. CSW RAGS – ABI Don't use CSW rags. Write on the white board if you put them in the washer/dryer. After the dryer is done, don't distribute them to the other areas
2. Driver and sub mailboxes are now in the CC room. Interoffice envelopes are also to be placed in the container as before
3. "Make a Wish" Activity Bucket—Stephanie This will be wishes that staff and persons served have. It will be celebratory for us to do things 1-4 times a year. Put wishes in the bucket. Please have a container made for this by April 1, 2026. Persons served are included
4. Chili cookoff and Retiring Board members will be on the same day. Jackie and Mary have over 100 years of service.

Health and Safety Committee: Attached

Transportation News: Thank you for stepping up to drive East Lake route—
if it needs gas, let me know—Tanya

Policy Review: None

Star Services: AT-Refresher Data Privacy/HIPPA and AT-Annual Fraud Statement

Medical Information:

Incident Reports:

Meeting Notes:

High Points:

Milestones: Princeton Anniversaries are: Tina 2/12/13, Tim 2/28/24 B-days are: Tiffany 2/16 Milaca B-days are: Tim 2/17, Olivia 2/19, Paul 2/20, and Veronica 2/23



"We're here to help"

Mille Lacs County Area DAC

HSC-Milca Staff Meeting

FEBRUARY 4, 2026

INJURY/ACCIDENT FREE DAYS:

21-GOAL 100

GOOD CATCH REPORTS: None

HEALTH & SAFETY STARS: None

CROSSWALK INCENTIVE:

TRAINING TOPIC: Visitors in the workplace parts 2 and 3
Scenario and discussion

Upcoming medication/health trainings--February 11, 2026, PRN training in Princeton

Laurie (HCC) Jayce's return: Groups of two will go at a time for training

OTHER TOPICS: February is Heart Month. The HSC will promote heart health all month long with activities, contests, and information. On February 6, everyone should wear red. There will be a calendar of events coming shortly.

On 1/14/26, Laurie S dropped off the Teal's receipts. She totaled 941 receipts at \$31,199.40. Our check of \$311.99 was received on 1/28/26. The HSC appreciates your support in this program!

