



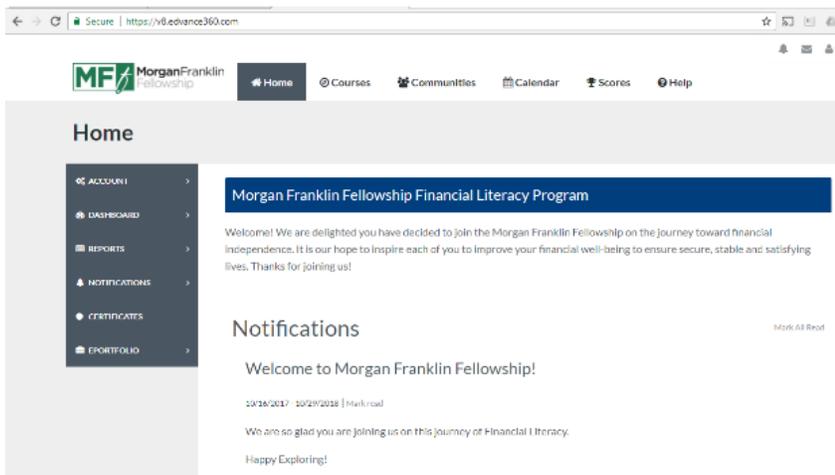
Online Financial Literacy and Investment Programs Course Access and Navigation

<https://mfff.edvance360.com/> is the web address or URL for the MFF login page



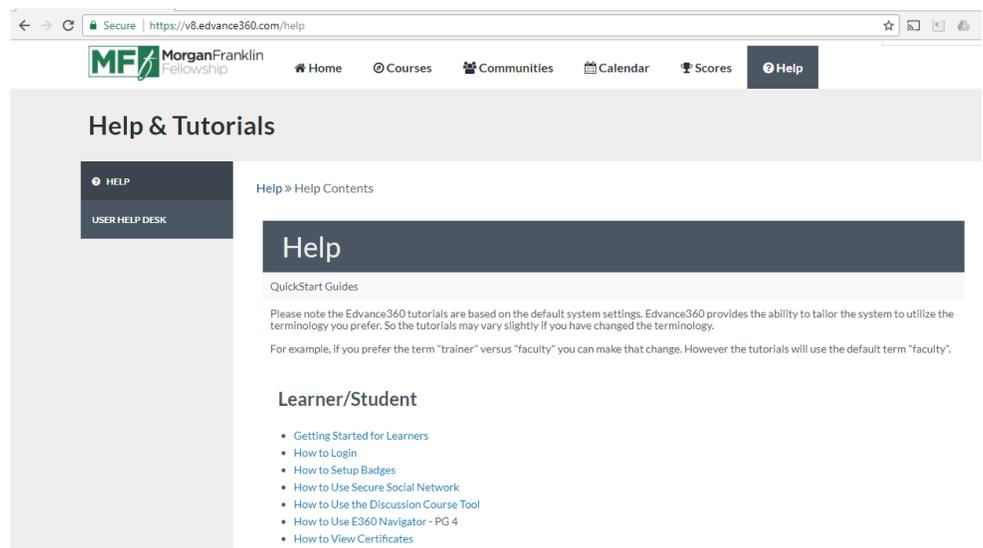
Once you receive your Username and Password, follow these steps to log into and navigate the online courses:

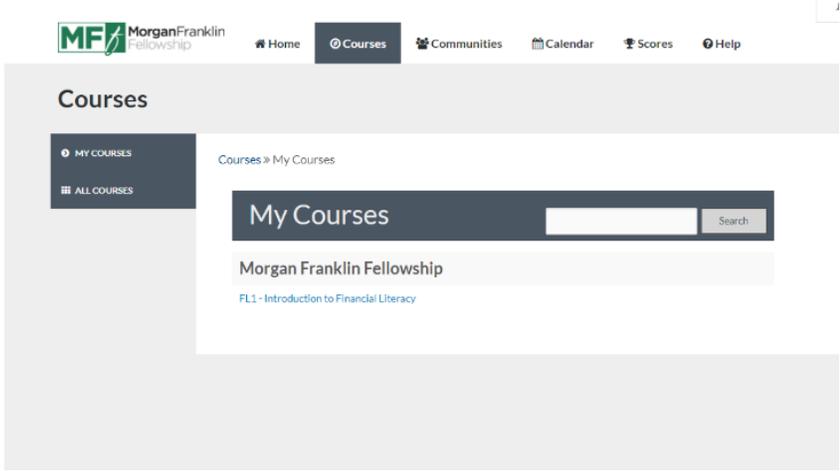
Enter your Username and Password in the login screen and click the Login button.



This will bring you to the MFF Online Programs Home page. Here you will see a Welcome message in the center frame. The top navigation bar get you to Home, Courses, Communities, A Personal Calendar, Scores, and Help.

The Help page lists a variety of tutorials and videos that describe how some of the features and functionality of the Learning Management System work.

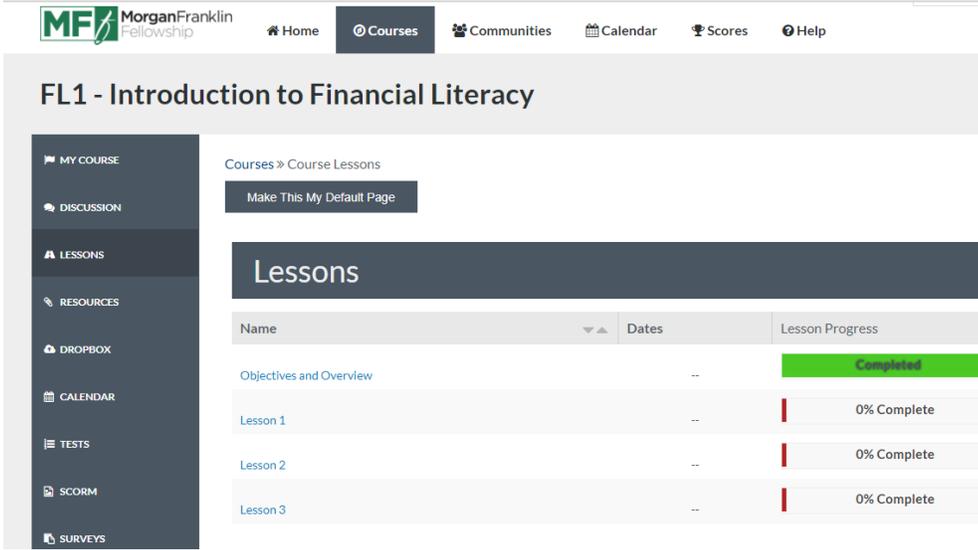
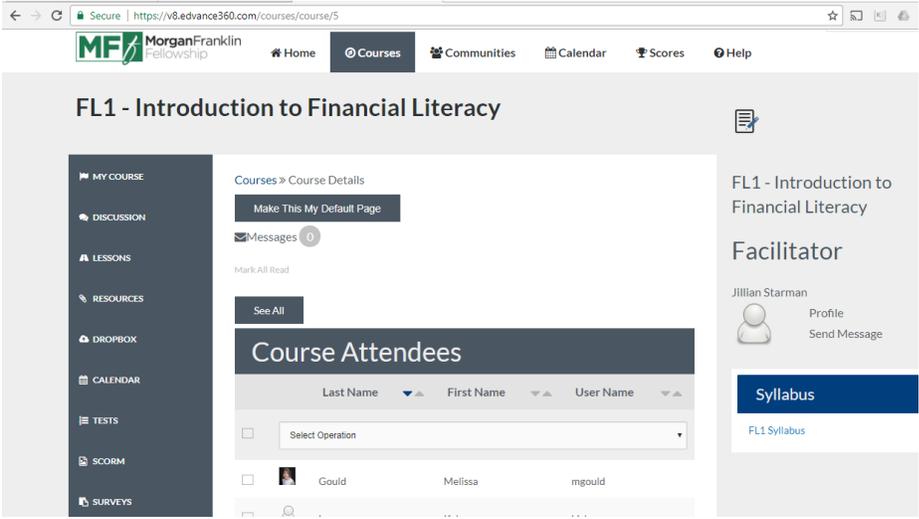




Click on the Course link in the top navigation bar and you will see a list of courses you are enrolled in displayed in the center frame. To access a course, click on the course title.

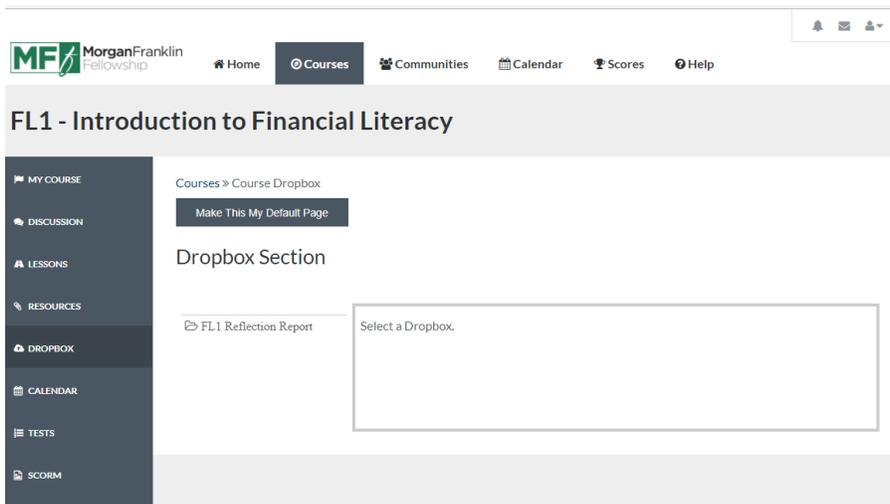
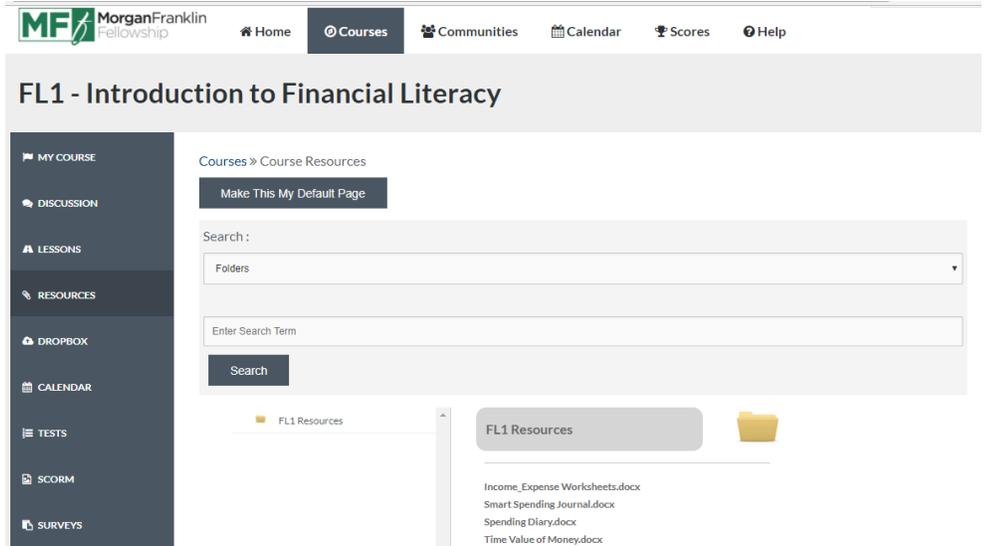
NOTE: Notice how the options in the left navigation bar change as you move through the options in the top navigation bar.

In the course page, you will find a list of course attendees in the center frame, and the Syllabus in the right side information bar. To begin the course click on the LESSONS link in the left navigation bar.



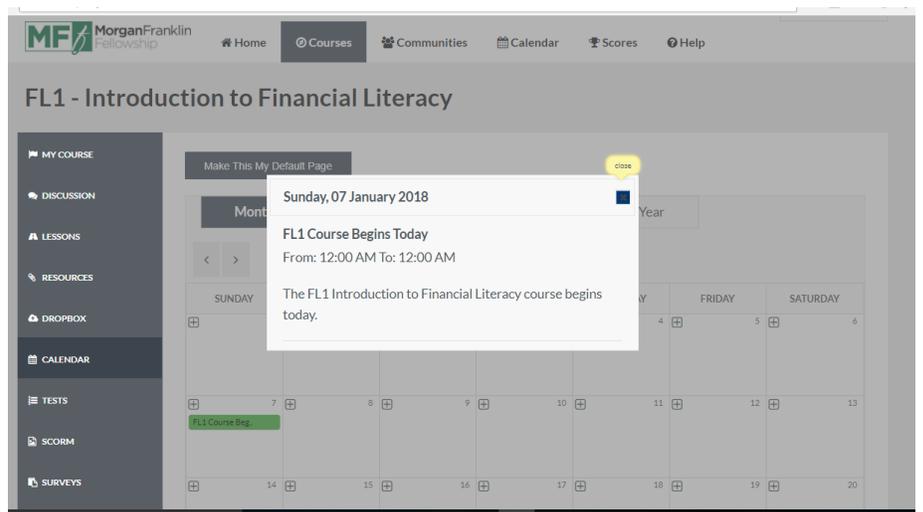
Inside the lesson you will find all of the pages associated with the lesson. Begin with the Objectives and Overview. This section also contains information on how to navigate from page to page within the lesson.

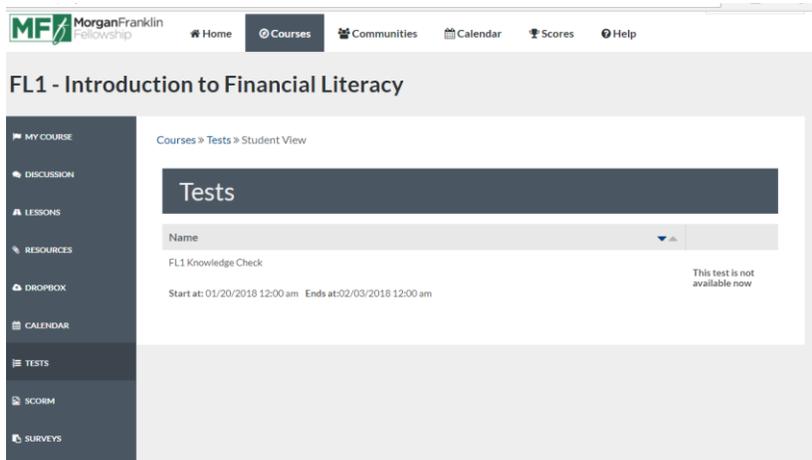
Resources for each course are located in the RESOURCES link in the left navigation bar. In the RESOURCE link you will see a folder with the course name in the first center panel; click on the folder and the resources in the folder will open in the right center panel.



At the end of each course, the Reflection Report is submitted to the Dropbox. Click on the DROPBOX link in the left navigation bar and click on the folder for the course task. Information on uploading documents to the Dropbox will appear in the submission box.

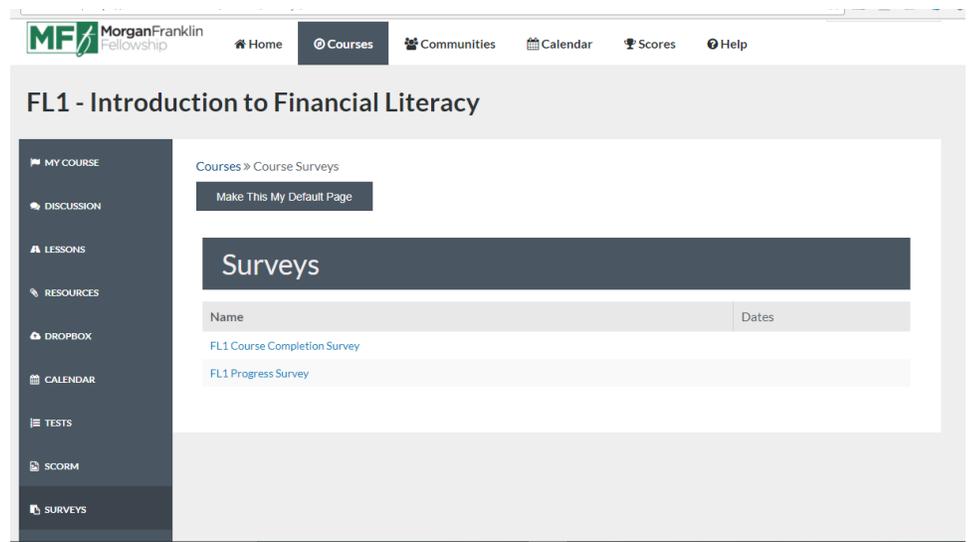
In the CALENDAR link in the course, you will find highlighted dates for important course-related tasks. Click on the date and you will see a box open like the one here that describes the task details. The Calendar can be viewed by Month, Week, Day or Year (**NOTE:** this is the course calendar where the information for the course resides. The personal Calendar feature is located in the top navigation bar).





Another task in each course is the Knowledge Check. This is a short multiple-choice test over information covered in the course. To take the Knowledge Check, click on the links and then click Start. You will notice that in this example, the test is not available until a specific date. Feedback review is available once the Knowledge Check is complete.

There are two types of Surveys in the course: the first is taken at the end of Lesson 2 to gauge progress in the course, and the other at the end of Lesson 3 to gather likes, interest, and recommendations for change. To access the Surveys, click on the SURVEYS link in the left navigation bar and then on the survey you are prepared to complete.



Technical Requirements

Morgan Franklin Fellowship uses the Edvance360 LMS to deliver the online course. The courses can be accessed by computer, laptop, smart phone or table. This platform is accessible from anywhere in the world with an Internet connection and can be viewed using the following browsers:

- Internet Browser with Javascript enabled
 - [Firefox](#)
 - [Internet Explorer](#)
 - [Chrome](#)
 - [Safari](#)

NOTE: If the game in the Lessons don't work with one browser, you might try using one of the others listed above.

Additional Comment: All external links open in a new browser tab once you click on them. The MFF course tab will remain open for you to return to once you are finished reading through the linked page.