

Marshall County Group Homes, Inc.

SINGLE DATED SIGNATURE PAGE

Name: **Hailey Kleven**

Date: **07/22/2025**

Today's support team meeting was a/an:

<input type="checkbox"/> Intake meeting	<input type="checkbox"/> 30-day meeting (for ICFs/DD)	<input type="checkbox"/> 45-day meeting (for 245D Intensive support)
<input type="checkbox"/> 60-day meeting (for 245D Basic support)	<input type="checkbox"/> Quarterly progress report review meeting	<input checked="" type="checkbox"/> Semi-annual progress report review meeting
<input type="checkbox"/> Annual meeting	<input type="checkbox"/> Special support team meeting	<input checked="" type="checkbox"/> Other: Polk Co. DAC 45-Day

*Orientation the policies were received within 24 hours or admission or 72 hours for persons who would benefit from a later orientation.

Today, as support team members, we reviewed the following documents and copies were provides as requested:

<input type="checkbox"/> Self-Management Assessment (SMA)	<input type="checkbox"/> Individual Abuse Prevention Plan (IAPP)	<input type="checkbox"/> SP Addendum
<input type="checkbox"/> Service Outcomes and Behavior Outcome (if applicable)	<input checked="" type="checkbox"/> Progress Report with Recommendations	<input checked="" type="checkbox"/> Meeting Minutes with Attendance Notes
<input type="checkbox"/> VA Maltreatment Reporting and Internal Review Policy	<input type="checkbox"/> Maltreatment of Minors (if applicable)	<input type="checkbox"/> Residency Agreement signed and Consumer Rights
<input type="checkbox"/> Emergency use of Manual Restraints Policy	<input type="checkbox"/> Drug and Alcohol Policy	<input type="checkbox"/> Service Suspension/Termination Policy
<input type="checkbox"/> Data Privacy/HIPPA Policy	<input type="checkbox"/> Authorization for Medication & Treatment Authorization	<input type="checkbox"/> Authorization to Act in an Emergency
<input type="checkbox"/> Funds and Property Authorization	<input type="checkbox"/> Other:	<input type="checkbox"/> Other:

Acknowledgement:

By having my dated signature on this form, I am indicating that I have reviewed and approved the documents listed above that have a checkmark in the box. With my dated signature, I am also acknowledging and agreeing to the changes that are contained within these documents with my approval for implementation.

Please note:

Per MN Statutes, section 245D.071, subdivision 4, (c), within 20 working days of the 45-day planning meeting (and within 10 working days of the service plan review meeting), the assessment and the addendum must be submitted to and dated signatures obtained dated by the person served and/or legal representative and case manager to document completion and approval.

Per MN Statutes, section 245D.071, subdivision 4, (c); and subdivision 5, (c); if within 10 working days of this submission, the person served and/or legal representative or case manager has not signed and returned to the license holder the assessment and *Coordinated Service and Support Plan Addendum* or has not proposed written modification to its submission, the submission is deemed approved and in effect. It will remain in effect until the next annual month or until the person served and/or legal representative or case manager submits a written request to revise them.

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* By signing below, I am indicating the completion and approval of Coordinated Service and Support Plan Addendum, Self-Management assessment, and Individual Abuse Prevention Plan.

ANNUAL MEETING SIGNATURE PAGE

SIGNATURES	Title /Agency	DATE
Person served: Hailey Kieven		Date:
Legal representative: Debra Kleun Robert M. Kleun	parent Parent	Date:
Case manager: Cassandra Alexander	Case manager / MCSS	Date: 7/22/25
PD/PS MCGH: Cindy Gretzw	PS, MCGH	Date: 7/22/25
DCC MCGH: Cawel Lubanick	DCC - Cedar Fork	Date: 7-22-25
DAC: Jean Ann Bienen	Juanita Bienen	Date: 7/22/25
Nurse: Henrietta Lindner	RN / MCGH	Date: 7-22-25
Other support team member: Janelle Dick	MCGH, DCA	Date: 7/22/25
Other support team member: Shanna Koll	DAC / Polk County DAC	Date: 7-22-25
Other support team member: Katie Gulbranson	DAC / UND Field Work Student	Date: 7/22/25

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SERVICE PLAN REVIEW MEETING AND ATTENDANCE NOTES

Name: **Hailey Kleven**

Service plan review meeting date: *July 17, 2024*

Time: **2:00 P.M.**

Type of service plan review meeting (i.e. annual): **Semi-Annual**

Location of meeting: *Polk County DAC-East Grand Forks, MN*

The purpose of this meeting is to provide an opportunity for support team or expanded support team members to participate in the ongoing review and development of the service plan and the methods used to support the person and accomplish outcomes. This meeting is also intended to determine whether changes are needed to the service plan based on the assessment information, the license holder's evaluation of progress towards accomplishing outcomes, or other information provided by the team.

A Review of Technology needs for the individual served: *Hailey has an iPad she enjoys using for her own entertainment. She has no additional technology needs at this time. Hailey has stated she would enjoy having her own phone, but her parents do not feel she is ready for that step at this time.*

A review of the person's service and support outcomes occurred and the following determinations regarding those outcomes were made: *Hailey does not initiate this outcome of choosing leisure activity to participate in with housemates and/or staff. One thing she has been doing, of her choice, is creating iPhones from paper, tape, markers and pipe cleaners. She enjoys making them almost daily.*

Changes needed to the Support Plan Addendum, Self-Management Assessment, or other document in the service plan, include, if any: *No changes were made to Hailey's plans during her Semi-Annual meeting.*

Discussion regarding person-centered program planning:

What are the opportunities to develop and maintain **essential and life-enriching skills, abilities, strengths, interests, and preferences?** *Hailey attends the Polk County DAC in East Grand Forks, MN on Monday, Wednesday and Thursdays. She will be encouraged to participate in and assist in planning activities she enjoys when she is living at Cedar North – drawing, church, shopping, baking, crafts, meal prep, being read to and learning board/yard games. Hailey stated she likes to do LEGOS and would like to go to college.*

What are the opportunities for **community access, participation, and inclusion** in preferred community activities? *Hailey participates in horse therapy 1x/week during the summer/fall months; she likes to participate in Park River Bible Camp; enjoys shopping. Staff will assist Hailey in participating in activities of her choice. Hailey attends the Polk County DAC in East Grand Forks, MN 3 days a week.*

What are the opportunities to **develop and strengthen personal relationships** with other persons of the person's choice in the community? *Hailey will be invited to all Marshall County Group Home events: annual picnic, fall party/dance, etc. She also spends time with her family members. Hailey has some friends at her high school and church.*

What are the opportunities to seek **competitive employment** and work at competitively paying jobs in the community? *Hailey currently attends the Polk County DAC in East Grand Forks, MN 3 days a week.*

The person currently receives services in (check as applicable):

- Residential services in a community setting controlled by a provider
- Day services
- Neither

Provide a summary of the discussion of options for transitioning the person out of a community setting controlled

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by a provider and into a setting not controlled by a provider (residential services). Include a **statement about any decision made regarding transitioning out of a provider-controlled setting**: Hailey moved from her family home into MCGH Cedar North Group Home.

Provide a **summary of the discussion of options for transitioning from day services to an employment service**. Include a **statement about any decision made regarding transitioning to an employment service**:

Describe any further research or education that must be completed before a decision regarding this transition can be made:

Other meeting discussion notes:

Health: See the attached report prepared by Henrietta Linder, Residential RN. Hailey's parents report that Hailey is receiving counseling at the CVIC. Her parents transport her to most of these appointments and will ask CN staff to transport her if they are unable to. Hailey's medications will be filled with warren pharmacy in going forward. Hailey has a health issue with her bowel and will be having surgery for this in September, a pre-op is scheduled for September 17th, 2025. Hailey will go home to her parents on September 24th, 2025 (5 days prior to surgery), at this point prior to surgery it is unclear if she will return right away back to group home or have some time at home as she will have a ostomy bag placed. Post-op appointment for October 14th, 2025. Hailey will possibly have a second surgery to remove the ostomy bag if bowel heals correctly. Hailey's bowel movements are being recorded at the group home as well as at the DAC, Hailey has visual reminders put up (signs) not to flush the toilet if she has had a BM so staff can check and record. The DAC has automatic flushing toilets so will put a cover over the sensor so it will not flush automatically so BM's can be checked.

Concerns: Hailey only wants to work on her I-phone drawings and I-pad while at the DAC. Suggestions were brought up to Hailey about other things she may like to do such as a smart board at the DAC, choose a community activity 1x a month, and any board games she would like to play from home. Hailey did state she would like some Visual reality glasses which is a gaming system. Parents stated that Hailey likes science and doing science experiments and this could be another activity of choice. Hailey also likes current events that are going on.

Daily: Every Saturday, staff encourage Hailey to organize her closet and clean her bedroom when she is home on the weekends. Hailey has been walking to the end of the driveway and back with staff or another peer. Hailey has been on several outings with her group home staff and peers. She participated in the meet your neighbor day parade in Argyle and the parade for the fair in warren with the MCGH peers and staff.

Outcomes:

- Hailey will use white board at DAC
- Hailey will choose an activity of choice 1x a month at DAC
- Hailey will 1x a week make popcorn in the microwave at the group home

Annual Meeting: January 14, 2026, at 10:00am at the Polk County DAC in East Grand Forks.



Programmatic Report (Bar Graph)

Status: Saved

Entered By: Cindy Gratzek, PS on 07/22/2025 08:25 AM

Report Type : Programmatic

Report Description	Semi-Annual	Review Period	Month
Individual Name	Hailey Kleven,	Time Zone	US/Central
Date Range	02/01/2025 - 07/22/2025		

Generated Report

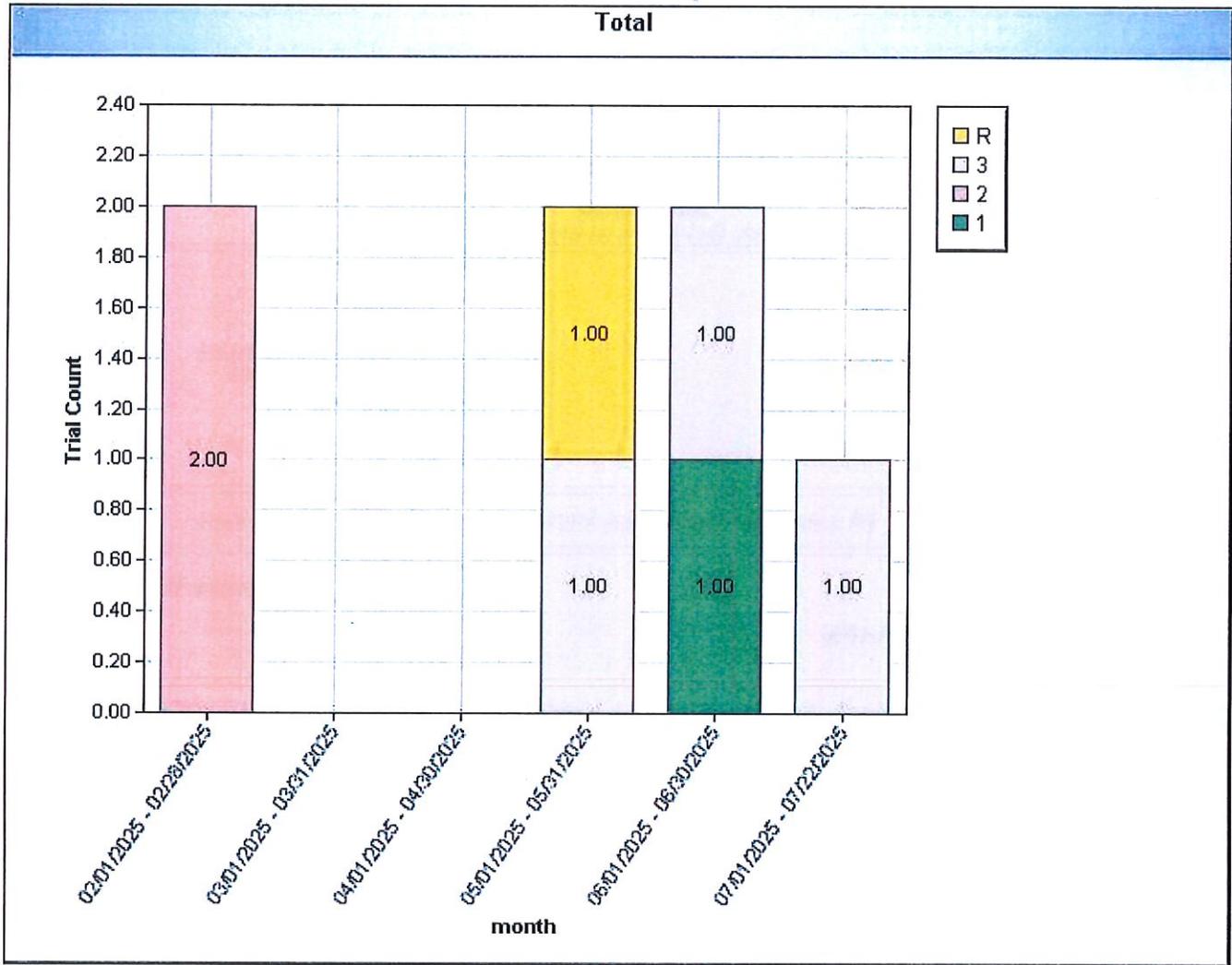
S = Score, C = Trial Count, DB = Deviation from Baseline Score, DP = Deviation from Previous Score

Leisure Interests

Form ID	ISP-MCGHMN-M9C4P2ZVU4TNE
Status	Approved (Dynamic)
ISP Program	Leisure Interests
Frequency	1
Schedule	Weekly
Schedule and Frequency	Outcome to be done each Wednesday.
Comment	
Goal/Service	Weekly, Hailey will explore new leisure activities so she can identify interests she enjoys and can do during her free time.
Criteria for Completion	with verbal and/or physical prompts, completing 50% of all charted trials for 6 months.
Scoring Method	Completion

Score(s)	
1	Client completed task with physical assistance
2	Client completed task with verbal prompts
3	Client completed task independently
R	Client refused to work on goal/outcome

Task(s)	
Leisure Interests	A. Once weekly, Staff are to suggest leisure activities (board games, yard games, crafts, swimming pool, baking) one time/week to Hailey. B. Hailey is to choose 1 leisure activity that she would like to try, with staff assistance. C. Staff is to set up the activity, explain it to Hailey in a simple manner so she is able to understand. C. Staff are to assist in facilitating the activity. (If it is baking then staff would organize the baking supplies; if it is a board game then staff would set up the game to play, etc) D. Staff are to document Hailey's response to the activity - whether or not she enjoyed it, does she want to do it again and list the specific activity that was done.



Progress Towards Outcome

Progress Towards Outcome Not Making Progress

Comments/Recommendations

Commented / Recommended By	Comments / Recommendations	
Name: Cindy Gratzek Title: PS Date: 07/22/2025 08:25 AM	Comments	Hailey has shown interest in putting together Lego projects again and has completed several recently. There are only 6 documented times when Hailey has participated in a leisure activity at her home. She does enjoy her i-pad, watching TV and making hand-crafted i-phones.
	Recommendations	Outcome to be reviewed and discussed at Hailey's Semi-Annual Meeting on 7/22/25.

HAILEY KLEVEN SEMI-ANNUAL MEETING 7/22/2025

Hailey's annual was held on 1/29/2025. Hailey has a good appetite with weight on 1/29/25 at 155.6 and weight on 6/25/25 at 155.7. Hailey had her annual physical exam with Dr. Susan Zewleski on 2/5/25. A referral was placed to have orthotics evaluate for need of new pair of inserts for valgus of her feet. She is to have Albuterol inhaler PRN for acute reactive airway symptoms, to continue with Singular at HS, to use Pseudoephedrine PRN for congestion with cold symptoms, continue with Trazodone 50mg at HS as this has been effective for sleep, ADHD is well controlled with Adderall XR, Prozac 20mg controls her anxiety, Seasonale is managing menorrhagia well, continue Flonase and Zyrtec for allergy symptoms, Debrox drops to ears the 1st thru 3rd of every month for cerumen impaction and will be transitioning to Dr. Svedjan after her birthday on Feb 24th. No other changes at this time. She did receive a DPT and Prevnar 20 pneumococcal vaccine this day.

Hailey was being treated for a lesion above her tailbone using Mupirocin ointment but due to no improvement she was started on an antibiotic Cephalexin for 7 days. On 2/25/25 with continued lesion, Dr. Svedjan requested applying a combination of antifungal and cortisone cream and if no improvement to be brought to clinic in 2 weeks. The lesion healed by 3/28/25 with antifungal cream and cortisone cream to be place on PRN basis.

On 3/6/25 parents received a call from the school stating Hailey had a temp of 99.7. She was administered Tylenol and remained in school the remainder of the day. On 3/7/25 Hailey did have a runny nose in the morning but no elevated temp. She was given Dayquil and sent to school. The school called 1 ½ hrs later requesting staff come and pick her up. Once home Hailey denied discomfort and stated her sister was yelling at school and it made her anxious.

On 3/13/25 Hailey fell either walking to the school suburban or getting on – it was not witnessed. She chipped her left front tooth and c/o soreness of elbow and leg. It was determined Hailey is to be always escorted to and from vehicle. Hailey saw her dentist on 3/13/25 to evaluate trauma of Mx left central incisor #9. He smoothed out the rough edge with no c/o discomfort at that time. He stated she not drink or eat anything cold until she can tolerate it and not to bite into hard food with front teeth as tooth may collapse and destroy the root and to only eat soft food. She had a 6 month follow up on 4/16/25. She has not c/o tooth pain to staff.

On 3/19/25 Hailey came home from school and told staff she had cried in school due to all the noise and screaming stating she will be glad when school is over with.

On 4/24/25 Hailey was seen at Altru to be fit for new orthotics in her shoes. She receives the orthotics on 5/5/25. She also received her new glasses on this day.

On 5/3/25 Hailey c/o cold sx with runny nose and low-grade elevated temp of 99.3. On 5/5/25 she continued with a slight runny nose but no cough or fever. She was given a decongestant and went to school. On 5/7/25 staff noted an occasional cough, gave her Robitussin and sent her to school. Later school called requesting staff to pick her up as she was not feeling well. When home she was afebrile with no complaints offered.

On 6/6/25 we began documenting Hailey's B/P daily due to her diastolic B/P being on the high side. This was continued thru 7/17/25 when it was discontinued. Her PCP was given a list of her B/P readings and stated they were not concerning.

On 6/20/25 Hailey c/o stomachache and was given Powder Lax and later a rectal suppository thinking she may be suffering from constipation. In evening staff called nurse stating Hailey was still c/o stomach discomfort and was hunched over. Nurse stated Hailey needs to be seen for medical evaluation and staff were to call her parents. She was taken to NVHC ER by parents. It was determined she may have a bowel obstruction and was transferred to Altru by ambulance. A cat scan at Altru showed she had a lot of gas in her colon but not much stool. It was determined Hailey receive Powder Lax daily and a referral was placed to be seen by Dr. Waage, a surgeon. Hailey was seen by her PCP on 6/25/25 and received an order for Powder Lax daily to maintain stools with a mashed potato consistency and if too loose may decrease to every other day. She is to follow up with PCP on 8/5/25. Hailey was seen by the surgeon on 7/9/25 who stated there was an area of the colon that was 7.5cm in size and she would need surgery to correct this with tentative date set for 9/29/25. He stated her stools need to be kept soft and runny. Staff are to keep track of her bowel movements and to teach Hailey not to flush after a bowel movement so staff can monitor. He stated post-surgery she would likely need a colostomy bag which may be temporary or could be permanent. On 7/17/25 Hailey saw Dr. Pratt, a general surgeon, who stated the Powder Lax is to be given daily even if stools are loose. If on any given day she does not have a BM, she is to have 2 doses of Powder Lax on the following day. (Previous to the above incident Hailey has quite often c/o stomach discomfort. In past 6 months she c/o this on 2/7, 2/15, 2/18, 3/30, 4/8, and on 4/9 - was given Tylenol each time with no further c/o).

Hailey is now attending DAC in EGF, MD with her first day on 6/19/25. She enjoys going. A note was returned to facility from DAC on 7/17/25 stating that Hailey does not want to cooperate and color with other clients. Hailey goes to horse therapy weekly during the summer months. She continues with therapy at the Community Violence Intervention

Center which was decreased on 7/2/25 to every other week. Hailey attended Park River Bible Camp from 6/29 to 7/2/25.

Report by H Linder RN

