



## MEDICATION OR TREATMENT ERROR OR REFUSAL REPORT

Name of person served:

Date of error or refusal:

Date of discovery, if different:

**Instructions**

- This report will be completed if a dose of medication is not administered or treatment is not performed as prescribed, whether by error by staff or the person served or by refusal by the person.
- Staff will notify the assigned nurse or nurse consultant, if applicable or the Designated Coordinator and/or Designated Manager or designee upon the discovery of the error or refusal.

The following medication or treatment was involved in this error or refusal:

Medication or treatment name(s) and order:

**Staff will check the applicable boxes to indicate the nature of the medication-related event**

<input type="checkbox"/> Medication given at wrong time	<input type="checkbox"/> Medication was given on wrong date	<input type="checkbox"/> Medication refused
<input type="checkbox"/> Medication given to wrong person	<input type="checkbox"/> Medication given by wrong route	<input type="checkbox"/> NA-not a medication-related event
<input type="checkbox"/> Incorrect medication dose given	<input type="checkbox"/> Medication was not given	<input type="checkbox"/> Other:

**Staff will check the applicable boxes to indicate the nature of the treatment-related event**

<input type="checkbox"/> Treatment not performed correctly as prescribed	<input type="checkbox"/> Treatment refused
<input type="checkbox"/> Treatment was not completed	<input type="checkbox"/> NA-not a treatment-related event
<input type="checkbox"/> Treatment was completed on wrong date	<input type="checkbox"/> Other:

Was the error that occurred as a result of staff error or the person served?

Staff:

Person served:

**Follow up orders per Nurse or Doctor or ER Nurse:**

**The following notifications were made regarding the error or refusal:**

Assigned nurse or nurse consultant:

Date:

Designated Coordinator and/or Designated Manager or designee:

Date:

Prescriber:

Date:

Legal representative:

Date:

Case manager:

Date:

Other designee:

Date:

\_\_\_\_\_  
Staff completing the report

\_\_\_\_\_  
Date

\_\_\_\_\_  
Nurse Reviewing the report

\_\_\_\_\_  
Date