

RIVER PLACE

STAFF MEETING SUMMARY

Subject: River Place Staff Meeting

Date: Aug 1, 2024

Time: 1:00p-3:00

- ❖ **Safety/Health Review** – Please be mindful of applying sunscreen and bug spray when spending any time outdoors. Supplies kept in the upper medication cupboard.
 - Home Safety Checklist to be completed this month
- ❖ **Nursing Inservice (JoAnn)** – Safe lifting, body mechanics, mechanical lifts, any medical equipment used in the home (videos will be assigned on STAR) and Henrietta will provide training at next month's meeting too.
- ❖ **Program policies (STAR)** – Minimizing the risk of sexual violence (STAR)
- ❖ **Emergency Procedures** – August : Severe weather drill – Hail storm with straight line winds (*Kelly responsible*)
 - Check east and west hallway carbon/smoke detectors

Meeting Review:

- A. **August Calendar reviewed** – Let Sabrina know if you have days you cannot work by the 15th of the month prior. Thank you for working together to fill shifts.
- B. **House concerns** –
 - **Old Business**
 - *Bowel protocol was reviewed. Follow bowel protocol as prescribed. If staff look at a person's history and they have concerns about them not having had a large enough evacuation, they can call one of the nurses for clarification if they should give additional treatment not part of the protocol. Update from July Staff meeting: Bowel protocol changes made at the staff meeting. Please see MAR for details and call nursing if questions. Updated at August Staff meeting: Changes to JR bowel protocol to be made after he sees a physician regarding recent episodes. All other protocols to remain the same as they seem to be working. Encourage foods that will promote bowel movement and hydration to avoid needing protocol or clients being in pain. List of foods that promote regularity attached.*
 - **New Business**
 - Fair week/weekend to go on rotation
 - Making sure doors are locked at all times; need to order a wireless doorbell for the door by the kitchen so staff will know when somebody is at the door and they are in an individual's room.
 - Coughing machine – almost all staff have been trained in the use of the machine.
 - JW healthcare directive. The Directive was read to staff. A copy has been put in the Emergency Medical binder (teal colored binder above the DCC desk).

- Emergency medical binder is inside the cupboard above the DCC desk. Kelly will put a label on the outside of the cupboard noting the binder is in there. When there is an emergency with an individual, staff are to take the individual's entire section from the book to give to the medical staff (it is copies so they can keep the information).
- Bible Study – staff asked if Bible Study could be held two Fridays/month rather than on Tuesdays. All individuals are home that day and could attend. Cindy, RPS will contact Pastor Swanson to see if this is a possibility.
- Reminder to all staff to please be courteous of your co-workers by putting away items you have used in the house; do not leave the item laying where you used it.
- MCGH Annual Picnic – The picnic has been scheduled for Thursday, August 22nd from 4p-6p. See the attached flyer for details.

C. Consumer reports:

Wayne – Weight: 7/1-158, 7/31-158

DIET: Low carb diet-Wayne is to have 4 carb choices per meal and 1-2 per snack. One carb choice equals 10-15 grams of carbs.

Appointments: *Wayne had an appt with Dr. Roller. He saw the seizure reports and said he was not going to make any changes to his medication. Wayne will return in 1 year. Wayne saw Erin McSperron, OTR/L. He would not cooperate the first time she saw him, but when she came back and watched him walk with just the gait belt. She felt that he should continue using the walker for support. Wayne had his annual physical with Jeremy Houser, PA. There are no changes and he is scheduled for his annual for next year. His labs looked good.*

Behaviors/concerns: *Reminder that Wayne needs a soaker pad on his chair.*

Outings: *No outings in July*

Ambulates with 1 assist and with gait belt and walker during the day. PROM to all extremities BID. Exercise program BID (Upper Extremity bike BID and over the door pulley for upper extremities BID). Wear compression socks during the day.

Outcome (ISP): Three times weekly, Wayne will participate in a sensory leisure activity.

Cheryl – Weight: 7/1-103, 7/31-107

DIET: Mechanical soft – small bite sized pieces and drink offered between bites.

Appointments: *Cheryl had an appointment for her wheelchair. She is going to get a new wheelchair and custom cushion. The OT has done her report and Cheryl is to meet face-to-face with her PCP to finish the documentation for insurance. Cheryl picked out a red color for her chair. Cheryl saw Michelle Woinarowicz, NP for the face-to-face and her 2-month follow-up. Everything looks good and there were no medication changes.*

Behaviors/concerns: *Cheryl has another sore on her coccyx area. Mepilix was applied, she is to be on bed rest when she is at home. Staff are to get her up to eat.*

Outings: *Cheryl attended the Marshall County Fair parade. She seemed to enjoy it. She also visited with her niece and brother. Cheryl attended the Terri Clark concert and seemed to enjoy it.*

PROM to all extremities BID. Wears wrist brace on right hand during the day. Tilt W/C for a few minutes every hour. Reposition twice during the night

Outcome (ISP): On average, once every 3 months, Cheryl will participate in an individualized outing.

Jeremy – Weight: 7/1-100, 7/31-107

DIET: Minced and moist. Reminder that what he is served needs to be chopped finely enough to fit through the tines of a fork.

Appointments: *Jeremy had an appt with Luke, Nu Motion to have his wheelchair repaired.*

Behaviors/concerns: *Jeremy has had 3 behavior incidents this month so far. On Wednesday, July 3rd, he watched as a fire truck and ambulance went past the house. He was outside with staff and waving at the fire truck and they waved back. Jeremy got excited. Jeremy had a couple of nights where he was crying and pointed to his stomach. He got a suppository, with some results, the next time he had a fleet enema and had results from that. He was in a very good mood on Friday, laughing and giggling. Staff gave him 4 oz of Aloe at 8a on Friday with no results. Jeremy became upset when the staff took another housemate to the fair. Staff did explain and made a calendar for him to show him when it is his turn to go to the fair. It seemed to calm him down. Jeremy's laundry day is not on Tuesdays.*

Outings: *Attended the Marshall County Fair parade. He seemed to really enjoy it. Jeremy attended the Baja races, during the fair. He seemed to have a good time and ate and drank well. Two of the staff's family members stopped by on their motorcycles to visit with Jeremy too.*

PROM to all extremities BID. Wrist braces worn bilaterally 1.5-2 hours daily. 20 min in standing frame BID for at 60°.

Outcome #1 (ISP): Weekly on his assigned laundry day, Jeremy will participate, with staff assistance in folding and putting away his laundry

Outcome #2 (ISP): On average, once every 3 months, Jeremy will participate in an individualized outing.

Jeff - Weight: 7/6-172, 7/31-161

DIET: Promote finely chopped and smooth consistency foods for Jeff. Prepare it in a way he can eat it

Appointments: *Jeff had an appointment with Dr. Edwards, there was no change in his current treatment and he is to return in 1 year. Jeff had a follow-up appointment with Jill Smith after his discharge from the hospital. She said that he looked good. Labs were ordered and we are awaiting results.*

Behaviors/concerns: *Jeff had yellow drainage from his super pubic catheter site. Staff will monitor. Jeff was not feeling well and ended up at NVHC via ambulance. He had a UTI and other problems so he was transferred to Altru Hospital. Early Friday morning Jeff took a turn for the worse and he was intubated and transferred to ICU. He stayed in ICU until Monday and then returned to a regular room. He had been improving and then on Thursday he seemed to get bad again. Jeff gradually improved and he was discharged home on July 25th. He looks great. All staff were trained in using the Cough Assist machine which is to be done morning and night. Staff also had a refresher on the suction machine. Instructions for both machines are on the wall above the machines in Jeff's room. Reminder that Jeff's bed is to be in the lowest position during the night. He had quite a few bruises and scratches when he came home. The RN and DCC looked them over. Jeff does have a few appointments coming up, a follow with his PCP after hospitalization, PT/OT will be here to see Jeff in August.*

Jeff also has an appointment with the Pulmonologist in September. We are to try feeding him in small servings until he gets used to eating again as he had not eaten by mouth for 2 weeks. Jeff is to return to 450cc 5x/day. He has a small sore on the coccyx area of his bottom. He has mepilex applied to it. Jeff's laundry day is now on Thursdays.

Outings: *No outings in July*

PROM to all extremities BID, hand braces worn bilaterally at night, tilt w/c 30 secs every 30 minutes when in chair, Reposition every two hours when in bed and 2x during the night

Outcome (ISP): On average, once every 3 months, Jeff will participate in an individualized outing.

Courtney –

Behaviors/concerns: *Courtney still has some redness in her abdominal folds. She seemed to be a little impatient while waiting for Mark to pick her up from River Place. The staff played UNO with her, she ate supper and for the remaining hour sew was there she was pacing the floor and continued to ask when Mark was coming. Staff visited her and it seemed to relax her a little.*

Outings: *No outings in July.*

The next monthly staff meeting will be held Thursday Sep 5th, 2024 at 1:00pm.

STAFF MEMBERS PRESENT:

Name:		Position:	Name:		Position:
Kristal Walen	present	ADM	Cindy Blacklance	present	DCS
Sabrina Deschene	EXC	RPS	Ashley Nygaard	present	DCS
Henrietta Linder	present	RN	Jeanne Johnson	EXC	DCS
JoAnn Saunders	present	LPN	Pam Abrahamson	present	DCS
Kelly Nordine	present	DCC	Jenna Enloe	EXC	DCS
Carolyn Jorgenson	present	DCA	Shari Huddleston	EXC	DCS
Holly Confer	EXC	DCS	Billie Volker	present	DCS

Authorized By: Sabrina Deschene, RPS

Acknowledgement completed in STAR Services

