

**1. According to Dr. Colver, how many times in the New Testament is the word group for encouragement used?**

40 Times

**What did the author of the book of Hebrews call his epistle?**

A word of exhortation or encouragement.

**2. List the seven essential skills described by Charles Swindoll that today's leaders can use.**

- 1) A Passion for the project.
- 2) The ability to motivate others.
- 3) An unswerving confidence in God.
- 4) Resilience and patience through opposition.
- 5) A practical, balanced grip on reality.
- 6) A willingness to work hard and remain unselfish.
- 7) A discipline to finish the job.

**3. List the six steps to finishing with positive, measurable results given by Dr. Robinson in his book, *50 Leadership Keys that Work*.**

- 1) Identify why finishing your strategy is a problem.
- 2) Leaders often delegate the follow-through and move on to what they perceive are the more important issues.
- 3) Execution of a strategy should be a regular internal discipline, not a tactic used on occasion.
- 4) The better you and your team are at finishing determines the challenges you can undertake.
- 5) Make sure you have the right people, in the right place and doing the right things.
- 6) Hold people accountable for developing a good strategy (action plan), not just starting with great enthusiasm, and finishing with measurable-positive results.

**List the seven passions of great leaders.**

- 1) They have a passion for gaining Truth and the knowledge.
- 2) They have a passion for possessing excellence in wisdom.
- 3) They have a passion for discernment and discretion.
- 4) They have a passion for honesty and integrity.
- 5) They have a passion for humility.
- 6) They have a passion for Spirit-led discipline and surrender.
- 7) They have a passion to live within limits.

**4. According to John Maxwell in his book, *Developing the Leader Within You*, what is a leader without limitations?**

**What five things are necessary for success in developing others?**

**What is the key factor to the continual development of people?**

**List the five assumptions about people that John Maxwell holds.**

**List the different ways successful people developers give the right assistance to people.**

**List the seven principal causes of unrest among workers.**

I have read and reread all the chapters in the book that have been assigned to-date, and not found any of the answers to these questions.

**5. According to Kenneth Gangel, what are the seven things leaders do?**

- 1) Leaders relate. Leadership focuses on how we treat people, develop people and relate to people.

- 2) Leaders organize. Set job descriptions and objectives for the various major tasks you and your team should be doing. Develop an organizational chart to show lines of authority and span of control.
- 3) Leaders achieve. Set mission, goals, objectives, action steps, specific targets and assignments.
- 4) Leaders think. Imagine and explore alternatives. Encourage in rational discussions, engaging in inquiry, presenting and defending and challenging your own opinions and others through dialogue.
- 5) Leaders envision. Vision describes how the organization will design its future to achieve its mission. It focuses on "where we are going."
- 6) Leaders endure. Stay with it as long as necessary to get the job done.
- 7) Leaders make good things happen.

**According to Judy Rosener, how do women differ from men in how they lead?**

Women focus on interactive leadership, encouraging participation, sharing power and information, enhancing the self-worth of others, and energizing others.

**List the four things that cause ineffective decision-making.**

- 1) Lack of clear-cut objectives.
- 2) Insecurity of position or authority.
- 3) Lack of information.
- 4) Fear.