

## **Safety Review** **First quarter 2021**

While most staff are working remotely, we do continue to have some of our colleagues reporting to a Lifeworks facility. Regardless if you are working remote or working at a facility review the following Lifeworks Emergency Procedures:

- Emergency Procedures
  - Fire/Evacuation Procedure
    - Emergency Procedure Addendum
  - Utility Failure Procedure
  - Medical Emergencies Procedure
  - Site specific Emergency Procedures are posted at Lifeworks facilities and are located on Lifeworks Today > Day Services/Procedures/Health- and Compliance site for Admin
- AWAIR Plan and Right to Know
- Admin Preparedness Plan
- DSP Preparedness Plan
- Crisis Communication Plan

**Health and Safety Manuel's** are in Lifeworks facilities and located on Lifeworks Today > Day Services/Procedures/Health

<https://lifeworksservices.sharepoint.com/sites/DayServices/SitePages/Procedures.aspx>

**Red Emergency Books** are in Lifeworks Facilities.

### **4th quarter data from 2020**

Number of employees for the quarter:	Worker comp injuries:	Of the injuries, number that are OSHA reportable:
Core Employees =180	0	0
Contracted employees = 166	0	0
Employer of record/Fiscal employees = 1561	0	0