Lakeview College of Nursing

Course Information:

Course Name	N434 Evidence-Based Practice
Course Number	**N434**
Course Section Number	4
Semester Credit Hours	3 Theory
Prerequisites	Satisfactory completion of N311, N312, N313, & N314. *RN-BSN students may take N434 during semester 3 or 4.
Corequisites	N321, N431, N432, N322, N433, N324, N323
Course Location	**Online**
Delivery Mode	**Online**
Course Meeting Dates/Times	**May 26th,2020-August 3rd, 2020**
Methods of Instruction	The course may use a variety of teaching methods including online lecture, analysis of research studies, assigned readings, online discussion questions, and individual written assignments. Students will be required to locate online peer-reviewed nursing research articles in order to complete assignments.
Changes to Syllabus	Faculty reserves the right to make changes as necessary to this course syllabus. Learners will be notified in writing of any changes in a timely fashion.
Course Content	Qualitative research method, Quantitative research method, Mix methods, replication studies, retrospective studies, prospective studies, Literature Review, group project, teamwork, leadership, evidence-based practice, APA, Writing skills, grammar, findings and developing, research questions, hypothesis, Current topics, selection, design, sampling, Nursing practice, nursing process, longitudinal prospective studies, double-blind experiments, ethnographic research, cross-sectional studies, history of nursing research, vulnerable populations, ethics in research, Belmont report, confidentiality, research misconduct, legal implications, Hawthorne effect, statistics, data collection, internal validity, external validity, hypothesis, group surveys, single surveys, poster sessions, data analysis, errors, results, triangulation, and protocols.

Faculty Information:

Course Coordinator: Faculty	Ariel Wright DNP MS RN CNE
Office Location	Danville Campus
Office Hours	Contact instructor for phone meeting OFFICE HOURS Tuesday 830am-1:30pm
Office Phone Number	217-709-0944 Cell 217-474-3097 (no calls after 8 pm, please email)
Email Address	awright@lakeviewcol.edu
Grading Instructor: Faculty	Eleni Key, MSN-Ed RN

Office Location	Charleston Room 601
Office Hours	Monday's 7:30a – 8:00a and 12:00p – 2:00p Thursday's 7:30a – 8:00a and 12:00p – 2:00p
Office Phone Number	217-709-0788 Cell: 217-276-0125
Email Address	ekey@lakeviewcol.edu
Grading Instructor: Faculty	Katie King, MSN, RN, CPN
Office Location	Charleston Room
Office Hours	Monday: 8-12; Wednesday: 12-4; or by appointment
Office Phone Number	217-709-0785 Cell: 903-714-5404
Email Address	kking@lakeviewcol.edu
Grading Instructor: Faculty	Mina Cho, RN, MSN Ed
Office Location	Charleston Room 605
Office Hours	Monday 1200-1300, Wednesday 0900-1300, also by appointment
Office Phone Number	(217) 709-0786 Cell: (217) 819-8718
Email Address	mcho@lakeviewcol.edu
Grading Instructor: Faculty	Ashley Hurt
Office Location	Charleston Room 601
Office Phone Number	217-709-0790 Cell: 217-273-6910
Email Address	ahurt@lakeviewcol.edu

Faculty Responsiveness	When contacting via email: Emails will be responded to within 24 hours Monday-Friday. Messages will be responded to as promptly as possible on the weekend. On the weekends, some messages may not be responded to until the next school day. If a response is not received in this timeframe, please follow up. When contacting via phone: A voicemail should be left if the call is not answered. Voice messages will be responded to within 24 hours Monday-Friday, or first thing Monday morning (if on the weekend). If a response is not received in this timeframe, please follow up. Text message: This is not a preferred method of contact. Any messages sent via text may not be responded to in a timely manner. The student should choose another method of contact for follow up.

Course Catalog Description:

This course is an introduction to the evidence- based practice process and research methods and their application in nursing. Students will develop abilities to interpret research and other sources of evidence to assist in the advancement of the nursing profession.

Textbooks & Resources:

Required Textbook(s)	American Psychological Association [APA]. (2020). *Publication manual of the American Psychological Association* (7th ed.). American PA. Houser, J. (2018). N*ursing research: Reading, using, and creating evidence* (4th ed.). Jones & Bartlett Learning.
Required Internet Programs	ATI https://www.atitesting.com/Home.aspx
Required Technology	All students are required to have a laptop for testing. http://www.atitesting.com/TechnicalRequirements.aspx Grammarly Premium: www.grammarly.com

Additional Information:

Student Portal	https://edvance360.com/lakeviewcol/index.php
Lakeview Website	www.lakeviewcol.edu Library APA site: https://www.lakeviewcol.edu/index.php/apa
Student Catalog or Handbook	For a current edition of the *Student Catalog* or *Student Handbook*, students may visit either the Lakeview website or find a copy in the library http://www.lakeviewcol.edu/cataloghandbook
Support systems	Edvance360 - https://edvance360.com/v7/help_manual.php ATI Help: https://atitesting.com/contact

Course Student Learning Outcomes (CSLOs):

- Interpret nursing research articles for validity, reliability, and applicability to nursing practice.
- Utilize the evidence-based practice process to identify how professional nursing practice can be improved.
- Differentiate various study designs and statistical analyses.

Course Requirements:

1. Students will display behavior in accordance to the mission and vision of the college.
2. Students will not write emails, converse with the instructor, or class peers in a disrespectful manner.
3. Students are expected to check their Lakeview email on a daily basis for communication from instructors.
4. Remediation for failed discussion posts and weekly assignment's will be outlined in the academic improvement plan.
5. Students will complete all discussion posts and assignments on time.

6. Late work will **not** be accepted for any reason. A grade of zero will be given for that assignment.
7. Students must achieve a minimum cumulative course average of at least 77%.
8. Submission to E360 assignment box is required of all assignments.
9. Submission to E360 discussion post is required of all discussion posts.

Technology Requirement

Contact: Miranda Shake at mshake@lakeviewcol.edu or 217-709-0927.

Lakeview College of Nursing requires students to have a laptop that can be brought to school for online testing. Additionally, LCN also requires a computer webcam for video conferencing, video assignments, and testing. Internal and external audio capabilities are required.

Lakeview uses a testing platform called the Assessment Technology Institute (ATI) https://www.atitesting.com/technical-requirements. (These Technical Requirements mention an iPad and Android devices, but it has been our experience iPads, and other tablets do NOT work on proctored ATI exams, so we are strongly recommending a laptop). Please keep in mind that these are minimum requirements that can change, so buying a laptop or tablet that exceeds these requirements is a good idea (https://www.lakeviewcol.edu/sites/default/files/ati_troubleshooting.pdf)

Our learning management platform is called Edvance360. The minimum requirements for this are Firefox or Internet Explorer with Javascript enabled, the latest Adobe Flash Player, and, to view PDFs, Adobe Reader.

Microsoft Office is required. Many classes require papers written in a word processing program like Microsoft Word. In some cases, your courses require you to create a PowerPoint presentation as well. Microsoft Office 2016 Pro is available in the computer labs (one located on each campus). Microsoft offers Office 365 free to students.

A personal printer is recommended for ease of printing from home. Printers are also available in the labs on campus. Printing is limited to 1000 pages per semester. Once this page limit is exceeded, students are charged 5 cents per page.

Lectures, PowerPoint slides, tests, discussion forum questions, grades, and assignments will be posted on Lakeview College of Nursing Edvance360.

Technology requirements: Students are expected to have reliable Internet access on a regular basis. You have the responsibility to address any computer problems that might occur. Such problems are not a reason for delays in meeting expectations or for missing course deadlines. Support for using edvance360 is available by contacting Miranda Shake at mshake@lakeviewcol.edu or by visiting the Lakeview College of Nursing web pages that provide information https://www.lakeviewcol.edu/library. At a minimum, you will need the following software/hardware to participate in this course:

- Computer with an updated operating system (e.g., Windows, Mac, Linux)
- Updated Internet browser (Apple Safari, Internet Explorer, Google Chrome, Mozilla Firefox)
- DSL or Cable Internet connection or a connection speed no less than 6 Mbps. A secure, encrypted Wifi (requiring a login and password) is acceptable.
- Microsoft Office
- Any other specialized software or basic software such as Adobe Reader, Media Players, Cloud Storage, Java, anti-virus software, etc.
- ATI: https://www.atitesting.com/technical-requirements
- Edvance360: "Firefox or Internet Explorer with JavaScript enabled"
- LWW Point Site: "Most Current" on Firefox, Google Chrome, Safari, and Edge
- SONIS: all browsers
- Proctorio: https://proctorio.com/system-requirements

- Additional Technical Requirement: Webcam, internal, and external audio capabilities.

*Students should keep the most Current Version or Updated Version technology requirements. Updates will be published on https://www.lakeviewcol.edu/technology

Edvance360 MAINTENANCE
Please note that there are scheduled maintenance times for edvance360. It is essential that you are aware of those times and make sure that you have submitted any work in progress (e.g., tests, assignments, posts to journal, wikis or discussion boards) prior to the systems being shut down for maintenance. Any work in progress will be lost when the servers go down for maintenance. Students will be notified about scheduled maintenance by Miranda Shake, Lakeview Library Director.

Online Communication:

Email Rules

When emailing a professor, please observe these courtesies:

1. Address the instructor respectfully in the opening.

2. Identify course name, number, day and time. Indicate your status as a student and your purpose for the inquiry.

3. Include your first and last name in the closing.

4. Articulate your specific need(s) in the message. Aspire to brevity.

5. Use proper grammar, spelling and punctuation. No jargon.

6. If your email requires a reply, you can expect to receive a reply within 24 hours if the message arrives within the standard workweek (8-5 M-F). If a message is sent over the weekend or holiday, it will be addressed the next school day.

7. Re-send or follow up with another email if you do not receive a response within a reasonable amount of time stating when the previous email was sent. (Sometimes messages get lost, filtered or held up).

Principles of Effective Emails

Use for the right purposes (not for bad news, sensitive/emotional issues)

1. Protect privacy and confidentiality. Respond promptly.

2. Maintain professionalism and appropriate formality (use standard English) Manage emotion effectively and maintain civility (avoid flaming, cyber silence or misinterpretation)

3. Avoid distractions.

Show respect for others' time by:

1. Selecting message recipients carefully.

2. Providing timeliness and options.

3. Avoiding overuse of the priority flag.

4. Letting others know when you will take longer than normal to respond or take action.

5. Avoiding contributing to confusing and repetitive email chains.

Ensure ease of reading by:

1. Providing a short descriptive subject line.

2. Keeping your message brief yet complete.

3. Identifying expected actions clearly.

4. Providing a descriptive signature block.

5. Using attachments wisely.

Netiquette Rules

* Use courtesy & common sense in e-mail communication

* Use polite language.

Grammar, Punctuation, and Style

1. Use the spell checker.

2. Reread for accuracy

3. Make it easy to read

4. Use one, easy-to-read font (preferably Times New Roman, 12 point).

5. Don't use colors; stick to black.

6. Use bold sparingly -- only to highlight something that absolutely must not be missed.

7. Don't use italics, if possible (very hard to read, except for APA requirements) DO NOT USE ALL CAPS. (This is yelling.)

8. Don't use backgrounds; they often load as attachments instead of backgrounds, and they add to the load time.

Consider the tone

* Be aware that words can inadvertently offend; go out of your way to extend the courtesy

* If there could be doubt as to the tone of your message, reinforce it with an icon or acronym. o ;) =winking o :) =laughing, happy, just joking o :(=sad o lol=laughing out loud)

Think before copying to others

* Especially if there is a negative tone, confine the message to only those who must read it

* In replies, even if the message to you was copied to others, do not reply to everyone unless the information is useful to everyone

* E-mail warfare will come back to byte you!

Think before you hit send!

* If you are angry, let your message sit and review it later

* Do not "flame" anyone. You may feel justified today sending a red-hot message, but may regret it tomorrow

* Wait to reply to flaming e-mail until you can do it with calm.

Use the subject line

* Subject lines help recipients prioritize

* Keep them short so they display.

Never, never...

* Never send anything personal or lewd that could be embarrassing

* Never send anything that is top-secret, because e-mail isn't 100% secure!

Cardon, P.W. (2016). *Business Communication*. Mc-Graw-Hill.

Final Course Grade Determination for Theory:

Theory – Unit Assignments ***** Submission to E360 assignment box is required of all assignments.	**Weight**
Syllabus Acknowledgement Form	1%
Nurse's Touch: Informatics & Technology *Screenshot required of results with student's name in the e360 dropbox	7%
Nurse's Touch: Information Management Systems *Screenshot required of results with student's name in the e360 dropbox	7%
ATI RN Video Case Studies Adult Medical Surgical Informatics and Nursing Informatics *Screenshot required of results with student's name in the e360 dropbox	7%
Literature Review: Title page, Introduction, & Article One	15%
Literature Review: Entire paper	23%
Ethics/Cultural Quantitative PPP: Introduction slide, Summary of Article, & Problem/Purpose	15%
Ethics/Cultural Quantitative PPP: Entire Assignment *The second submission of this assignment at times is too large for E360 submission, if you cannot upload the document, please follow due date by email on this assignment only.	25%
Total	**60%**
Learners must achieve a minimum cumulative course average of at least 77% in order to meet the requirements and pass the course.	
Theory – Unit Discussions *Submission to E360 discussion post is required of all discussion posts	**Weight**
Unit One Main Discussion/ Week One Peer Post	10%
Unit Two Main Discussion/ Week Two Peer Post	10%
Unit Three Main Discussion/ Week Three Peer Post	10%
Unit Four Main Discussion/ Week Four Peer Post	10%
Unit Five Main Discussion/ Week Five Peer Post	10%
Unit Six Main Discussion/ Week Six Peer Post	10%
Unit Seven Main Discussion/ Week Seven Peer Post	10%
Unit Eight Main Discussion/ Week Eight Peer Post	10%
Unit Nine Main Discussion Post/ Week Nine Peer Post	10%

Unit Ten Main Discussion Post / Week Ten Peer Post	10%
Total	**40%**
Learners must achieve a minimum cumulative course average of at least 77% in order to meet the requirements and pass the course.	

Assignment Schedule:

Component	**Administration or Due Dates**	
Theory – Assignment ***** Submission to E360 assignment box is required of all assignments.	**Unit/Week Administered**	**Due Date**
Syllabus Acknowledgement Form	Unit 1/Week 1	Week One: Friday May 29th, 2020, 11:59 pm Central Time
Nurse's Touch: Informatics & Technology *Screenshot required of results with student's name in the e360 dropbox	Unit 2/ Week 2	Week Two: Friday June 5th, 2020, 11:59 pm Central Time
Nurse's Touch: Information Management Systems *Screenshot required of results with student's name in the e360 dropbox	Unit 2/ Week 2	Week Two: Friday June 5th, 2020, 11:59 pm Central Time
Literature Review: Title page, Introduction, & Article One	Unit 3/Week 3	Week Three: Friday June 12th, 2020, 11:59 pm Central Time
RN Video Case Studies Adult Medical Surgical: Informatics and Nursing-Informatics *Screenshot required of results with student's name in the e360 dropbox	Unit 4/Week 4	Week Four: Friday June 19th, 2020, 11: 59 pm Central Time
Literature Review: Entire paper	Unit 6/Week 6	Week Six: Friday July 3rd, 2020, 11:59 pm Central Time
Ethics/Cultural Quantitative Group PowerPoint Presentation: Introduction slide, Summary of Article, & Problem/Purpose	Unit 7/Week 7	Week Seven: Friday July 10th, 2020, 11:59 pm Central Time
Ethics/Cultural Quantitative Group PowerPoint Presentation: Entire Assignment *The second submission of this assignment at times is too large for E360 submission, if you cannot upload the document, please follow due date by email on this assignment only.	Unit 9/Week 9	Week Nine: Friday July 24th, 2020, 11:59 pm Central Time
Theory – Weekly Discussions *Submission to E360 discussion post is required of all discussion posts	**Unit/Week Due**	**Date Due**
Week One Discussion: Main and Peer Post	*Unit 1/ Weekly*	*Main Post: Wednesday May 27th, 2020, 11:59 pm* Central

		Time *Peer Response: Friday May 29th, 2020, 11:59 pm* Central Time
Week Two Discussion: Main and Peer Post	*Unit 2/ Weekly*	*Main Post: Wednesday June 3rd, 2020, 2019, 11:59 pm* Central Time *Peer Response: Friday June 5th, 2020, 11:59 pm* Central Time
Week Three Discussion: Main and Peer Post	*Unit 3/ Weekly*	*Main Post: Wednesday June 10th, 2020, 2019, 11:59 pm* Central Time *Peer Response: Friday June 12th, 2020, 11:59 pm* Central Time
Week Four Discussion: Main and Peer Post	*Unit 4/ Weekly*	*Main Post: Wednesday June 17th, 2020, 11:59 pm* Central Time *Peer Response: Friday June 19th, 2020, 11:59 pm* Central Time
Week Five Discussion: Main and Peer Post	*Unit 5/ Weekly*	*Main Post: Wednesday June 24th, 2020, 11:59 pm* Central Time *Peer Response: Friday June 26th, 2020, 11:59 pm*
Week Six Discussion: Main and Peer Post	*Unit 6/ Weekly*	*Main Post: Wednesday July 1st, 2020, 11:59 pm* Central Time *Peer Response: Friday July 3rd, 2020, 11:59 pm* Central Time
Week Seven Discussion: Main and Peer Post	*Unit 7/ Weekly*	*Main Post: Wednesday July 8th, 2020, 11:59 pm* Central Time *Peer Response: Friday July 10th, 2020, 11:59 pm* Central Time
Week Eight Discussion: Main and Peer Post	*Unit 8/ Weekly*	*Main Post: Wednesday July 15th, 2020, 11:59 pm* Central Time *Peer Response: Friday July 17th, 2020, 11:59 pm* Central Time
Week Nine Discussion: Main and Peer Post	*Unit 9/ Weekly*	*Main Post: Wednesday July 22nd, 11:59 pm* Central Time *Peer Response: Friday July 24th, 2020, 11:59 pm* Central

		Time
Week Ten Discussion: Main and Peer Post	*Unit 10/ Weekly*	*Main Post: Tuesday July 28th, 2020, 11:59 pm* Central Time *Peer Response: Thursday, July 30th, 2020, 11:59 pm* Central Time

Written Assignments:
No late work will be accepted. Submission to E360 assignment box is required of all work. Failure to do so will equal a zero.

Course/Faculty Evaluation:

As part of Lakeview's continued effort to offer courses of the highest quality and effectiveness, students will have the opportunity to evaluate this course as well as provide feedback on course faculty. Evaluations will be distributed to students prior to the end of the quarter. All evaluations are completely confidential and anonymous.

Any changes to this syllabus will be communicated to the student in writing.

See Student Handbook for All Institutional Policies

Attendance Policies

General Attendance/Absence Policy
Lakeview College of Nursing students are expected to attend all meetings of classes, scheduled laboratory, and clinical sessions in which they have enrolled. It is our policy that attendance will be recorded for each scheduled class, laboratory, and clinical experience. It is the student's responsibility to attend all classes, on time, and for the entire designated time. Students who violate the clinical/lab dress code and/or student conduct code will not be permitted to attend or remain in the class, laboratory or clinical experience and an absence will be recorded. Students must wear a Lakeview College of Nursing issued student ID badge at all times while in class, lab, and at clinical sites.

First Day of Class/Clinical Orientation
Students who miss the first day of class, lab, clinical, and/or clinical orientation may be immediately dropped from the course(s). Students who are unable to attend the first day must have prior approval from the Dean of Nursing and Course Coordinator.

Theory Attendance Policy
Attendance at all classroom sessions is expected, and missing any classroom sessions can have an impact on the student's course grade and/or ability to be successful in the course. Students are expected to prepare for each classroom session by completing the required readings and other assignments. If the student does not attend two (2) scheduled class(es) during the semester, their ability to complete the course will be evaluated by the course coordinator. Attendance will be taken during each theory period. Refer to the syllabi for each course for further explanation of the theory attendance policy, requirements, and consequences for that specific course.

On-Line Course Attendance Policy
Attendance in the online classroom platform is expected, and missing any online coursework can have an impact on the student's course grade. Attendance will be taken weekly. Students are expected to prepare for each online session by completing the required readings and other assignments. Active participation is

an exception from the very beginning of the course, and ongoing active participation must be maintained throughout the semester. If the student does not actively complete content for two (2) online sessions during the semester, the course coordinator will evaluate the student's ability to complete the course and may result in failure of the course.

Access and Accommodations: Your experience in this class is important to me. If you have already established accommodations with Disability Service Vicky Welge, please communicate with me so that we may implement your approved accommodations in this course.

If you have not yet established services, but have a temporary health condition or permanent disability that requires accommodations (conditions include but not limited to; mental health, attention-related, learning, vision, hearing, physical or health impacts), you are welcome to contact Vicky Welge at 217-709-0939 or email Vicky at vwelge@lakeviewcol.edu to see if you are eligible for accommodations. Vicky Welge offers resources and coordinates reasonable accommodations for students with disabilities and/or temporary health conditions. Reasonable accommodations are established through an interactive process between you, the instructor, and Vicky. It is the policy and practice of the Lakeview College of Nursing to create inclusive and accessible learning environments consistent with federal and state law.

Academic Integrity

Lakeview College of Nursing is committed to upholding the highest standards of academic integrity in the classroom and clinical setting and it is the responsibility of all stakeholders-faculty, staff, and students to ensure these standards are being met.
More about the expected standards of behavior can be found at
https://www.lakeviewcol.edu/sites/default/files/2019-2020%20Student%20Handbook%20College%20Catalog%20B.pdf

Academic Integrity Honor Code

Student's Signature: _____ Date: 5/27/2020

Student's Printed Name: _ Ashley Miller

For complete information about expected student behavior and disciplinary action, please refer to the *Student Handbook*, available on the Lakeview College of Nursing website.

Lakeview College of Nursing

N434

Summer 2020

Documentation of Rules/Expectations

My signature below verifies that I have read and understand the rules identified on the previous pages for N434.

It also verifies that I have read and understand this course's syllabus.

***On each major paper and exam students will write*: "I have neither given nor receive, nor will I tolerate others' use of unauthorized aid".**

My signature also verifies I will follow all student rules as established in the student handbook/college catalog.

Ashley Miller 5/27/2020

Name **Date**