

HIPAA (PHI- Protected Health Information)

1. As a healthcare worker, you may share PHI for

- A. treatment
- B. payment
- C. healthcare operations
- D. all of the above

2. The most secure passwords are

- A. names of sport teams
- B. personal names or fictional characters
- C. combinations of upper- and lowercase letters and numbers that are at least six characters long
- D. dates of birth

3. What should you tell an individual who asks for information about HIPAA or his or her privacy rights?

- A. Explain the organization's HIPAA privacy policies.
- B. Give copies of the organization's notice of privacy practices and tell the individual to direct further questions to the privacy officer.
- C. Ask whether the individual is a current patient. For current patients only, supply a copy of the notice of privacy practices.
- D. None of the above.

4. Physical security includes which of the following?

- A. Locking doors and desks
- B. Keeping PHI out of view of those around you
- C. Storing computer equipment safely
- D. All of the above

5. The privacy rule's minimum necessary standard requires providers to

- A. include all treatment-related disclosures in accountings of disclosures
- B. refrain from accessing PHI during emergencies
- C. determine who needs what information and only provide the necessary amount and type
- D. document all conversations that include PHI

6. How can you prevent malicious software (malware) from harming your organization's network?

- A. Install software (e.g., music-sharing software, remote-access software, etc.) only with approval from your organization's technical staff
- B. Connect other devices (e.g., laptop computers or personal digital assistants) to the network only with approval from your organization's technical staff
- C. Download antimalware tools to your computer
- D. Both a and b

7. Your cousin is a patient at your practice. You are not involved in her treatment but would like to send her a get-well card. What is the best way to find out details about her treatment?

A. Ask her physician for the information.

B. Ask her directly.

C. Access her medical record.

D. Do nothing at all. HIPAA does not allow you to send her a get-well card.

8. When discussing PHI, try to

A. lower your voice

B. use nongeneric terms

C. move to a more private area

D. both a and c

9. In regard to PHI, front desk staff should

A. make sure PHI is not easily viewable to others by closing files and turning computer monitors

B. refrain from disclosing PHI to physicians during an emergency

C. avoid using sign-in sheets

D. share computer passwords to speed up patient wait times

10. A patient may inspect or copy his or her entire medical record except for

A. psychotherapy notes

B. notes or information compiled for use in a civil, criminal, or administrative proceeding

C. information that a licensed provider determines will likely endanger the life or safety of the patient or another person

D. all of the above