

# Lakeview College of Nursing

## Course Information:

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| <b>Course Name</b>                | Basic Health Assessment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Course Number</b>              | N312                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Course Section Number</b>      | DAN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Semester Credit Hours</b>      | 3 Credit Hours: 2.5 Theory; 0.5 Lab                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Prerequisites</b>              | Satisfactory completion of required general education courses                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Corequisites</b>               | N311, N313, N314                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Course Location</b>            | Danville Campus Room 205 and Nursing Lab                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Delivery Mode</b>              | Classroom, Online Activities, & Lab                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Semester Dates</b>             | August 19, 2024, to December 13, 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Course Meeting Dates/Times</b> | Lectures: Wednesday 9:00 am to 11:30 am<br>Lab: Wednesday 12:00 pm to 1:30 pm & 1:30 pm to 3 pm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Course Content</b>             | Assessment and data collection, nursing process, critical thinking and clinical judgment, admissions, transfers and discharge, health promotion, assessment of the domains of learning, how to perform assessment techniques such as inspection, palpation, percussion and auscultation, understanding the differences between subjective and objective, focusing on review of systems and physical exam findings, vital signs, therapeutic communication, inspection and assessment of the HEENT, cardiothoracic, abdominal, integumentary and peripheral vascular system, musculoskeletal and neurological system, cultural and spiritual nursing care |
| <b>Methods of Instruction</b>     | Engaged lectures, seminars, multimedia, internet, textbooks, written assignments, hands on practice of skills and small group work                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Changes to Syllabus</b>        | Faculty reserves the right to make changes as necessary to this course syllabus. Learners will be notified in writing of any changes in a timely fashion.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

## Faculty Information:

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| <b>Course Coordinator</b>  | Jodi Bohlen MSN-Ed, RN                                                                                    |
| <b>Office Location</b>     | Office 221-Danville                                                                                       |
| <b>Office Hours</b>        | Wednesday 8 am-9 am and by appointment                                                                    |
| <b>Office Phone Number</b> | 217-709-9420                                                                                              |
| <b>Cell Phone Number</b>   | 815-823-6843: (text only-and tell me who you are). You can text me on my cell phone for emergencies only. |
| <b>Email Address</b>       | <a href="mailto:jbohlen@lakeviewcol.edu">jbohlen@lakeviewcol.edu</a>                                      |

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| <b>Lab Instructor</b>                | Jodi Bohlen MSN-Ed, RN                                                 |
| <b>Email Address</b>                 | <a href="mailto:jbohlen@lakeviewcol.edu">jbohlen@lakeviewcol.edu</a>   |
| <b>Lab Instructor</b>                | Christina Smalley MSN Ed., RN, CNE                                     |
| <b>Email Address</b>                 | <a href="mailto:csmalley@lakeviewcol.edu">csmalley@lakeviewcol.edu</a> |
| <b>Open Lab Instructor and Email</b> |                                                                        |

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| <b>Faculty Responsiveness</b> | <p><b>When contacting via Email:</b> Students should expect faculty to respond to emails within 24 hours during the work week (Monday-Friday 8-4:30 pm) and 48 hours on weekends. Please utilize professional tone and a greeting when corresponding through email.</p> <p><b>When contacting via Phone:</b> If unanswered, please leave a detailed message. I rarely use the Danville office phone.</p> <p><b>When contacting via Text Message:</b> This is not a preferred method of contact. Texting should be reserved to be used only in an emergency. Please identify yourself when using this method.</p> |
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### Course Catalog Description:

This course builds on knowledge about anatomy and physiology. The student will develop skills in the systematic assessment of adults. Both theory and lab settings offer the student a comprehensive learning environment.

### Textbooks & Resources:

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|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Required Textbook(s)</b>       | <p>Thompson, J. (2022). <i>Essential health assessment</i> (2<sup>nd</sup> ed.). F. A. Davis Company</p> <p>This product's ISBN is <b>9781719647007</b></p> <p>Lynn, P. (2019). <i>Taylor's clinical nursing skills: A nursing process approach</i> (5<sup>th</sup> ed.). Wolters Kluwer.</p>                                                                                  |
| <b>Required Internet Programs</b> | ATI <a href="https://www.atitesting.com/Home.aspx">https://www.atitesting.com/Home.aspx</a>                                                                                                                                                                                                                                                                                    |
| <b>Required Technology</b>        | <p>LCN Technology Requirements: <a href="https://www.lakeviewcol.edu/index.php/technology">https://www.lakeviewcol.edu/index.php/technology</a></p> <p>All students are required to have a laptop for testing.</p> <p>ATI Technology Requirements: <a href="http://www.atitesting.com/TechnicalRequirements.aspx">http://www.atitesting.com/TechnicalRequirements.aspx</a></p> |
| <b>Recommended Textbook(s)</b>    | <p>American Psychological Association. (2020). <i>Publication manual of the American Psychological Association</i> (7th ed.).</p> <p><a href="https://doi.org/10.1037/0000165-000">https://doi.org/10.1037/0000165-000</a></p>                                                                                                                                                 |

### Additional Information:

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| <b>Student Portal</b>              | <a href="https://lakeviewcol.edvance360.com/sso.php">https://lakeviewcol.edvance360.com/sso.php</a>                                                                                                                                                                                                                                                                                                                                         |
| <b>Lakeview Website</b>            | <a href="https://www.lakeviewcol.edu/">https://www.lakeviewcol.edu/</a>                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Student Catalog or Handbook</b> | For a current edition of the <i>Student Catalog</i> or <i>Student Handbook</i> , students may visit either the Lakeview website or find a copy in the library<br><a href="http://www.lakeviewcol.edu/cataloghandbook">http://www.lakeviewcol.edu/cataloghandbook</a>                                                                                                                                                                        |
| <b>Support systems</b>             | Edvance360 - <a href="https://v9.edvance360.com/help">https://v9.edvance360.com/help</a><br>ATI Help <a href="https://atitesting.com/contact">https://atitesting.com/contact</a><br>F.A. Davis Help:<br><a href="https://customersupport.fadavis.com/home/">https://customersupport.fadavis.com/home/</a><br>Miranda Shake Librarian:<br>Phone: (217) 709-0927<br>Email: <a href="mailto:Mshake@lakeviewcol.edu">Mshake@lakeviewcol.edu</a> |

## Course Student Learning Outcomes (CSLOs):

### Upon completion of this course students will be able to:

1. Perform effective interviewing skills with adult patients to collect and interpret data through critical-thinking skills to achieve valid assessment.
2. Recall knowledge of anatomy and physiology through an efficient physical assessment.
3. Demonstrate patient-centered assessment and interviewing skills to differentiate and document normal versus abnormal assessment findings.
4. Identify health promotion and health teaching associated with normal physiologic and psychosocial changes of aging.

## Course Requirements:

1. Students must have readily available computer and Internet provider to complete requirements of this course.
2. Students are expected to be on time for class and scheduled laboratory sessions.
3. Course content reading assignments should be done prior to coming to the classroom setting so the student can participate in the discussion and bring questions to class.
4. Students arriving late on test dates should not enter the class if students are testing. This will distract the test-taking students. The student may enter the classroom after all students have completed their exams. Students who are late for exams unexpectedly or who do not attend class on the day of an exam without prior approval of the instructor, unless medical documentation is provided to excuse the student, are subject to the following unexcused exam policy:
  - a. First occurrence: The student will be given an unexcused absence / tardy and will need to reschedule the test with the instructor. The student must schedule the makeup exam within 24 hours of the unexcused absence / missed exam. It is the student's responsibility to reach out to the instructor to reschedule their exam. Failure on the student's part to reach out to the instructor within 24 hours of the unexcused absence / missed exam will result in a zero. Students who miss exams may receive a different and more difficult exam than their peers.
  - b. Second occurrence: An academic improvement plan will be issued. The student will be given an unexcused absence / tardy and will need to reschedule the test with the instructor. The student must schedule the makeup exam within 24 hours of the unexcused absence / missed exam. It is the student's responsibility to reach

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out to the instructor to reschedule their exam. Failure on the student's part to reach out to the instructor within 24 hours of the unexcused absence / missed exam will result in a zero. Students who miss exams may receive a different and more difficult exam than their peers.

- c. Third occurrence: The student will be given an unexcused absence. The student will not be permitted to take the exam. A zero will be issued for the exam and any further exams that the student has an unexcused absence / tardiness for.
5. Students are not permitted to leave the classroom during exams and re-enter to continue testing.
6. Anything that interrupts student learning is considered disruptive. If you are asked to leave the classroom due to disruptive behavior, which may include falling asleep, it will be considered an absence.
7. Students are expected to have **cell phones silenced and off the vibration mode**. Students should not use their cell phones or other technology during class time unless it is related to the class content and directed to do so by the instructor.
8. Students will take all class exams in the classroom with their own computer device.
9. Lakeview College of Nursing picture name badge must be worn to ALL classes and labs. If you come to class, you will not be admitted until you have it on. In the case of exams, if you arrive without your photo name badge, you will **not** be admitted or allowed to take the examination.
10. Students are not allowed to leave the classroom during exams and re-enter to continue testing without permission granted before the test begins.
11. Students will quietly leave the classroom after testing and will not be allowed to re-enter until after all students have completed testing to avoid distraction.
12. Students will not challenge exam scores or discuss exam questions in class. If the student wishes to discuss the exam, a private session with the instructor must be scheduled.
13. Remediation for failed exams will be outlined in the academic improvement plan.

- **Course Work:**

1. **Late work will not be accepted.** The assignment must be submitted by the due date/time **AND** into the correct assignment dropbox. **Assignments submitted via email will not be accepted**, as the dropboxes are the designated location for assignment submission. **A grade of zero will be provided if the submission guidelines are not followed for the assignment.** There are **NO EXCEPTIONS** to this rule.
2. Students must receive a minimum cumulative course average of at least 77%, and a cumulative exam average of 77% must be achieved before any other course work will be calculated into the final grade.
3. The absent student is responsible for obtaining the course material from another source and is accountable for the information presented in that class. See the Student Handbook.
4. Students are required to be familiar with the medical terminology in the required textbooks and clinical settings. Use the dictionary and medical terminology text frequently.
5. Students will display behavior in accordance with the mission and vision of the college.
6. Sharing study guide and/or exam question information to any outside source including the internet, cell phones, and via written mode is considered a violation of the student's academic integrity and could warrant punitive action. Please see the student handbook for further information.
7. Students will not write emails, or converse with the instructor, or class peers in a disrespectful manner.
8. Side conversations during class time are prohibited due to disruption of the learning environment for all students.
9. Students are expected to check their Lakeview email on a daily basis for communication from instructors. This include emails in Edvance.
10. Students must achieve a "Pass" on each of the skills testing. (Students will have a maximum of 3 attempts to pass skills testing. After the third attempt, students will receive a "Fail" for the skills testing and will fail the lab component of the Health Assessment course which will result in failure of the

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Health Assessment Course.) Students must demonstrate proficiency in all of the skills tested in the skills lab, in addition to achieving a minimum of a 77% exam average, in order to pass the Health Assessment course.

11. Students must successfully meet all Course Learning Outcomes in the Clinical Evaluation Tool by the completion of the course.
12. Students are expected to attend all lectures, laboratory skills sessions, and clinical practice experiences. If an unavoidable absence is necessary the student must notify the clinical faculty and course coordinator as soon as possible, before the absence occurs. **Lab absences will be documented and lab makeup time will be required.**
13. **COVID exception:** If a student suspects he/she might have COVID and/or has been directly exposed to someone with COVID and is required to quarantine the student MUST contact the Dean or Connie Young first, then email the instructor and notify them of the impending absence. The instructor will then send a Google Meets link for class/lab and the student will NOT be considered absent from class/lab. Results of the COVID test are required to be sent to Connie Young.
14. A Google Meets link will only be sent to students who are missing in-person class/lab due to COVID related reasons.
15. You must wear your name badge at all times while in any Lakeview College of Nursing Building or at any clinical site. Failure to comply will result in being sent home to obtain prior to being allowed in class or clinical.
16. **Full clinical attire must be worn during all scheduled lab times.**
17. Students must abide by the policies supportive of professional appearance, hygiene, and behavior as communicated in the Lakeview College of Nursing student handbook.
18. **\*Full participation points will be given for the ATI Vital Signs and ATI Physical Assessment-Adult modules, and all the ATI Health Assess modules as long as the items are completed by the assigned due dates AND submitted to the appropriate drop box in Edvance. Additionally, for ALL ITEMS ASSIGNED IN THE ATI PROGRAM, a minimum of 20 minutes should be spent on each item and students must prove the time spent with a screenshot from the “My Results” section of ATI. A zero will be entered into the grade book if items are not submitted into the appropriate drop box by the due dates and/or if the required time is not met.**
19. **The ATI “My Report” submission must include the students’ name, module title, and the results showing the 20 minute completion. If not all of this is met, it will result in a 0 for the assignment.**
20. **\*For all of the Review Quizzes, and exams, the student’s earned grade for each of the items will be recorded in the course grade book and the 20-minute time limit does not apply to these items.\***

### **Technology requirements:**

Technology Requirements Students entering Lakeview College of Nursing are required to have a personal laptop computer configured to the college’s specifications (Microsoft Office, webcam for video conferencing, video assignments, and testing, plus internal and external audio capabilities). This requirement responds to technical changes in the computerized testing platform and the widespread adoption of computer technology in health care. Specifications are outlined on the College website:

<https://www.lakeviewcol.edu/index.php/technology>.

### **Edvance360 MAINTENANCE**

Please note that there are scheduled maintenance times for edvance360. It is essential that you are aware of those times and make sure that you have submitted any work in progress (e.g. tests, assignments, posts to journal, wikis or discussion boards) prior to the systems being shut down for maintenance. Any work in progress will be lost when the servers go down for maintenance. Miranda Shake, Lakeview Library Director, will notify students about scheduled maintenance.

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| Students will be required to choose an appropriate document or assignment to place in their Academic E-Portfolio on Edvance. | Lab check off<br>ATI reports of completed modules |
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### Final Course Grade Determination for Theory, Lab, & Clinical:

| Tests / Examinations                                                                                                                                     | Weight %            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| Exam 1(Intro/Vital signs/Physical Exam)                                                                                                                  | 14%                 |
| Exam 2 (HEENT/Integumentary)                                                                                                                             | 14%                 |
| Exam 3 (Cardiovascular/Respiratory)                                                                                                                      | 14%                 |
| Exam 4 (GI/GU)                                                                                                                                           | 14%                 |
| Exam 5 (Breast/Male and Female Reproductive)                                                                                                             | 14%                 |
| Exam 6 (Musculoskeletal/Neurological)                                                                                                                    | 14%                 |
| Exam 7 (Comprehensive)                                                                                                                                   | 16%                 |
| <b>Total</b>                                                                                                                                             | 80% of course grade |
| <i>Learners must achieve a minimum cumulative test/examinations grade average of at least 77% in order to meet the requirements and pass the course.</i> |                     |
| Theory and Clinical – Learning Assignments                                                                                                               | Weighted %          |
| Honor Code                                                                                                                                               | 0%                  |
| ATI Skills Module 3.0 – Learning Module: Comprehensive Physical Assessment of an Adult                                                                   | 6%                  |
| ATI Skills Module 3.0 – Learning Modules: Vital Signs                                                                                                    | 0%                  |
| ATI Skills Module 3.0 – Comprehensive Pain Assessment of an Adult                                                                                        | 6%                  |
| Review Quiz-Exam 1                                                                                                                                       | 4%                  |
| Review Quiz-Exam 2                                                                                                                                       | 4%                  |
| Review Quiz- Exam 3                                                                                                                                      | 4%                  |
| Review Quiz-Exam 4                                                                                                                                       | 4%                  |
| Review Quiz-Exam 5                                                                                                                                       | 4%                  |
| Review Quiz-Exam 6                                                                                                                                       | 4%                  |
| Review Quiz-Exam 7                                                                                                                                       | 6%                  |
| ATI HealthAssess 3.0 – Learning Modules: Introduction to Health Assessment                                                                               | 0%                  |
| ATI HealthAssess 3.0 – Learning Modules: General Survey                                                                                                  | 0%                  |

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| ATI HealthAssess 3.0 – Learning Modules: Health History                                                                                 | 4%                         |
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| Health Assess Showcase: Amara Hill: Health History                                                                                      | 6%                         |
| ATI HealthAssess 3.0 – Learning Modules: Head, Neck, and Neurological                                                                   | 0%                         |
| ATI HealthAssess 3.0 – Learning Modules: Skin                                                                                           | 0%                         |
| ATI HealthAssess 3.0 – Learning Modules: Cardiovascular                                                                                 | 4%                         |
| Health Assess Showcase: Doris Anderson: Cardiovascular                                                                                  | 6%                         |
| ATI HealthAssess 3.0 – Learning Modules: Respiratory                                                                                    | 4%                         |
| Health Assess Showcase: Lea Sek: Respiratory                                                                                            | 6%                         |
| Health Assess Showcase: Shirley Williamson                                                                                              | 6%                         |
| ATI HealthAssess 3.0 – Learning Modules: Abdomen                                                                                        | 0%                         |
| ATI HealthAssess 3.0 – Learning Modules: Rectum and Genitourinary                                                                       | 4%                         |
| ATI HealthAssess 3.0 – Learning Modules: Breast and Lymphatics                                                                          | 0%                         |
| ATI HealthAssess 3.0 – Learning Modules: Musculoskeletal and Neurological                                                               | 0%                         |
| ATI HealthAssess 3.0 – Learning Modules: Head-to-toe                                                                                    | 6%                         |
| Health Assess Showcase: Timothy Lee (Head to Toe)                                                                                       | 6%                         |
| Nurses Touch Showcase: Wellness and Self-Care: Wellness, Health Promotion, and Disease Prevention                                       | 6%                         |
| <b>Total</b>                                                                                                                            | <b>20% of course grade</b> |
| <i>Learners must achieve a minimum cumulative course average of at least 77% in order to meet the requirements and pass the course.</i> |                            |
| <b>Performance Examinations (Skills)</b>                                                                                                | <b>Requirement</b>         |
| Check off: Client Interview                                                                                                             | Pass/Fail                  |
| Check off: HEENT                                                                                                                        | Pass/Fail                  |
| Check off: Vital signs                                                                                                                  | Pass/Fail                  |
| Check off: Skin                                                                                                                         | Pass/Fail                  |
| Check off: Cardiac                                                                                                                      | Pass/Fail                  |
| Check off: Peripheral vascular                                                                                                          | Pass/Fail                  |
| Check off: Respiratory                                                                                                                  | Pass/Fail                  |
| Check off: GI/GU                                                                                                                        | Pass/Fail                  |
| Check off: Breast/axillary                                                                                                              | Pass/Fail                  |
| Check off: Reproduction                                                                                                                 | Pass/Fail                  |

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| Check off: Musculoskeletal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Pass/Fail |
| Check off: Neurological/Mental status                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Pass/Fail |
| Check off: Head to toe assessment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Pass/Fail |
| <p><b>Lab Competency Performance Examinations Pass = 77%.</b> Learners must pass each competency performance examination, within three tries, to pass the course. If below the 77%, the entire competency performance examination must be repeated to achieve a passing score of or above 77%. On check off days, failure to show up for your check off, or failure to be prepared to begin your check off at your assigned time, except for purposes per the attendance policy, will earn a grade of zero for that check off and can result in failure of the course.</p> <p>For competency performance examinations, any break in technique and/or missed component(s) of the skill(s) checklist(s) will result in an unsatisfactory check-off and a failure of the check off, <i>regardless of whether the 77% or above has been achieved by the student</i>. The student handbook states the following in regard to break-in technique: The student is only allowed 1 student identified and reported by the student break-in technique. Any break-in technique needs to be recognized and identified by the student prior to proceeding to the next step of the procedure. More than one break in technique reported by the student will result in an unsatisfactory check-off regardless of points awarded. If a break-in technique occurs and is not identified by the student, this will result in an unsatisfactory check-off. Any break in technique identified by the instructor will result in an unsatisfactory check-off.</p> <p>If the student has achieved at or above the passing 77%, the student will only be required to remediate and re-test on the break in technique(s) and/or unsatisfactory skill(s) checklist(s) to achieve a pass of the competency performance examination within the three attempts.</p> <p><b>As part of the check off students will be required to complete appropriate documentation in EHR tutor in ATI. Documentation will be reviewed, and feedback will be given.</b></p> |           |

### Tests / Examinations & Assignment Schedule:

| Component                                                        | Administration or Due Dates |                                        |
|------------------------------------------------------------------|-----------------------------|----------------------------------------|
| Tests / Examinations                                             | Unit/Week Administered      | Date To be Administered                |
| Exam #1                                                          | Week 4                      | 9/11/2024                              |
| Exam #2                                                          | Week 6                      | 9/25/2024                              |
| Exam #3                                                          | Week 9                      | 10/16/2024                             |
| Exam #4                                                          | Week 10                     | 10/23/2024                             |
| Exam #5                                                          | Week 12                     | 11/6/2024                              |
| Exam #6                                                          | Week 14                     | 11/20/2024                             |
| Comprehensive Final Exam                                         | Week 16                     | 12/11/2024                             |
| Theory and Clinical– Learning Assignments                        | Unit/Week Due               | Date Due                               |
| Honor Code                                                       | Week 1                      | 8/21/2024 by 11:30 am CST<br>*in class |
| ATI HealthAssess 3.0 – Comprehensive Pain Assessment of an Adult | Week 2                      | 8/27/2024 by 1159 pm CST               |
| ATI HealthAssess 3.0 – Learning Modules: Health History          | Week 3                      | 9/3/2024 by 1159 pm CST                |

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| Health Showcase 3.0- Learning Modules: Health History                                             | Week 3      | 9/3/2024 by 1159 pm CST        |
| Review Quiz-Exam 1                                                                                | Week 4      | 9/10/2024 by 1159 pm CST       |
| Review Quiz-Exam 2                                                                                | Week 6      | 9/24/2024 by 1159 pm CST       |
| ATI HealthAssess 3.0 – Learning Modules: Cardiovascular                                           | Week 7      | 10/1/2024 by 1159 pm CST       |
| Health Assess Showcase: Doris Anderson: Cardiovascular                                            | Week 7      | 10/1/2024 by 1159 pm CST       |
| ATI HealthAssess 3.0 – Learning Modules: Respiratory                                              | Week 8      | 10/8/2024 by 1159 pm CST       |
| Health Assess Showcase: Lea Sek: Respiratory                                                      | Week 8      | 10/8/2024 by 1159 pm CST       |
| Health Assess Showcase: Shirley Williams: Bronchitis                                              | Week 8      | 10/8/2024 by 1159 pm CST       |
| Review Quiz-Exam 3                                                                                | Week 9      | 10/15/2024 by 1159 pm CST      |
| Review Quiz-Exam 4                                                                                | Week 10     | 10/22/2024 by 1159 pm CST      |
| ATI HealthAssess 3.0 – Learning Modules: Rectum and Genitourinary                                 | Week 10     | 10/22/2024 by 1159 pm CST      |
| Review Quiz-Exam 5                                                                                | Week 12     | 11/5/2024 by 1159 pm CST       |
| Review Quiz-Exam 6                                                                                | Week 14     | 11/19/2024 by 1159 pm CST      |
| ATI HealthAssess 3.0 – Learning Modules: Head to toe                                              | Week 15     | 12/3/2024 by 1159 pm CST       |
| ATI Skills Module 3.0 – Learning Module: Comprehensive Physical Assessment of an Adult            | Week 15     | 12/3/2024 by 1159 pm CST       |
| Health Assess Showcase: Timothy Lee: Head- to- toe challenge                                      | Week 15     | 12/3/2024 by 1159 pm CST       |
| Nurses Touch Showcase: Wellness and Self-Care: Wellness, Health Promotion, and Disease Prevention | Week 16     | 12/10/2024 by 1159 pm CST      |
| Review Quiz-Exam 7                                                                                | Week 16     | 12/10/2024 by 1159 pm CST      |
| <b>Performance Examinations (Skills)</b>                                                          | <b>Week</b> | <b>Date</b>                    |
| Check off: Client Interview/General Survey                                                        | Week 3      | 9/4/2024 at the start of lab   |
| Check off: Vital signs                                                                            | Week 4      | 9/11/2024 at the start of lab  |
| Check off: HEENT                                                                                  | Week 5      | 9/18/2024 at the start of lab  |
| Check off: Skin                                                                                   | Week 7      | 10/2/2024 at the start of lab  |
| Check off: Peripheral vascular                                                                    | Week 7      | 10/2/2024 at the start of lab  |
| Check off: Cardiac                                                                                | Week 8      | 10/9/2024 at the start of lab  |
| Check off: Respiratory                                                                            | Week 8      | 10/9/2024 at the start of lab  |
| Check off: GI/GU                                                                                  | Week 10     | 10/23/2024 at the start of lab |

Approved: 12/10/2021, 11/18/2022, 12/9/2022

|                                       |         |                                |
|---------------------------------------|---------|--------------------------------|
| Check off: Breast/axillary            | Week 11 | 10/30/2024 at the start of lab |
| Check off: Reproduction               | Week 11 | 10/30/2024 at the start of lab |
| Check off: Musculoskeletal            | Week 12 | 11/6/2024 at the start of lab  |
| Check off: Neurological/Mental status | Week 12 | 11/6/2024 at the start of lab  |
| Check off: Head to toe assessment     | Week 15 | 12/4/2024 at the start of lab  |

**Course/Faculty Evaluation:** As part of Lakeview's continued effort to offer courses of the highest quality and effectiveness, students will have the opportunity to evaluate this course as well as provide feedback on course faculty. Evaluations will be distributed to students prior to the end of the semester. All evaluations are completely confidential and anonymous.

## **See Student Handbook for All Institutional Policies**

### **Attendance Policies**

#### **General Attendance/Absence Policy**

Lakeview College of Nursing students are expected to attend all meetings of classes, scheduled laboratory, and clinical sessions in which they have enrolled. It is our policy that attendance will be recorded for each scheduled class, laboratory, and clinical experience. It is the student's responsibility to attend all classes, on time, and for the entire designated time. Students who violate the clinical/lab dress code and/or student conduct code will not be permitted to attend or remain in the class, laboratory or clinical experience and an absence will be recorded. Students must wear a Lakeview College of Nursing issued student ID badge at all times while in class, lab, and at clinical sites.

#### **First Day of Clinical/Lab Orientation**

Students must attend all clinical orientations for their assigned agency. Students who miss the first day of clinical, lab, or clinical orientation, whether their absence is excused or unexcused, may be immediately dropped from the course(s). Students who cannot attend the first day must have prior approval from the Dean of Nursing and Course Coordinator. See General Attendance Policy.

#### **Theory Attendance Policy**

Attendance at all classroom sessions is expected, and missing any classroom sessions can impact the student's course grade and ability to succeed. Students must prepare for each classroom session by completing the required readings and other assignments. If the student does not attend two (2) scheduled class(es) during the semester, the course coordinator will evaluate their ability to complete the course. Attendance will be taken during each theory period.

#### **Clinical Attendance/Lab Policy**

1. Attendance at clinical and lab is required. To meet the clinical objectives and requirements, the student must satisfactorily fulfill all required clinical hours. See course descriptions for required clinical and lab hours. Failure to satisfactorily fulfill the required clinical or lab hours will lead to failure of the course.
2. If a student anticipates missing clinical or lab, the student must personally notify the clinical/lab instructor and course coordinator of absence before starting the clinical experience. Depending on the course, students may also be required to notify the agency.
3. The Clinical/Lab Instructor and Course Coordinator will follow the policy to determine if the absence is excused or unexcused. Failure to notify the clinical/lab instructor of absence in advance of the clinical/lab experience is an unexcused absence.

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4. Failure to arrive on time and be prepared for clinical or leaving early is an unexcused absence. An emergency will be taken into consideration when determining excused or unexcused absence.
5. To maintain patient safety, the clinical instructor may dismiss the student from the clinical area if the student is not prepared for the clinical experience or if the clinical instructor determines that the student is not safe to provide care. Such dismissal is an unexcused absence.
6. Absences, whether excused or unexcused, will impact a student's success in the course, up to and including failure. Opportunities for making up missed clinical days or laboratory sessions may not be available.
7. If a student has two [2] unexcused clinical absences, they will fail clinical for that course.
8. Clinical instructors will follow up with course coordinators to discuss the student's performance in the clinical setting. Specifically, if the student needs to attend an alternative experience to make up for the experience missed and whether the clinical outcomes are still possible to achieve, clinical absences will be documented, and the student will be required to make up the clinical hours per the course coordinator. If available and necessary by the course coordinator, clinical hours will be made up by simulation or demonstrating skills in the lab. The course coordinator will notify the lab coordinator when a student is required to make up the clinical experience.

### **How to Decide if you are Too Sick to Attend Clinical:**

- Fever > 100.4
- Conjunctivitis (Pink Eye)
- Diarrhea or Vomiting lasting more than 12 hours
- Group A Strep culture confirmed or physician diagnosed
- Jaundice yellowing of the skin, which might suggest viral hepatitis
- Cold sores (herpes)
- Active measles, mumps, pertussis, rubella or chicken pox
- Upper respiratory infection (cold) if accompanied by fever and productive cough
- Tuberculosis and/or positive TB skin test
- Head lice, scabies (mites that burrow under the skin causing a rash) Any draining wound such as impetigo, abscess or boil must be covered
- Mononucleosis
- COVID-10 Symptoms: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea

### **Access and Accommodations:**

Your experience in this class is important to me. If you have already established accommodations with Disability Services, please communicate with me so that we may implement your approved accommodations in this course.

If you have not yet established services but have a temporary health condition or permanent disability that requires accommodations (conditions include but not limited to; mental health, attention-related, learning, vision, hearing, physical or health impacts), you are welcome to contact Disability Services at 217-709-0920 or email Disability Services at [studentsfirst@lcn.edu](mailto:studentsfirst@lcn.edu) to see if you are eligible for accommodations. Disability Services offers resources and coordinates reasonable accommodations for students with disabilities and/or temporary health conditions. Reasonable accommodations are established through an interactive process between you, the instructor, and Disability Services. It is the policy and practice of Lakeview College of Nursing to create inclusive and accessible learning environments consistent with federal and state law.

### **Academic Integrity**

Lakeview College of Nursing is committed to upholding the highest standards of academic integrity in the classroom and clinical setting and it is the responsibility of all stakeholders-faculty, staff, and students to ensure these standards are being met.

More about the expected standards of behavior can be found in this year's academic handbook at:

<https://www.lakeviewcol.edu/catalog>

## Academic Integrity Honor Code

**My signature above verifies that I have read and understand the rules identified on the previous pages for class and clinical.**

**It also verifies that I have read and understand this course's syllabus.**

**Lakeview College of Nursing  
N312  
Fall 2024**

Student's Signature:

\_\_\_\_\_Kiah Jensen\_\_\_\_\_Date:\_\_\_\_August 21, 2024 \_\_\_\_\_

Student's Printed Name:

\_\_\_\_\_Kiah Jensen\_\_\_\_\_

**For complete information about expected student behavior and disciplinary action, please refer to the *Student Handbook*, available on the Lakeview College of Nursing website.**