Lakeview College of Nursing

Course Information:

Course Name	Introduction to Professional Practice
Course Number	N314
Course Section Number	DAN
Semester Credit Hours	2 theory
Prerequisites	Satisfactory completion of required general education courses.
Corequisites	N311, N312, N313
Course Location	Room 100
Delivery Mode	Classroom
Semester Dates	August 19th, 2024 to December 13th, 2024
Course Meeting Dates/Times	Tuesdays 1:30 pm – 3:30 pm
Course Content	Characteristics of professional nurses, characteristics of a profession, the history of nursing, ethical decision making, nursing philosophy, communication, clinical judgment model, how to use the clinical judgment model to provide safe client care, NCLEX preparation, pharmacology, laboratory values
Methods of Instruction	Lectures, class discussion, assigned readings, critical thinking assignments, clinical judgment assignments, and ATI modules
Changes to Syllabus	Faculty reserves the right to make changes as necessary to this course syllabus. Learners will be notified in writing of any changes in a timely fashion.

Faculty Information:

Course Coordinator	Travis Whisman MSN, RN
Office Location	Room 224, Danville Campus
Office Hours	Office hours are a designated time that students are welcome to come to my office for questions, concerns, or assistance. Please do not hesitate to come see me during these hours, as they are meant to provide you with access to your instructor outside of class. You may also make an appointment with me if these hours do not work with your schedule. Tuesdays 8:30am – 1:30pm Virtually by appointment
Office Phone Number	(217) 709-0943
Cell Phone Number	(217) 891-0512

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Email Address	twhisman@lakeviewcol.edu

Faculty Responsiveness	**When contacting via Email:** This is the best avenue of communication. Please allow 24 hours for a response during the weekdays (Monday-Friday). On the weekends (Saturday-Sunday), please allow 48 hours for a response. **When contacting via phone:** **Office phone:** Please contact at any time. If not during my office hours, I will get back to you once back in my office. If needing a prompt response please send an email. **Cell Phone:** Please text to make contact and then if available I will set up a call or Google Meet **When contacting via Text Message:** Please include name if using this form of communication.

Course Catalog Description:
This course is an introduction to the evolution of professional nursing practice. Topics will include a focus on the nursing role, concepts of professionalism, and the scope of ethical and legal practice.

Textbooks & Resources:

Required Textbook(s)	American Psychological Association. (2020). *Publication manual of the American Psychological Association* (7th ed.). American Psychological Association. Rischer, K. (2022). *Think like a nurse: Laying the foundation for professional practice* (1st ed., Vol. I). KeithRN Rischer, K. (2022). *Think like a nurse: Building the knowledge base for professional practice* S(1st ed., Vol. II). KeithRN Rischer, K. (2022). *Think like a nurse: Developing clinical judgment for professional practice* (1st ed., Vol. III). KeithRN
Required Internet Programs	Firefox, Internet Explorer, Google Chrome, and/or equivalent. ATI https://www.atitesting.com Edvance 360 https://lakeviewcol.edvance360.com/sso.php
Required Technology	Draft Coach: This product is an extension offered in your Google account (in Google Docs). Students are encouraged to use Draft Coach prior to submitting written assignments in the course (written papers, care plans, concept maps, projects, etc.). Draft Coach will assist in preventing the submission of plagiarized work, appropriate use of references and citations, as well as grammar and spelling. TurnItIn: All students must submit their written assignments (Vulnerable Populations Paper, Nursing Philosophy Paper, and SMART Goals documents) to TurnItIn. Class ID: **44979989** Enrollment Key: **Whisman24** Microsoft Office is required. Many classes require papers written in a word processing program like Microsoft Word. Some courses require you to create a PowerPoint presentation as well. Microsoft Office is available in the computer labs (Located on the second floor between the Library and Miranda's' Office).

	Microsoft offers Office 365 **FREE TO STUDENTS** on this page: https://www.microsoft.com/en-us/education/students/default.aspx All students are required to have a laptop for testing. See https://www.lakeviewcol.edu/technology for more information. http://www.atitesting.com/TechnicalRequirements.aspx
Recommended Textbook(s) or Websites	1. National Guideline Clearinghouse: https://www.ahrq.gov/gam/index.html 2. Online Writing Lab: http://owl.english.purdue.edu/owl/. This link offers outstanding resources on all aspects of writing, including Grammar and Mechanics Exercises for English-as-Second Language (ESL) Students.

Additional Information:

Student Portal	https://lakeviewcol.edvance360.com/sso.php
College Website	www.lakeviewcol.edu
Student Catalog or Handbook	For a current edition of the *Student Catalog* or *Student Handbook*, students may visit the Lakeview website. http://www.lakeviewcol.edu/cataloghandbook
Support System	Edvance360 – https://v9.edvance360.com/help ATI help: https://www.atitesting.com/contact/ Log-in access issues: Miranda Shake Librarian (217) 709-0927 **MShake@lakeviewcol.edu**

Course Student Learning Outcomes (CSLOs):
Upon completion of this course students will be able to:

1. Recommend evidence-based interventions on clinical presentation to improve client outcomes.
2. Implement the clinical judgment model into practice to predict changes and provide safe client care as a novice nurse.
3. Practice therapeutic communication principles needed to provide patient-centered care.
4. Describe ethical and legal nursing standards to provide safe, quality care.
5. Identify professional behaviors required for registered nursing practice.

Course Requirements:

1. Course content reading and ATI assignments should be done before coming to the classroom setting so the student can participate in the discussion and bring questions to class.
2. Students are expected to be on time for class. See the student handbook for all institutional policies related to attendance. A lack of course attendance can have an impact on student success. If an unavoidable absence is necessary, the student must notify the course coordinator before the absence occurs. **In-class work, including quizzes and assignments, will need to be made up with a date determined by Professor and Student.**
1. Students must turn in all assignments on time. **Assignments submitted after the due date will receive a 10 percent Deduction per each calendar day late.**
2. All assignment due dates are listed in the course syllabus. Each assignment must be turned in by 11:59 pm CST on the due date listed. If the assignment is turned in after the regularly scheduled class time, the assignment will be considered late. **For all ATI assignments, you must achieve an 85% or higher.**
3. **Students will receive participation points for participating in course activities/discussions throughout the class period. If a student does not engage in the in-class discussion or activities then they will receive 0 for participation points for that day.**
4. Students arriving late on test dates may not be allowed to enter the class due to distracting the exam-taking students. The student will be given an absence and will need to reschedule the test with the instructor. Missed exams must be made up within 24 hours. It is the student's responsibility to reach out to the instructor to reschedule their exam. Failure on the student's part to reach out to the instructor and make up the exam within 24 hours will result in a zero. Students who miss exams may receive a different and more difficult exam than their peers. Make-up exam takers cannot use the same resources as their peers that took it on time if permitted (note cards, group work, etc..). **No late or early exams are allowed in this course without the course coordinator's approval and prior request. If the student misses an exam due to a medical condition, the student will need medical documentation to take the examination at a later time.**
5. Anything that interrupts student learning is considered disruptive. If the student is asked to leave the classroom due to disruptive behavior, it will be considered as an absence (phone use, texting, laptop use, completing coursework for another course) and tardiness.
6. **Electronic devices are allowed in the classroom (laptops, iPads, tablets, etc.) for note-taking only.** However, these devices should be in vibration mode as to not interrupt the learning environment. Students should not use their cell phones or other technology during class time unless it is related to the class content or directed to do so by the instructor.
7. Students will take all class exams with their computer unless noted by the instructor that testing will occur in the computer lab. Students should ensure their device is appropriately charged or bring a charging device to class with them.
8. Students are not allowed to leave the classroom during exams and re-enter to continue testing.
9. Students will quietly leave the classroom after testing and will not be allowed to re-enter until after all students have completed testing to avoid distraction.
10. Students are not allowed to ask questions during an exam about exam content.
11. The absent student is responsible for obtaining the course material from another source and is accountable for the information presented in that class. See the student handbook.
12. Students will display behavior per the mission and vision of the college.
13. Students will not challenge exam scores or discuss exam questions in class. If the student wishes to discuss the exam, a private session with the instructor is to be made.
14. Students will not write emails, converse with the instructor, or class peers disrespectfully.
15. Side conversations during class time are prohibited due to the disruption of the learning environment for all students.
16. Students are expected to check their Lakeview email daily for communication from instructors.
17. Recommendations for failed exams will be outlined in the academic improvement plan.

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18. Students are expected to be able to navigate the many technical requirements of the course independently. If a student is having technical difficulties with any of the course requirements, it is the student's responsibility to contact the appropriate resource for assistance.
19. Learners must achieve a cumulative theory exam average of 77% before any other coursework will be calculated into the final grade.
20. Learners must achieve a minimum cumulative course average of at least 77% in order to meet the requirements and pass the course.

Technology requirements:

Technology Requirements Students entering Lakeview College of Nursing are required to have a personal laptop computer configured to the college's specifications (Microsoft Office, webcam for video conferencing, video assignments, and testing, plus internal and external audio capabilities). This requirement responds to technical changes in the computerized testing platform and the widespread adoption of computer technology in health care. Specifications are outlined on the College website: https://www.lakeviewcol.edu/index.php/technology.

Edvance360 MAINTENANCE

Please note that there are scheduled maintenance times for edvance360. It is essential that you are aware of those times and make sure that you have submitted any work in progress (e.g. tests, assignments, posts to journal, wikis or discussion boards) prior to the systems being shut down for maintenance. Any work in progress will be lost when the servers go down for maintenance. Miranda Shake, Lakeview Library Director, will notify students about scheduled maintenance.

Academic E-Portfolio Students will be required to choose an appropriate document or assignment to place in their Academic E-Portfolio on Edvance.	Assignments for this Course: ☒ Vulnerable Population Paper ☒ Nursing Philosophy Paper ☒ SMART Poster

Final Course Grade Determination for Theory, Lab, & Clinical:

Tests / Examinations	Weight %
Noticing Quiz	11.25%
Interpreting Quiz	11.25%
Responding Quiz	11.25%
Reflecting Quiz	11.25%
Final Exam	15%
Vulnerable Populations Paper	20%
Nursing Philosophy Paper	20%
Total	80% of course grade
Learners must achieve a minimum cumulative test / examinations grade average of at least 77% in order to meet the requirements and pass the course.	

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Theory and Clinical – Learning Assignments	Weighted %
ATI lessons, quizzes, modules, and learning system tests will be graded as pass/fail based on the student's post-test score provided on the PDF submission to the E360 dropbox. **85% or greater = Pass (full points)** 84% or less = Fail (score of zero)	
Participation Week 1	1%
Participation Week 2	1%
Participation Week 3	1%
Participation Week 4	1%
Participation Week 5	1%
Participation Week 6	1%
Participation Week 7	1%
Participation Week 8	1%
Participation Week 9	1%
Participation Week 10	1%
Participation Week 11	1%
Participation Week 12	1%
Participation Week 13	1%
Participation Week 14	1%
Participation Week 15	1%
ATI: Learn: Achieve: Test-Taking Skills	1.5%
ATI: Learn: Achieve: Study Skills	1.5%
ATI: Learn: Achieve: Classroom Skills	1.5%
ATI: Learn: Achieve Challenges for ESL Students	1.5%
ATI: Learn: Video Case Studies: Critical Thinking/Clinical Reasoning/Clinical Judgment: Nursing Process and Priority Setting	1.5%
ATI Test Practice: Self-Assessment Inventory	1.5%
SMART Goal Poster	10%
ATI: Learn: Civility Mentor: Foundation of Professionalism and Civility	1.5%
ATI: Learn: Civility Mentor: Professionalism and Civility Academic Environment	1.5%
ATI: Learn: Civility Mentor: Professionalism and Civility in Nursing Practice	1.5%

ATI: Learn: Nurse's Touch: Professional Nursing Practice	1.5%
ATI: Learn: Nurse's Touch: Socialization into Professional Nursing	1.5%
ATI: Learn: Nurse's Touch: Professional Behaviors in Nursing	1.5%
ATI: Learn: Nurse's Touch: Profession and Professional Identity	1.5%
ATI: Becoming a Professional Nurse: Quiz *Completed on your own prior to class	2.5%
ATI: Learn: Professional Communication: Types of Communication	1.5%
ATI: Learn: Professional Communication: Therapeutic Communication	1.5%
Medication Classification Note Card	10%
ATI: Learn: Professional Communication: Factors that Affect Communication with Individuals and Groups	1.5%
ATI: Test: Quiz Bank: Learning System RN 3.0: Communication	1.5%
ATI: Test: Quiz Bank: Learning System RN 3.0: Communication Final	1.5%
ATI: RN Video Case Study 3.0: Patient-Centered Care: Patient Advocacy	4%
ATI: RN Video Case Study 3.0: Health Care Law: Client Rights and Informed Consent	4%
ATI: Assessment: Practice Professional Communication Quiz	2.5%
Eportfolio	5%
ATI: Nurse's Touch: Professional Communication <u>ATI Grading & Remediation</u> **Exceeds Expectations= 90 points** • Remediation = 10 points: • *Minimum 1 hour Focused Review* • *For each topic missed, complete an active learning template and/ or identify three critical points to remember.* **Meets Expectations = 80 points** • Remediation= 10 points: • *Minimum 2 hour Focused Review* • *For each topic missed, complete an active learning template and/ or identify three critical points to remember.*	**20%** *Proctored Exam Remediation must be completed in order to receive the additional 10 points. Remediation is an all or nothing assignment.*

Needs Improvement = 70 points • Remediation= 10 points: • *Minimum 3 hour Focused Review* • *For each topic missed, complete an active learning template and/ or identify three critical points to remember.*	
Total	**20% of course grade**
Learners must achieve a minimum cumulative course average of at least 77% in order to meet the requirements and pass the course.	

Tests / Examinations & Assignment Schedule:

Component	**Administration or Due Dates**	
Tests / Examinations	**Unit/Week Administered**	**Date To be Administered**
Nursing Philosophy Paper	Week 6	9/22/2024 @ 1159pm CST
Vulnerable Populations Paper	Week 8	10/6/2024 @ 1159pm CST
Noticing Quiz	Week 11	10/29/2024 in class
Interpreting Quiz	Week 13	11/12/2024 in class
Responding Quiz	Week 14	11/19/2024 in class
Reflecting Quiz	Week 15	12/3/2024 in class
Final Exam	Week 16	12/10/2024 in class
Theory and Clinical– Learning Assignments	**Unit/Week Due**	**Date Due**
ATI: Learn: Achieve: Test-Taking Skills	Week 2	8/25/2024 @ 1159pm CST
ATI Test Practice: Self-Assessment Inventory	Week 2	8/25/2024 @ 1159pm CST
ATI: Learn: Achieve: Classroom Skills	Week 2	8/25/2024 @ 1159pm CST
ATI: Learn: Achieve: Study Skills	Week 3	9/1/2024 @ 1159pm CST
ATI: Learn: Video Case Studies: Critical Thinking/Clinical Reasoning/Clinical Judgment: Nursing Process and Priority Setting	Week 3	9/1/2024 @ 1159pm CST
SMART Goal Poster	Week 4	9/8/2024 @ 1159pm CST
ATI: Learn: Civility Mentor: Foundation of Professionalism and Civility	Week 4	9/8/2024 @ 1159pm CST

ATI: Learn: Civility Mentor: Professionalism and Civility Academic Environment	Week 4	9/8/2024 @ 1159pm CST
ATI: Learn: Civility Mentor: Professionalism and Civility in Nursing Practice	Week 4	9/8/2024 @ 1159pm CST
ATI: Learn: Achieve Challenges for ESL Students	Week 5	9/15/2024 @ 1159pm CST
ATI: Becoming a Professional Nurse: Quiz *Completed on your own prior to class	Week 5	9/15/2024 @ 1159pm CST
ATI: Test: Quiz Bank: Learning System RN 3.0: Communication	Week 5	9/15/2024 @ 1159pm CST
Nursing Philosophy Paper	Week 6	9/22/2024 @ 1159pm CST
ATI: Learn: Nurse's Touch: Profession and Professional Identity	Week 6	9/22/2024 @ 1159pm CST
ATI: Learn: Nurse's Touch: Professional Nursing Practice	Week 6	9/22/2024 @ 1159pm CST
ATI: Learn: Nurse's Touch: Professional Behaviors in Nursing	Week 7	9/29/2024 @ 1159pm CST
ATI: Learn: Nurse's Touch: Socialization into Professional Nursing	Week 7	9/29/2024 @ 1159pm CST
ATI: Learn: Professional Communication: Therapeutic Communication	Week 8	10/6/2024 @ 1159pm CST
Vulnerable Populations Paper	Week 8	10/6/2024 @ 1159pm CST
ATI: Learn: Professional Communication: Types of Communication	Week 8	10/6/2024 @ 1159pm CST
ATI: Learn: Professional Communication: Factors that Affect Communication with Individuals and Groups	Week 9	10/13/2024 @ 1159pm CST
Medication Classification Note Card	Week 9	10/13/2024 @ 1159pm CST
ATI: Test: Quiz Bank: Learning System RN 3.0: Communication Final	Week 9	10/13/2024 @ 1159pm CST
ATI: RN Video Case Study 3.0: Patient-Centered Care: Patient Advocacy	Week 10	10/20/2024 @ 1159pm CST
ATI: RN Video Case Study 3.0: Health Care Law: Client Rights and Informed Consent	Week 11	10/27/2024 @ 1159pm CST
ATI: Assessment: Practice Professional Communication Quiz	Week 12	11/3/2024 @ 1159pm CST
ATI Proctored Professional Communication	Week 12	11/3/2024 @ 1159pm CST
ATI Proctored Professional Communication Remediation	Week 13	11/10/2024 @ 1159pm CST
Eportfolio	Week 15	12/1/2024 @ 1159pm CST

Course/Faculty Evaluation: As part of Lakeview's continued effort to offer courses of the highest quality and effectiveness, students will have the opportunity to evaluate this course as well as provide feedback on course faculty. Evaluations will be distributed to students prior to the end of the semester. All evaluations are completely confidential and anonymous.

See Student Handbook for All Institutional Policies

Attendance Policies

General Attendance/Absence Policy

Lakeview College of Nursing students are expected to attend all meetings of classes, scheduled laboratory, and clinical sessions in which they have enrolled. It is our policy that attendance will be recorded for each scheduled class, laboratory, and clinical experience. It is the student's responsibility to attend all classes, on time, and for the entire designated time. Students who violate the clinical/lab dress code and/or student conduct code will not be permitted to attend or remain in the class, laboratory or clinical experience and an absence will be recorded. Students must wear a Lakeview College of Nursing issued student ID badge at all times while in class, lab, and at clinical sites.

First Day of Clinical/Lab Orientation

Students must attend all clinical orientations for their assigned agency. Students who miss the first day of clinical, lab, or clinical orientation, whether their absence is excused or unexcused, may be immediately dropped from the course(s). Students who cannot attend the first day must have prior approval from the Dean of Nursing and Course Coordinator. See General Attendance Policy.

Theory Attendance Policy

Attendance at all classroom sessions is expected, and missing any classroom sessions can impact the student's course grade and ability to succeed. Students must prepare for each classroom session by completing the required readings and other assignments. If the student does not attend two (2) scheduled class(es) during the semester, the course coordinator will evaluate their ability to complete the course. Attendance will be taken during each theory period.

Clinical Attendance/Lab Policy

Attendance at clinical and lab is required. To meet the clinical objectives and requirements, the student must satisfactorily fulfill all required clinical hours. See course descriptions for required clinical and lab hours. Failure to satisfactorily fulfill the required clinical or lab hours will lead to failure of the course. If a student anticipates missing clinical or lab, the student must personally notify the clinical/lab instructor and course coordinator of absence before starting the clinical experience. Depending on the course, students may also be required to notify the agency. The Clinical/Lab Instructor and Course Coordinator will follow the policy to determine if the absence is excused or unexcused. Failure to notify the clinical/lab instructor of absence in advance of the clinical/lab experience is an unexcused absence. Failure to arrive on time and be prepared for clinical or leaving early is an unexcused absence. An emergency will be taken into consideration when determining excused or unexcused absence. To maintain patient safety, the clinical instructor may dismiss the student from the clinical area if the student is not prepared for the clinical experience or if the clinical instructor determines that the student is not safe to provide care. Such dismissal is an unexcused absence. Absences, whether excused or unexcused, will impact a student's success in the course, up to and including failure. Opportunities for making up missed clinical days or laboratory sessions may not be available. If a student has two [2] unexcused clinical absences, they will fail clinical for that course. Clinical instructors will follow up with course coordinators to discuss the student's performance in the clinical setting. Specifically, if the student

needs to attend an alternative experience to make up for the experience missed and whether or not the clinical outcomes are still possible to achieve, clinical absences will be documented, and the student will be required to make up the clinical hours per the course coordinator. If available and necessary by the course coordinator, clinical hours will be made up by simulation or demonstrating skills in the lab. The course coordinator will notify the lab coordinator when a student is required to make up the clinical experience.

First Day of Clinical/Lab Orientation

Students must attend all clinical orientations for their assigned agency. Students who miss the first day of clinical, lab, or clinical orientation, whether their absence is excused or unexcused, may be immediately dropped from the course(s). Students who cannot attend the first day must have prior approval from the Dean of Nursing and Course Coordinator. See General Attendance Policy.

How to Decide if you are Too Sick to Attend Clinical:

- Fever > 100.4
- Conjunctivitis (Pink Eye)
- Diarrhea or Vomiting - lasting more than 12 hours
- Group A Strep culture confirmed or physician diagnosed
- Jaundice - yellowing of the skin, which might suggest viral hepatitis
- Cold sores (herpes)
- Active measles, mumps, pertussis, rubella or chicken pox
- Upper respiratory infection (cold) if accompanied by fever and productive cough
- Tuberculosis and/or positive TB skin test
- Head lice, scabies (mites that burrow under the skin causing a rash)Any draining wound such as impetigo, abscess or boil must be covered
- Mononucleosis
- COVID-10 Symptoms: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea

Access and Accommodations:

Your experience in the class is important to me. If you have already established accommodations with Disability Services, please communicate with me so that we may implement your approved accommodations in this course.

If you have not yet established services but have a temporary health condition or permanent disability that requires accommodation (conditions include but not limited to; mental health, attention-related, learning, vision, hearing, physical or health impacts), you are welcome to contact Disability Services at 217-709-0920 or email Disability Services at studentsfirst@lcn.edu to see if you are eligible for accommodations. Disability Services offers resources and coordinates reasonable accommodations for students with disabilities and/or temporary health conditions. Reasonable accommodations are established through an interactive process between you, the instructor, and Disability Services. It is the policy and practice of Lakeview College of Nursing to create inclusive and accessible learning environments consistent with federal and state law.

Academic Integrity

Lakeview College of Nursing is committed to upholding the highest standards of academic integrity in the classroom and clinical setting and it is the responsibility of all stakeholders-faculty, staff, and students to ensure these standards are being met.
More about the expected standards of behavior can be found in this year's academic handbook at: https://www.lakeviewcol.edu/catalog

Academic Integrity Honor Code

Student's Signature:

_____Date: 8/20/2024

Student's Printed Name:

Tayelor Lowe

For complete information about expected student behavior and disciplinary action, please refer to the *Student Handbook*, available on the Lakeview College of Nursing website.

Lakeview College of Nursing

N314

Fall 2024

My signature above verifies that I have read and understand the rules identified on the previous pages for class and clinical.

It also verifies that I have read and understand this course's syllabus.

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