

Lakeview College of Nursing

Course Information:

Course Name	Concept Synthesis
Course Number	N444
Contact Hours	3 semester hours: 2 hours for theory; 1 hour for clinical
Prerequisites	Must be taken in the final semester of coursework after completion of semester 1-3 courses.
Co-requisites	N441, N442, N443
Course Location	Hybrid
Delivery Mode	Hybrid
Semester Dates	January 8 th , 2024 – May 3 rd , 2024
Course Meeting Dates/Times	<p><u>Course Orientation</u> 01/08/24 from 12:30 – 1:45 pm CST via Google Meets: https://meet.google.com/veq-hpgp-ahk</p> <p><u>Proctored Assessments</u> Capstone Assessment A: 01/11/24 at 9:00 am CST on the Danville campus – Room 100</p> <p>Capstone Assessment B: 03/07/24 at 9:00 am CST on the Danville campus – Room 100</p> <p>Comprehensive Predictor: 04/18/24 at 9:00 am CST on the Danville campus – Room 100</p>
Methods of Instruction	The following learning strategies are utilized: student participation through group discussions, multimedia presentations, readings, written assignments, individual exercises, and online resources such as discussion boards, videos, case studies, and ATI course work with personalized remediation.
Course Content	Review of nursing concepts in fundamentals, pharmacology, medical-surgical, maternal newborn/women’s health, pediatrics, mental health, leadership/community, and test-taking strategies along with NCLEX prep.
Changes to Syllabus	The faculty reserves the right to make changes as necessary to this course syllabus. Learners will be notified in writing of any changes in a timely fashion.

Faculty Information:

Faculty	Eleni Key, MSN-Ed RN
Office Location	Charleston Room 601
Office Hours	Wednesday's: 3:00 – 4:00 pm CST Thursday's: 8:00 – 9:00 am CST via https://meet.google.com/tfb-rsuj-sem Contact instructor for virtual or phone meeting outside of these office hours.
Office Phone Number(s)	Office: 217-709-0788 Cell: 217-276-0125
Email Address	ekey@lakeviewcol.edu

Clinical Instructor	Katie King, MSN, RN, CPN, CNEcl, CNE
Cell Phone Number	903-714-5404
Email Address	kking1@lakeviewcol.edu

Clinical Instructor	Debra Kamradt, MSN, RNC-OB, C-EFM
Cell Phone Number	217-369-4590
Email Address	dkamradt@lakeviewcol.edu

Faculty Responsiveness	<p>When contacting via email: Emails will be responded to within 24 hours Monday-Friday. Messages will be responded to as promptly as possible on the weekend. On the weekends, some messages may not be responded to until the next business day. If a response is not received in this timeframe, please follow up.</p> <p>When contacting via phone: A voicemail should be left if the call is not answered. Voice messages will be responded to within 24 hours Monday-Friday, or first thing Monday morning (if on the weekend). If a response is not received in this timeframe, please follow up.</p> <p>Text message: This is not a preferred method of contact. Any messages sent via text may not be responded to in a timely manner. The student should choose another method of contact to follow up.</p>
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You must wear your name badge at all times while in any Lakeview College of Nursing Building or at any clinical site. Failure to comply will result in being sent home to obtain prior to being allowed in class or clinical.

Course Catalog Description:

This course is a synthesis of theoretical nursing concepts to advance professional socialization. A clinical preceptorship is provided in the health care setting.

Textbooks & Resources:

Required Textbook(s)/Resources	<ul style="list-style-type: none"> • ATI Capstone • VATI, ATI e-book, and other ATI resources • Board Vitals by ATI • Resources available on E360 <p>American Psychological Association. (2020). <i>Publication manual of the American Psychological Association</i> (7th ed.). American Psychological Association.</p> <p>Buchholz, S. (2020). <i>Henke's med-math: Dosage calculation, preparation & administration</i> (9th ed.). Wolters Kluwer.</p>
Required Internet Programs	ATI: https://www.atitesting.com/
Required Technology	<p>LCN Technology Requirements: https://www.lakeviewcol.edu/index.php/technology</p> <p>All students are required to have a laptop for testing.</p> <p>ATI Technology Requirements: http://www.atitesting.com/TechnicalRequirements.aspx</p>

Additional Information:

Student Portal	https://v9.edvance360.com/
Lakeview Website	www.lakeviewcol.edu
Student Catalog or Handbook	For a current edition of the <i>Student Catalog</i> or <i>Student Handbook</i> , students may visit either the Lakeview website at https://lakeviewcol.edu/catalog or find a copy in the library
Support Systems	<p>Miranda Shake (Librarian): 217-709-0927 OR mshake@lakeviewcol.edu</p> <p>Edvance360: http://v9.edvance360.com/help</p> <p>ATI Help: https://www.atitesting.com/contact/</p> <p>Turnitin: https://www.turnitin.com/</p> <p>Draft Coach: This product is an extension offered in your Google account (in Google Docs). Students are encouraged to use Draft Coach prior to submitting written submission in the course (written papers, care plans, projects, etc.). Draft Coach will assist the students in preventing the submission of plagiarized work, appropriate use of references and citations, as well as grammar and spelling.</p>

Course Student Learning Outcomes (CSLOs):

Upon completion of this course, students will be able to:

1. Synthesize acquired nursing knowledge to identify personal strengths and learning needs as a basis for professional development.
2. Model inter-professional collaboration in planning, implementing, and evaluating care to improve outcomes for an assigned group of patients.
3. Assess information management and technology to access resources, communicate, and promote patient safety.
4. Integrate principles of delegation, time management, and priorities of care as a beginning nurse generalist in a variety of health care settings.

N444 Clinical Expectations:

1. Students will report to clinical on time, dressed in uniform per the LCN clinical dress code, and present themselves in a professional manner.
2. Students will obtain their patient(s) assignment and be available for shift report when given.
3. Students will be held accountable for following HIPAA guidelines.
4. Students may perform procedures, treatments, and administer medications with an instructor or under an appointed supervising RN only.
5. Students are responsible for the direct care of the patient, ensuring all care activities are completed prior to the end of clinical. Direct care includes bathing, bed making, meal ordering, vital signs, treatments, medications, and documentation.
6. Students will communicate with assigned RN and unlicensed assistive personnel (UAP) to develop the plan of care at the beginning of the shift.
7. Students will take part in the clinical learning experience and seek out opportunities for learning.
8. Students will not leave the clinical area without notifying their professor and their supervising RN.
9. Students will not carry cell phones on the clinical unit.
10. Students will not complete homework or study while in clinical.
11. Students will provide a complete patient report to the supervising RN at the end of the clinical shift.
12. Review attendance policy. **All missed clinical hours, including absences will be made up in the clinical setting at the end of the semester with their clinical instructor or an assignment assigned by the Course Coordinator only.**
13. All assigned make up clinical hours or assignments submitted after the due date will receive a score of zero (0). No late work will be accepted.
14. Plagiarism will **not** be accepted for any reason. A grade of zero will be given for that assignment. A zero on a clinical assignment due to plagiarism will result in an unexcused clinical absence.
15. Clinical is a preceptorship.
16. A midterm and final evaluation must be completed and signed.
17. Students arriving late on test dates *may* not be allowed to enter the class due to distracting the exam-taking students. Students who are absent on a test day must notify the instructor *before* the scheduled exam time. Documentation for the reasoning of absence must be provided prior to the student being permitted to make up the test. If a student fails to provide sufficient documentation, makeup is at the discretion of the course coordinator. The course coordinator reserves the right to administer an alternative version of the test to protect exam integrity.
18. Students are not permitted to leave the testing environment during the test and re-enter to continue the test.
19. Students will quietly leave the testing environment after the test and will not be allowed to re-enter until after all students have completed the test to avoid distraction.
20. Students are not permitted to ask questions during a test on the content.

Course Requirements:

1. Complete all required material related to Capstone ATI review course & VATI on time. ATI coaches have a 24-hour turnaround time for emails and 48-hours for feedback during business days. It is the student's responsibility to complete all Capstone ATI & VATI course work on time taking into account turnaround time during the coach's business hours for feedback and assignments. No late work will be accepted.
2. Students will spend an average of 5-8 hours per week completing the Capstone review course & VATI.
3. No outside resources are allowed when completing ATI Capstone & VATI assignments.

4. Plagiarism will **not** be accepted for any reason. A grade of zero will be given for that assignment.
5. Items “flagged” in ATI Capstone review course & VATI, will not be accepted for any reason. A grade of zero will be given for that assignment.
6. Students will display behavior in accordance with the mission and vision of the college.
7. Students will not write emails, converse with the instructor, or class peers in a disrespectful manner.
8. Students are expected to check their Lakeview email daily for communication from professors.
9. Remediation for failed discussion posts and weekly assignments will be outlined in the academic improvement plan.
10. Students will complete all discussion posts and assignments on time.
11. Discussion forum main posts and peer posts submitted after the due date will receive a score of zero (0). **No late work will be accepted.**
12. A course orientation will be provided to students virtually via Google Meets at the start of the semester. Students will earn completion points for attending. No make-up work or late work allowed for the course orientation.
13. The ATI Capstone Comprehensive Assessment Form A and B will be taken in person at the student’s campus on a pre-scheduled date. If a student does not notify and receive approval from their Course Coordinator before the scheduled ATI Capstone Comprehensive Assessment Form A and B, the student will earn a score of zero. In the event of an unexcused absence, the student will be required to make up the scheduled ATI Capstone Comprehensive Assessment Form A and B but will NOT receive credit and will earn a score of zero (0).
14. The ATI Comprehensive Predictor will be taken in person at the student’s campus on a pre-set scheduled date. If a student does not notify and receive approval from their Course Coordinator before the scheduled ATI Comprehensive Predictor, the student will earn a zero. In the event of an unexcused absence, the student will be required to make up the scheduled ATI Comprehensive Predictor but will NOT receive credit and will earn a score of zero (0).
15. Students must achieve a minimum cumulative course average of at least 77% to pass the course.

Technology Requirements:

Technology Requirements Students entering Lakeview College of Nursing are required to have a personal laptop computer configured to the college’s specifications (Microsoft Office, webcam for video conferencing, video assignments, and testing, plus internal and external audio capabilities). This requirement responds to technical changes in the computerized testing platform and the widespread adoption of computer technology in health care. Specifications are outlined on the College website:

<https://www.lakeviewcol.edu/index.php/technology>.

Edvance360 MAINTENANCE

Please note that there are scheduled maintenance times for edvance360. It is essential that you are aware of those times and make sure that you have submitted any work in progress (e.g. tests, assignments, posts to journal, wikis or discussion boards) prior to the systems being shut down for maintenance. Any work in progress will be lost when the servers go down for maintenance. Miranda Shake, Lakeview Library Director, will notify students about scheduled maintenance.

<p>Academic E-Portfolio Students will be required to choose an appropriate document or assignment to place in their Academic E-Portfolio on Edvance.</p>	<p>Assignments for this Course: ATI Proctored Assessment Scores Midterm or Final Clinical Evaluation Discussion Posts Pharmacology Commercial</p>
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Final Course Grade Determination for Theory:

Theory – ATI Coursework	Weight
ATI Capstone Comprehensive Assessment Form A	9%
ATI Capstone Comprehensive Assessment Form B	9%
Week One Fundamentals ATI Capstone Content Review Assignment	9%
Week Two Pharmacology ATI Capstone Content Review Assignment	9%
Pharmacology II Assessment	9.5%
Week Three Medical-Surgical ATI Capstone Content Review Assignment	9%
Medical-Surgical II Assessment	9.5%
Week Four Maternal Newborn/Women’s Health ATI Capstone Content Review Assignment	9%
Week Five Nursing Care of Children ATI Capstone Content Review Assignment	9%
Week Six Mental Health ATI Capstone Content Review Assignment	9%
Week Seven Leadership/Community Health ATI Capstone Content Review Assignment	9%
Total	10% of Course Grade

Theory – VATI Coursework	Weight
Virtual ATI Test-Taking Strategies Module	12.5%
Virtual ATI Fundamentals Module	12.5%
Virtual ATI Pharmacology Module	12.5%
Virtual ATI Medical-Surgical Module	12.5%
Virtual ATI Maternal Newborn Module	12.5%
Virtual ATI Care of Children Module	12.5%
Virtual ATI Mental Health Module	12.5%
Virtual ATI Leadership Module	12.5%
Total	20% of Course Grade

Theory – ATI Comprehensive Predictor	Weight
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<p style="text-align: center;">ATI Comprehensive Predictor 2019 with NGN</p> <p>Individual Total Score 76.7%-100% = 70 points (Excellence/Max score 100%)</p> <ul style="list-style-type: none"> • Remediation = 30 points: • <i>Minimum 1-hour Focused Review</i> • <i>For each topic missed, complete an active learning template and/or identify three critical points to remember.</i> <p>Individual Total Score 74%-76.6% = 62 points (Above Average/Max score 92%)</p> <ul style="list-style-type: none"> • Remediation = 30 points: • <i>Minimum 2-hour Focused Review</i> • <i>For each topic missed, complete an active learning template and/or identify three critical points to remember.</i> <p>Individual Total Score 71.3%- 73.9% = 50 points (Average/Max score 84%)</p> <ul style="list-style-type: none"> • Remediation = 34 points: • <i>Minimum 3-hour Focused Review</i> • <i>For each topic missed, complete an active learning template and/or identify three critical points to remember.</i> <p>Individual Total Score = 66.0%-71.2% = 40 points (Below Average/At Risk/Max score 76%)</p> <ul style="list-style-type: none"> • Remediation = 36 points: • <i>Minimum 4-hour Focused Review</i> • <i>For each topic missed, complete an active learning template and/or identify three critical points to remember.</i> <p>Individual Total Score < 65.9% = 30 points (At Risk/Max score 69%)</p> <ul style="list-style-type: none"> • Remediation = 39 points • <i>Minimum 5-hour Focused Review</i> • <i>For each topic missed, complete an active learning template and/or identify three critical points to remember.</i> 	<p>100%</p>
<p>Total</p>	<p>10% of Course Grade</p>

<p>Theory – Discussion Posts</p>	<p>Weight %</p>
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Unit 1: Week 2 Discussion Post	12.5%
Unit 2: Week 3 & 4 Discussion Post	12.5%
Unit 3: Week 5 & 6 Discussion Post	12.5%
Unit 4: Week 7 & 8 Discussion Post	12.5%
Unit 5: Week 10 Discussion Post	12.5%
Unit 6: Week 11 & 12 Discussion Post	12.5%
Unit 7: Week 13 Discussion Post	12.5%
Unit 8: Week 15 Discussion Post	12.5%
Total	55% of Course Grade

Theory	Weight %
Course Orientation	10%
Syllabus Acknowledgement Form	10%
RN Comprehensive Online Practice 2019 A	20%
RN Comprehensive Online Practice 2019 A with NGN	20%
RN Comprehensive Online Practice 2019 B	20%
RN Comprehensive Online Practice 2019 B with NGN	20%
Total	5% of Course Grade

ATI	Requirement
The NCLEX Experience RN Module: Overview Videos The NCLEX Experience	Pass/Fail Discussion Post Week 13
The NCLEX Experience RN Module: Overview Videos NCLEX Tips & Strategies	Pass/Fail Discussion Post Week 13
The NCLEX Experience RN Module: Overview Videos Next Generation NCLEX Research	Pass/Fail Discussion Post Week 13
The NCLEX Experience RN Module: Next Generation NCLEX Item Type Videos Extended Multiple Response	Pass/Fail Discussion Post Week 15
The NCLEX Experience RN Module: Next Generation NCLEX Item Type Videos CLOZE	Pass/Fail Discussion Post Week 15
The NCLEX Experience RN Module: Next Generation NCLEX Item Type Videos Highlight	Pass/Fail Discussion Post Week 15
The NCLEX Experience RN Module: Next Generation NCLEX Item Type Videos Dynamic Exhibit	Pass/Fail Discussion Post Week 15
The NCLEX Experience RN Module: Next Generation NCLEX Item Type Videos Extended Drag and Drop	Pass/Fail Discussion Post Week 15

Clinical Judgement Sample Items A	Completed in Clinical Week 5
Clinical Judgement Sample Items B	Completed in Clinical Week 6
Clinical Judgement Sample Items C	Completed in Clinical Week 7

Assignment Schedule:

Component	Administration or Due Dates	
Course Orientation	Unit 1	Week 1 Virtually on 01/08/24 from 12:30 – 1:45 pm CST via Google Meets: https://meet.google.com/veq-hpgp-ahk
ATI Capstone Comprehensive Assessment Form A • Proctored Exam: Must come to campus this week to take this exam during scheduled proctoring times.	Unit 1	Week 1 01/11/24 at 9:00 am CST on the Danville campus – Room 100
Syllabus Acknowledgment Form	Unit 1	Week 1 01/12/24 at 11:59 pm CST
Week Two – Discussion Post	Unit 1	Week 1: No Discussion Post Week 2 Main Post: 01/19/24 at 11:59 pm CST Peer Post: No peer post
Fundamentals ATI Capstone Content Review Assignment	Unit 1	Week 2 Assessment Due Date: 01/17/24 at 11:59 pm CST Post Assignment Due Date: 01/21/24 at 11:59 pm CST
Pharmacology ATI Capstone Content Review Assignment	Unit 2	Week 3 Assessment Due Date: 01/24/24 at 11:59 pm CST Post Assignment Due Date: 01/28/24 at 11:59 pm CST
Pharmacology II Assessment	Unit 2	Week 3 01/28/24 at 11:59 pm CST
Week Three & Four – Discussion Post	Unit 2	Week 3 Main Post: 01/26/24 at 11:59 pm CST

		<p>Week 4 Peer Post: 02/02/24 at 11:59 pm CST</p>
Medical-Surgical ATI Capstone Content Review Assignment	<i>Unit 2</i>	<p>Week 4 Assessment Due Date: 01/31/24 at 11:59 pm CST</p> <p>Post Assignment Due Date: 02/04/24 at 11:59 pm CST</p>
Medical-Surgical II Assessment	<i>Unit 2</i>	<p>Week 4 02/04/24 at 11:59 pm CST</p>
Week Five & Six – Discussion Post	<i>Unit 3</i>	<p>Week 5 Main Post: 02/09/24 at 11:59 pm CST</p> <p>Week 6 Peer Post: 02/16/24 at 11:59 pm CST</p>
Maternal Newborn/Women’s Health ATI Capstone Content Review Assignment	<i>Unit 3</i>	<p>Week 5 Assessment Due Date: 02/07/24 at 11:59 pm CST</p> <p>Post Assignment Due Date: 02/11/24 at 11:59 pm CST</p>
Nursing Care of Children ATI Capstone Content Review Assignment	<i>Unit 3</i>	<p>Week 6 Assessment Due Date: 02/14/24 at 11:59 pm CST</p> <p>Post Assignment Due Date: 02/18/24 at 11:59 pm CST</p>
Week Seven & Eight – Discussion Post	<i>Unit 4</i>	<p>Week 7 Main Post: 02/23/24 at 11:59 pm CST</p> <p>Week 8 Peer Post: 03/01/24 at 11:59 pm CST</p>
Mental Health ATI Capstone Content Review Assignment	<i>Unit 4</i>	<p>Week 7 Assessment Due Date: 02/21/24 at 11:59 pm CST</p> <p>Post Assignment Due Date: 02/25/24 at 11:59 pm CST</p>
Leadership/Community ATI Capstone Content Review Assignment	<i>Unit 4</i>	<p>Week 8 Assessment Due Date: 02/28/24 at 11:59 pm CST</p>

		Post Assignment Due Date: 03/03/24 at 11:59 pm CST
ATI Capstone Comprehensive Assessment Form B <ul style="list-style-type: none"> Proctored Exam: Must come to campus this week to take this exam during the scheduled proctoring times. 	Unit 5	Week 9 03/07/24 at 9:00 am CST on the Danville campus – Room 100
Week Ten – Discussion Post	Unit 5	Week 9 No Discussion Post Week 10 Main Post 03/22/24 at 11:59 pm CST Peer Post: No Peer Post
Week Eleven & Twelve – Discussion Post	Unit 6	Week 11 Main Post: 03/29/24 at 11:59 pm CST Week 12 Peer Post: 04/05/24 at 11:59 pm CST
Beginning VATI Test Taking Strategies and NCLEX Strategies Module <ul style="list-style-type: none"> Note: VATI points to be awarded after completion of all Pre-Graduation Core Content Modules by 04/21/24 at 11:59 pm CST 	Unit 6	Week 11 03/31/24 at 11:59 pm CST
VATI Fundamentals Module <ul style="list-style-type: none"> Note: VATI points to be awarded after completion of all Pre-Graduation Core Content Modules by 04/21/24 at 11:59 pm CST 	Unit 6	Week 11 03/31/24 at 11:59 pm CST
Research Day – Attendance is MANDATORY for all students	Unit 7	Week 12 04/05/24 at 9:00 am CST on the Danville campus – Further details TBD
VATI Pharmacology Module <ul style="list-style-type: none"> Note: VATI points to be awarded after completion of all Pre-Graduation Core Content Modules by 04/21/24 at 11:59 pm CST 	Unit 6	Week 12 04/07/24 at 11:59 pm CST

Week Thirteen – Discussion Post	<i>Unit 7</i>	<p>Week 13 Main Post: 04/12/24 at 11:59 pm CST</p> <p>Peer Post: No Peer Post</p> <p>Week 14 No Discussion Post</p>
Triage Day	<i>Unit 7</i>	<p>Week 13 04/12/24 from 9:00 am – 12:00 pm CST on the Danville campus</p>
<p>VATI Medical-Surgical Module</p> <ul style="list-style-type: none"> Note: VATI points to be awarded after completion of all Pre-Graduation Core Content Modules by 04/21/24 at 11:59 pm CST 	<i>Unit 7</i>	<p>Week 13 04/14/24 at 11:59 pm CST</p>
<p>VATI Maternal Newborn Module</p> <ul style="list-style-type: none"> Note: VATI points to be awarded after completion of all Pre-Graduation Core Content Modules by 04/21/24 at 11:59 pm CST 	<i>Unit 7</i>	<p>Week 13 04/14/24 at 11:59 pm CST</p>
<p>ATI Comprehensive Predictor</p> <ul style="list-style-type: none"> Proctored Exam: Must come to campus this week to take this exam during the scheduled proctoring times. 	<i>Unit 7</i>	<p>Week 14 04/18/24 at 9:00 am CST on the Danville campus – Room 100</p>
<p>VATI Nursing Care of Children Module</p> <ul style="list-style-type: none"> Note: VATI points to be awarded after completion of all Pre-Graduation Core Content Modules by 04/21/24 at 11:59 pm CST 	<i>Unit 7</i>	<p>Week 14 04/21/24 at 11:59 pm CST</p>
<p>VATI Mental Health Module</p> <ul style="list-style-type: none"> Note: VATI points to be awarded after completion of all Pre-Graduation Core Content Modules by 04/21/24 at 11:59 pm CST 	<i>Unit 7</i>	<p>Week 14 04/21/24 at 11:59 pm CST</p>
<p>VATI Leadership Module</p> <ul style="list-style-type: none"> Note: VATI points to be awarded after completion of all Pre-Graduation Core Content Modules by 04/21/24 at 11:59 pm CST 	<i>Unit 7</i>	<p>Week 14 04/21/24 at 11:59 pm CST</p>

Week Fifteen – Discussion Post	<i>Unit 8</i>	<p>Week 15 Main Post: 04/26/24 at 11:59 pm CST</p> <p>Peer Post: No Peer Post</p> <p>Week 16 No Discussion Post</p>
ATI Comprehensive Predictor Remediation	<i>Unit 8</i>	<p>Week 15 04/26/24 at 11:59 pm CST</p>
ATI Live NCLEX Review	<i>Unit 8</i>	<p>Week 16 04/29/24 – 05/01/24 on the Danville campus</p> <p>Each day is 9:00 am – 4:00 pm CST</p>

Course/Faculty Evaluation: As part of Lakeview’s continued effort to offer courses of the highest quality and effectiveness, students will have the opportunity to evaluate this course as well as provide feedback on course faculty. Evaluations will be distributed to students before the end of the semester. All evaluations are completely confidential and anonymous.

See Student Handbook for All Institutional Policies

Attendance Policies

General Attendance/Absence Policy

Lakeview College of Nursing students are expected to attend all meetings of classes, scheduled laboratory, and clinical sessions in which they have enrolled. It is our policy that attendance will be recorded for each scheduled class, laboratory, and clinical experience. It is the student's responsibility to attend all classes on time and for the entire designated time. Students who violate the clinical/lab dress code and/or student conduct code will not be permitted to attend or remain in the class, laboratory, or clinical experience, and an absence will be recorded. Students must wear a Lakeview College of Nursing issued student ID badge at all times while in class, lab, and at clinical sites.

First Day of Class/Clinical Orientation

Students who miss the first day of class, lab, clinical, and/or clinical orientation may be immediately dropped from the course(s). Students who are unable to attend the first day must have prior approval from the Dean of Nursing and Course Coordinator.

Theory Attendance Policy

Attendance at all classroom sessions is expected and missing any classroom sessions can have an impact on the student's course grade and/or ability to be successful in the course. Students are expected to prepare for each classroom session by completing the required readings and other assignments. If the student does not attend two (2) scheduled class(es) during the semester, their ability to complete the course will be evaluated by the course coordinator. Attendance will be taken during each theory period. Refer to the syllabi for each course for further explanation of the theory attendance policy, requirements, and consequences for that specific course.

Clinical Attendance Policy

Attendance at clinical and lab is required. If a student anticipates having to miss clinical or lab, the student must personally notify the clinical/lab instructor and course coordinator of absence prior to the start of clinical experience. Depending on the course, students may be required to notify the agency as well. The Clinical/lab Instructor and Course Coordinator will follow the policy to determine if the absence is excused or unexcused. Failure to notify the clinical/lab instructor of absence in advance of the clinical/lab experience is an unexcused absence. To maintain patient safety, the clinical instructor may dismiss the student from the clinical area if the student is not prepared for the clinical experience or if the clinical instructor determines that the student is not safe to provide care. Such dismissal is an unexcused absence. Absences, whether excused or unexcused, will have an impact on student's success in the course, up to and including failure of the course. Opportunities for making up missed clinical days or laboratory sessions may not be available.

If a student has two (2) unexcused clinical absences, they will fail clinical for that course.

Students must attend all clinical orientations for their assigned agency. Students, who are not present for clinical orientation or the first clinical, whether their absence is excused or unexcused, might not be allowed to continue in the course. See General Attendance Policy. Clinical instructors will follow up with course coordinators to discuss the student's performance in the clinical setting. Specifically, if the student needs to attend an alternative experience to make up for the experience missed and whether or not the clinical outcomes are still possible to achieve, clinical absences will be documented, and the student may, at the discretion of the course coordinator, be required to make up the clinical hours missed. If available and determined necessary by the course coordinator, clinical hours will be made up by simulation or demonstrating skills in the lab. The course coordinator will notify the lab coordinator when a student is required to make up the clinical experience.

How to Decide if you are Too Sick to Attend Clinical:

- Fever > 100.4
- Conjunctivitis (Pink Eye)
- Diarrhea lasting more than 12 hours
- Group A Strep culture confirmed, or physician-diagnosed
- Jaundice yellowing of the skin, which might suggest viral hepatitis
- Cold sores (herpes)
- Active measles, mumps, pertussis, rubella, or chickenpox
- Upper respiratory infection (cold)
- Tuberculosis and/or positive TB skin test
- Shingles (chickenpox) or any rash of unknown origin
- Head lice
- Scabies (mites that burrow under the skin, causing a rash)
- Any draining wound such as an abscess or boil
- Impetigo (a type of skin infection)
- Mononucleosis
- COVID-19 Symptoms (fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea)

Access and Accommodations: Your experience in this class is important to me. If you have already established accommodations with Disability Services, please communicate with me so that we may implement your approved accommodations in this course.

If you have not yet established services but have a temporary health condition or permanent disability that requires accommodations (conditions include but not limited to; mental health, attention-related, learning, vision, hearing, physical or health impacts), you are welcome to contact Disability Services at 217-709-0920 or email Disability Services at studentsfirst@lcn.edu to see if you are eligible for accommodations. Disability Services offers resources and coordinates reasonable accommodations for students with disabilities and/or temporary health conditions. Reasonable accommodations are established through an interactive process

between you, the instructor, and Disability Services. It is the policy and practice of Lakeview College of Nursing to create inclusive and accessible learning environments consistent with federal and state law.

Academic Integrity

Lakeview College of Nursing is committed to upholding the highest standards of academic integrity in the classroom and clinical setting, and it is the responsibility of all stakeholders-faculty, staff, and students to ensure these standards are being met. More about the expected standards of behavior can be found at <https://lakeviewcol.edu/catalog>



Academic Integrity Honor Code

Student's Signature: __Kelsy E. Marsh__ Date: __01/08/2024__

Student's Printed Name: __Kelsy E. Marsh__

For complete information about expected student behavior and disciplinary action, please refer to the *Student Handbook*, available on the Lakeview College of Nursing website.

Lakeview College of Nursing

N444 Concept Synthesis

Spring 2024

Documentation of Rules/Expectations

My signature above verifies that I have read and understand the rules identified on the previous pages for the N444 Concept Synthesis course.

Additionally, it verifies that I have read and understand the course syllabus and that I understand no late work will be accepted.

My signature also verifies I will follow all student rules as established in the student handbook/college catalog.