



# Chelsea L. Grubb

B S N - S T U D E N T

**P:** 217-597-8649

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**A:** 8316 U.S. Route 136 Potomac, IL 61865

## **Dear Professor Brassard,**

Throughout the course of my career, I have perfected my complex and critical thinking abilities. I am a capable and consistent problem-solver skilled at prioritizing and managing projects with proficiency. In my previous role, I contributed teamwork and leadership toward team efforts and business improvements. I am progressive minded and in tune with new developments in my field. I have proven to be effective and collaborative with strong critical thinking talents.

The following are some of my key skills and achievements:

- Hardworking, compassionate, caring attitude with a strong passion to lead others while understanding the importance of group work
- Attention to detail
- 10+ year of healthcare related skills
- Critical thinking skills
- Phlebotomy experience
- BLS

My mental flexibility is one of the characteristics that set me apart from other candidates. Please take a moment to review my attached resume and credentials. I would greatly appreciate the opportunity to speak with you regarding my candidacy. Thank you for your consideration.

Sincerely,

*Chelsea  
Grubb*



# CHELSEA GRUBB

**BSN - Student**

"Enthusiastic and motivated to work with patients, families and care teams efficiently. Friendly, adaptable and collaborative professional successful devising satisfying solutions to complex problems. Hardworking and passionate job seeker with strong organizational skills eager to secure entry-level RN position, excited and ready to help provide excellent patient care."

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<https://v9.edvance360.com/viewportfolio/lakeviewcol/Chelsea-Grubb>

## Professional Experience

### **Healthcare Technician (HCT) - Mother/Baby**

Carle Foundation Hospital (May 2022-Current)

- Worked as part of team of physicians, nurses or other healthcare professionals to manage patient care by assisting with medical procedures or related duties.
- Interacted effectively with patients, families, staff and other hospital department staff to deliver high level of customer service and teamwork.
- Documented observations and baseline measurements in medical records.
- Completed neonatal hearing screens, vitals, CCHD screening, and baths.

### **Lead Phlebotomy Technician**

Christie Clinic (January 2018-October 2019)

- Monitored customer service and supported staff in resolving patient concerns to maximize workflows.
- Utilized Epic to track, monitor and report on test results for clients.
- Worked within the departments budget to provide personal protective equipment and testing supplies needed to safely collect and analyze samples for phlebotomy clinic.

## Professional Qualifications

### **BSN**

Lakeview College of Nursing  
August 2021-Current

### **AGS**

Parkland College  
August 2019-August 2021

## Certifications

BLS - CPR  
Phlebotomy License

## Professional References

**Professor Tasha Unrein**  
tunrein@lakeviewcol.edu

**Professor Pamela Armstrong**  
parmstrong@lakeviewcol.edu

**Professor Ariel Wright**  
awright@lakeviewcol.edu