# Lakeview College of Nursing

**Course Information:**

| Course Name | Concept Synthesis |
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| **Course Number** | N444 |
| **Contact Hours** | 3 semester hours: 2 hours for theory; 1 hour for clinical |
| **Prerequisites** | Must be taken in the final semester of coursework after completion of semester 1-3 courses. |
| **Co-requisites** | N441, N442, N443 |
| **Course Location** | Online |
| **Delivery Mode** | Online |
| **Course Meeting Dates/Times** | January 9th, 2023 – May 5th, 2023 |
| **Methods of Instruction** | The following learning strategies are utilized: student participation through group discussions, multimedia presentations, readings, written assignments, individual exercises, and online resources such as discussion boards, videos, case studies, and ATI course work. |
| **Course Content** | Review of nursing concepts in fundamentals, pharmacology, medical-surgical, maternal newborn/women's health, pediatrics, mental health, leadership/community, and test-taking strategies along with NCLEX prep. |
| **Changes to Syllabus** | The faculty reserves the right to make changes as necessary to this course syllabus. Learners will be notified in writing of any changes in a timely fashion. |

**Faculty Information:**

| Faculty | Ariel Wright DNP MS RN CNE CNEcl CHSE |
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| **Office Location** | Danville Campus: Office number 126 |
| **Office Hours** | Virtual Office hours: Tuesday's 8:30 am – 1:30 pm – please utilize the following Google Meets link after arranging a time to meet with the instructor: https://meet.google.com/srm-ondq-chr<br><br>"Drop ins" during virtual office hours are allowed, but, please keep in mind that scheduled appointments will take priority.<br><br>Additional office hours: Phone and virtual conferences available per appointment |
| **Office Phone Number(s)** | Office: 217-709-0944<br>Cell: 217-474-3097 |
| **Email Address** | awright@lakeviewcol.edu |

| Faculty | Eleni Key, MSN-Ed RN |
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| Office Location | Office 601 Charleston Location |
| Office Hours | Monday's 12:30 pm – 3:00 pm<br>Tuesday's 7:30 am – 8:00 am & 1:00 pm – 3:00 pm |
| Office Phone Number(s) | Office: 217-709-0788<br>Cell: 217-276-0125 |
| Email Address | ekey@lakeviewcol.edu |

| Clinical Instructor | Eleni Key, MSN-Ed RN |
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| Cell Phone Number | 217-276-0125 |
| Email Address | ekey@lakeviewcol.edu |
| Clinical Instructor | Cassie Earnst, MSN RN-BC |
| Cell Phone Number | 217-853-1715 |
| Email Address | cearnst@lakeviewcol.edu |
| Clinical Instructor | Debbie Kamradt, MSN, RNC-OB, C-EFM |
| Cell Phone Number | 217-369-4590 |
| Email Address | dkamradt@lakeviewcol.edu |
| Office Location | Office 221 Danville Campus |
| Clinical Instructor | Shelby Bosch, MSN-Ed RN |
| Cell Phone Number | 217-251-0074 |
| Email Address | sbosch@lakeviewcol.edu |
| Office Location | Office 225 Danville Campus<br>Office 606 Charleston Location |
| Clinical Instructor | Tasha Unrein, MSN, RN, BC-CV |
| Cell Phone Number | 303-521-7440 |
| Email Address | tunrein@lakeviewcol.edu |
| Office Location | Office 224 Danville Campus |

| Faculty Responsiveness | When contacting via email: Emails will be responded to within 24 hours Monday-Friday. Messages will be responded to as promptly as possible on the weekend. On the weekends, some messages may not be responded to until the next business day. If a response is not received in this timeframe, please follow up. |
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| | When contacting via phone: A voicemail should be left if the call is not answered. Voice messages will be responded to within 24 hours Monday-Friday, or first thing Monday morning (if on the weekend). If a response is not received in this timeframe, please follow up.<br><br>When contacting via Text Message: This is not a preferred method of contact. Any messages sent via text may not be responded to in a timely manner. The student should choose another method of contact to follow up. |

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| **Clinical Instructor Responsiveness** | When contacting via email: Emails will be responded to within 24 hours Monday-Friday. Messages will be responded to as promptly as possible on the weekend. On the weekends, some messages may not be responded to until the next business day. If a response is not received in this timeframe, please follow up.<br><br>When contacting via phone: A voicemail should be left if the call is not answered. Voice messages will be responded to within 24 hours Monday-Friday, or first thing Monday morning (if on the weekend). If a response is not received in this timeframe, please follow up.<br><br>When contacting via Text Message: This is not a preferred method of contact. Any messages sent via text may not be responded to in a timely manner. The student should choose another method of contact to follow up. |

**Course Catalog Description**:
This course is a synthesis of theoretical nursing concepts to advance professional socialization.  A clinical preceptorship is provided in the health care setting.

**Textbooks & Resources:**

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| **Required Textbook(s)/Resources** | <ul><li>ATI Capstone</li><li>VATI, ATI e-book, and other ATI resources</li><li>Board Vitals by ATI</li><li>Premium Grammarly version paid for by Lakeview College of Nursing.<ul><li>Course settings for Grammarly:<ul><li>Domain - Academic</li><li>Type – Other</li><li>Format – APA</li></ul></li><li>Equivalent settings on Premium Grammarly version paid for by Lakeview College of Nursing.<ul><li>Course settings for Grammarly:<ul><li>Audience – Knowledgeable</li><li>Formality – Formal</li><li>Domain – Academic</li></ul></li></ul></li></ul></li></ul> |

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| | • Resources available on E360<br>• American Psychological Association. (2020). *Publication manual of the American Psychological Association* (7th ed.). American Psychological Association.<br>• Buchholz, S. (2020). *Henke's med-math: Dosage calculation, preparation & administration* (9th ed.). Wolters Kluwer. |
| • **Required Internet Programs** | https://www.atitesting.com/ |
| **Required Technology** | LCN Technology Requirements: https://www.lakeviewcol.edu/index.php/technology<br><br>All students are required to have a laptop for testing.<br><br>ATI Technology Requirements: http://www.atitesting.com/TechnicalRequirements.aspx |

**Additional Information:**

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| **Student Portal** | https://v9.edvance360.com/ |
| **Lakeview Website** | www.lakeviewcol.edu |
| **Grammarly Website** | https://app.grammarly.com/ |
| **Student Catalog or Handbook** | For a current edition of the *Student Catalog* or *Student Handbook,* students may visit either the Lakeview website or find a copy in the library. https://lakeviewcol.edu/catalog |
| **Support systems** | Edvance360:  http://v9.edvance360.com/help<br><br>ATI Help: https://www.atitesting.com/contact/ |

**Course Student Learning Outcomes (CSLOs):**
1. Synthesize acquired nursing knowledge to identify personal strengths and learning needs as a basis for professional development.
2. Model inter-professional collaboration in planning, implementing, and evaluating care to improve outcomes for an assigned group of patients.
3. Assess information management and technology to access resources, communicate, and promote patient safety.
4. Integrate principles of delegation, time management, and priorities of care as a beginning nurse generalist in a variety of health care settings.

**Course Requirements:**
1. Complete all required material related to Capstone ATI review course & VATI on time. ATI coaches have a 24-hour turnaround time for emails and 48-hours for feedback during business days. It is the student's responsibility to complete all Capstone ATI & VATI course work on time taking into account turnaround time during the coach's business hours for feedback and assignments. No late work will be accepted.
2. Students will spend an average of 5-8 hours per week completing the Capstone review course & VATI.

3. No outside resources are allowed when completing ATI Capstone & VATI assignments.
4. Plagiarism will **not** be accepted for any reason. A grade of zero will be given for that assignment.
5. Items "flagged" in ATI Capstone review course & VATI, will not be accepted for any reason. A grade of zero will be given for that assignment.
6. Students will display behavior in accordance with the mission and vision of the college.
7. Students will not write emails, converse with the instructor, or class peers in a disrespectful manner.
8. Students are expected to check their Lakeview email daily for communication from professors.
9. Remediation for failed discussion posts and weekly assignments will be outlined in the academic improvement plan.
10. Students will complete all discussion posts and assignments on time.
11. Discussion forum main posts and peer posts submitted after the due date will receive a 10% grade deduction. Work submitted after two days past the original due date will not be accepted and will receive a zero. Submission to E360 assignment box is required of all work unless otherwise stated.
    a. Example: A student has a due date of January 9th, 2023, at11:59 pm. The student can submit from January 10th, 2023, 00:00 to January 11th, 2023, until 11:59 pm Central Time.
12. A course orientation will be provided to students in person at the start of the semester. Students will earn completion points for attending. No make-up work or late work will be allowed for the orientation aspect of the course.
13. The ATI Capstone Comprehensive Assessment Form A and B will be taken in person at the student's campus on a pre-scheduled date. If a student does not notify and receive approval from their Course Coordinator before the scheduled ATI Capstone Comprehensive Assessment Form A and B, the student will earn a score of zero. In the event of an unexcused absence, the student will be required to make up the scheduled ATI Capstone Comprehensive Assessment Form A and B but will NOT receive credit and will earn a score of zero.
14. The ATI Comprehensive Predictor will be taken in person at the student's campus on a pre-set scheduled date. If a student does not notify and receive approval from their Course Coordinator before the scheduled ATI Comprehensive Predictor, the student will earn a zero. In the event of an unexcused absence, the student will be required to make up the scheduled ATI Comprehensive Predictor but will NOT receive credit and will earn a score of zero.
15. Students must achieve a minimum cumulative course average of at least 77% to pass the course.

**N444 Clinical Expectations:**
1. Students will report to clinical on time, dressed in uniform per the LCN clinical dress code, and present themselves in a professional manner.
2. Students will obtain their patient(s) assignment and be available for shift report when given.
3. Students will be held accountable for following HIPAA guidelines.
4. Students may perform procedures, treatments, and administer medications with an instructor or under an appointed supervising RN only.
5. Students are responsible for the direct care of the patient, ensuring all care activities are completed prior to the end of clinical. Direct care includes bathing, bed making, meal ordering, vital signs, treatments, medications, and documentation.
6. Students will communicate with assigned RN and unlicensed assistive personnel (UAP) to develop the plan of care at the beginning of the shift.
7. Students will take part in the clinical learning experience and seek out opportunities for learning.
8. Students will not leave the clinical area without notifying their professor and their supervising RN.
9. Students will not carry cell phones on the clinical unit.
10. Students will not complete homework or study while in clinical.
11. Students will provide a complete patient report to the supervising RN at the end of the clinical shift.

12. Review attendance policy. **All missed clinical hours, including absences will be made up in the clinical setting at the end of the semester with their clinical instructor or an assignment assigned by the Course Coordinator only.**
13. All assigned make up clinical hours or assignments (example: inclement weather, skills lab makeup, etc.) submitted after the due date will receive a 10% grade deduction. Work submitted after two days past the original due date will not be accepted and will receive a zero. Submission to E360 assignment box is required of all work unless otherwise stated.
    a. Example: A student has a due date of January 9th, 2023, at11:59 pm. The student can submit from January 10th, 2023, 00:00 to January 11th, 2023, until 11:59 pm Central Time.
14. Plagiarism will **not** be accepted for any reason. A grade of zero will be given for that assignment. A zero on a clinical assignment due to plagiarism will result in an unexcused clinical absence.
15. Clinical is a preceptorship.
16. A midterm and final evaluation must be completed and signed.
17. Students arriving late on test dates *may* not be allowed to enter the class due to distracting the exam-taking students. Students who are absent on a test day must notify the instructor *before* the scheduled exam time. Documentation for the reasoning of absence must be provided prior to the student being permitted to make up the test. If a student fails to provide sufficient documentation, makeup is at the discretion of the course coordinator. The course coordinator reserves the right to administer an alternative version of the test to protect exam integrity.
18. Students are not permitted to leave the testing environment during the test and re-enter to continue the test.
19. Students will quietly leave the testing environment after the test and will not be allowed to re-enter until after all students have completed the test to avoid distraction.
20. Students are not permitted to ask questions during a test on the content.

**Technology Requirements:**
Technology Requirements Students entering Lakeview College of Nursing are required to have a personal laptop computer configured to the college's specifications (Microsoft Office, webcam for video conferencing, video assignments, and testing, plus internal and external audio capabilities). This requirement responds to technical changes in the computerized testing platform and the widespread adoption of computer technology in health care. Specifications are outlined on the College website:
https://www.lakeviewcol.edu/index.php/technology

**Edvance360 MAINTENANCE**
Please note that there are scheduled maintenance times for edvance360. It is essential that you are aware of those times and make sure that you have submitted any work in progress (e.g. tests, assignments, posts to journal, wikis or discussion boards) prior to the systems being shut down for maintenance. Any work in progress will be lost when the servers go down for maintenance. Miranda Shake, Lakeview Library Director, will notify students about scheduled maintenance.

| **Academic E-Portfolio** | **Assignments for this Course:** |
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| Students will be required to choose an appropriate document or assignment to place in their Academic E-Portfolio on Edvance. | ☐ ATI Assessment Proctored Scores<br>☐ Midterm Clinical Evaluation<br>☐ Final Clinical Evaluation<br>☐ Discussion Posts<br>☐ Pharmacology/Medical-Surgical Power Point Presentation |

**Final Course Grade Determination for Theory**

| Theory – ATI Coursework | Weight |
|---|---|
| ATI Capstone Comprehensive Assessment Form A | 9% |
| ATI Capstone Comprehensive Assessment Form B | 9% |
| Week One Fundamentals ATI Capstone Content Review Assignment | 9% |
| Week Two Pharmacology ATI Capstone Content Review Assignment | 9% |
| Pharmacology II Assessment | 9.5% |
| Week Three Medical-Surgical ATI Capstone Content Review Assignment | 9% |
| Medical-Surgical II Assessment | 9.5% |
| Week Four Maternal Newborn/Women's Health ATI Capstone Content Review Assignment | 9% |
| Week Five Nursing Care of Children ATI Capstone Content Review Assignment | 9% |
| Week Six Mental Health ATI Capstone Content Review Assignment | 9% |
| Week Seven Leadership/Community Health ATI Capstone Content Review Assignment | 9% |
| **Total** | **10% of Course Grade** |

| Theory – VATI Coursework | Weight |
|---|---|
| Virtual ATI Test-Taking Strategies Module | 12.5% |
| Virtual ATI Fundamentals Module | 12.5% |
| Virtual ATI Pharmacology Module | 12.5% |
| Virtual ATI Medical-Surgical Module | 12.5% |
| Virtual ATI Maternal Newborn Module | 12.5% |
| Virtual ATI Care of Children Module | 12.5% |
| Virtual ATI Mental Health Module | 12.5% |
| Virtual ATI Leadership Module | 12.5% |
| **Total** | **20% of Course Grade** |

| Theory – ATI Comprehensive Predictor | Weight |
|---|---|
| **ATI Comprehensive Predictor**<br><br>**Individual Total Score 76.7%-100% = 70 points (Excellence/Max score 100%)**<br>• **Remediation = 30 points:**<br>• *Minimum 1-hour Focused Review*<br>• *For each topic missed, complete an active learning template and/or identify three critical points to remember.*<br><br>**Individual Total Score 74%-76.6% = 62 points (Above Average/Max score 92%)**<br>• **Remediation = 30 points:**<br>• *Minimum 2-hour Focused Review*<br>• *For each topic missed, complete an active learning template and/or identify three critical points to remember.*<br><br><br>**Individual Total Score 71.3%- 73.9% = 50 points (Average/Max score 84%)**<br>• **Remediation = 34 points:**<br>• *Minimum 3-hour Focused Review*<br>• *For each topic missed, complete an active learning template and/or identify three critical points to remember.*<br><br>**Individual Total Score = 66.0%-71.2% = 40 points (Below Average/At Risk/Max score 76%)**<br>• **Remediation = 36 points:**<br>• *Minimum 4-hour Focused Review*<br>• *For each topic missed, complete an active learning template and/or identify three critical points to remember.*<br><br>**Individual Total Score < 65.9% = 30 points (At Risk/Max score 69%)**<br>• **Remediation = 39 points**<br>• *Minimum 5-hour Focused Review*<br>• *For each topic missed, complete an active learning template and/or identify three critical points to remember.* | 100% |
| **Total** | **10% of Course Grade** |

| Theory – Discussion Posts | Weight % |
|---|---|
| Unit 1: Week 2 Discussion Post | 12.5% |
| Unit 2: Week 3 & 4 Discussion Post | 12.5% |
| Unit 3: Week 5 & 6 Discussion Post | 12.5% |
| Unit 4: Week 7 & 8 Discussion Post | 12.5% |
| Unit 5: Week 10 Discussion Post | 12.5% |
| Unit 6: Week 11 & 12 Discussion Post | 12.5% |
| Unit 7: Week 13 Discussion Post | 12.5% |
| Unit 8: Week 15 Discussion Post | 12.5% |
| **Total** | **55% of Course Grade** |

| Theory – Learning Assignments | Weight % |
|---|---|
| Course Orientation | 10% |
| Syllabus Acknowledgement Form | 10% |
| RN Comprehensive Online Practice 2019 A | 40% |
| RN Comprehensive Online Practice 2019 B | 40% |
| **Total** | **5% of Course Grade** |

| ATI | Requirement |
|---|---|
| The NCLEX Experience RN Module: Overview Videos<br>The NCLEX Experience | Pass/Fail<br>Unit 7 Discussion Post Week 13 |
| The NCLEX Experience RN Module: Overview Videos<br>NCLEX Tips & Strategies | Pass/Fail<br>Unit 7 Discussion Post Week 13 |
| The NCLEX Experience RN Module: Overview Videos<br>Next Generation NCLEX Research | Pass/Fail<br>Unit 7 Discussion Post Week 13 |
| The NCLEX Experience RN Module: Next Generation NCLEX Item Type Videos<br>Extended Multiple Response | Pass/Fail<br>Unit 8 Discussion Post Week 15 |
| The NCLEX Experience RN Module: Next Generation NCLEX Item Type Videos<br>CLOZE | Pass/Fail<br>Unit 8 Discussion Post Week 15 |
| The NCLEX Experience RN Module: Next Generation NCLEX Item Type Videos<br>Highlight | Pass/Fail<br>Unit 8 Discussion Post Week 15 |

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| The NCLEX Experience RN Module: Next Generation NCLEX Item Type Videos Dynamic Exhibit | ==Pass/Fail== <br> ==Unit 8 Discussion Post Week 15== |
| The NCLEX Experience RN Module: Next Generation NCLEX Item Type Videos Extended Drag and Drop | ==Pass/Fail== <br> ==Unit 8 Discussion Post Week 15== |
| Clinical Judgement Sample Items A | Pass/Fail <br> Completed in Clinical Week 5 |
| Clinical Judgement Sample Items B | Pass/Fail <br> Completed in Clinical Week 6 |
| Clinical Judgement Sample Items C | Pass/Fail <br> Completed in Clinical Week 7 |

**Assignment Schedule:**

| Component | Administration or Due Dates | |
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| ATI Capstone Comprehensive Assessment Form A <br> • **Proctored Exam: Must come to campus this week to take this exam during Professor's proctoring times.** | *Unit 1* | Week 1 <br> Week of January 9th, 2023 |
| Syllabus Acknowledgment Form | *Unit 1* | Week 1 <br> Friday, January 13th, 2023, at 11:59 pm Central Time |
| Week Two- Discussion Board Post | *Unit 1* | Week 1: <br> No Discussion Post <br><br> Week 2 <br> Main Post: <br> Friday, January 20th, 2023, at 11:59 pm Central Time <br><br> Peer Post: <br> No peer post |
| Fundamentals ATI Capstone Content Review Assignment | *Unit 1* | Week 2 <br> Assessment Due Date: <br> Wednesday, January 18th, 2023, at 11:59 pm Central Time <br><br> Post Assignment Due Date: <br> Sunday, January 22nd, 2023, at 11:59 pm Central Time |

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| Pharmacology ATI Capstone Content Review Assignment | *Unit 2* | Week 3<br>Assessment Due Date:<br>Wednesday, January 25th, 2023, at 11:59 pm Central Time<br><br>Post Assignment Due Date:<br>Sunday, January 29th, 2023, at 11:59 pm Central Time |
| Pharmacology II Assessment | *Unit 2* | Week 3<br>Sunday, January 29th, 2023, at 11:59 pm Central Time |
| Week Three & Four- Discussion Board Post with Peer Post | *Unit 2* | Week 3<br>Main Post:<br>Friday, January 27th, 2023, at 11:59 pm Central Time<br><br>Week 4<br>Peer Post:<br>Friday, February 3rd, 2023, at 11:59 pm Central Time |
| Medical-Surgical ATI Capstone Content Review Assignment | *Unit 2* | Week 4<br>Assessment Due Date<br>Wednesday, February 1st, 2023, at 11:59pm Central Time<br><br>Post Assignment Due Date<br>Sunday, February 5th, 2023, at 11:59 pm Central Time |
| Medical-Surgical II Assessment | *Unit 2* | Week 4<br>Sunday, February 5th, 2023, at 11:59 pm Central Time |
| Week Five & Six Discussion Post with Peer Post | *Unit 3* | Week 5<br>Main Post:<br>Friday, February 10th, 2023, at 11:59 pm Central Time<br><br>Week 6<br>Peer Post:<br>Friday, February 17th, 2022, at 11:59 pm<br>Central Time |

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| Maternal Newborn/Women's Health ATI Capstone Content Review Assignment | *Unit 3* | Week 5<br>Assessment Due Date:<br>Wednesday, February 8th, 2023, at 11:59 pm Central Time<br><br>Post Assignment Due Date:<br>Sunday, February 12th, 2023, at 11:59 pm Central Time |
| Nursing Care of Children ATI Capstone Content Review Assignment | *Unit 3* | Week 6<br>Assessment Due Date:<br>Wednesday, February 15th, 2023, at 11:59 pm Central Time<br><br>Post Assignment Due Date:<br>Sunday, February 19th, 2023, at 11:59 pm Central Time |
| Week Seven & Eight Discussion Post with Peer Post | *Unit 4* | Week 7<br>Main Post:<br>Friday, February 24th, 2023, at 11:59 pm Central Time<br><br>Week 8<br>Peer Post:<br>Friday, March 3rd, 2023, at 11:59 pm Central Time |
| Mental Health ATI Capstone Content Review Assignment | *Unit 4* | Week 7<br>Assessment Due Date:<br>Wednesday, February 22nd, 2023, at 11:59 pm Central Time<br><br>Post Assignment Due Date:<br>Sunday, February 26th, 2023, at 11:59 pm Central Time |
| Leadership/Community ATI Capstone Content Review Assignment | *Unit 4* | Week 8<br>Assessment Due Date:<br>Wednesday, March 1st, 2023, at 11:59 pm Central Time<br><br>Post Assignment Due Date:<br>Sunday, March 5th, 2023, at 11:59 pm Central Time |
| ATI Capstone Comprehensive Assessment Form B<br><ul><li>**Proctored Exam: Must come to campus this week to take this exam during the Professor's proctoring times.**</li></ul> | *Unit 5* | Week 9<br>Week of March 6th, 2023 |

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| Week Ten Discussion Post | *Unit 5* | Week 9<br>No Discussion Post<br><br>Week 10<br>Main Post<br>Friday, March 24th, 2023, at 11:59 pm Central Time<br><br>Peer Post:<br>No Peer Post |
| Week Eleven & Twelve Discussion Post with Peer Post | *Unit 6* | Week 11<br>Main Post:<br>Friday, March 31st, 2023, at 11:59 pm Central Time<br><br>Week 12<br>Peer Post:<br>Friday, April 7th, 2023, at 11:59 pm Central Time |
| Beginning VATI Test Taking Strategies and NCLEX Strategies Module<br>• Note: Virtual-ATI points to be awarded after completion through the 100% stage, Leadership, by 04/30/2023 at 11:59 pm | *Unit 6* | Week 11<br>Sunday, April 2nd, 2023, at 11:59 pm Central Time |
| 25% Stage VATI Fundamentals Module<br>• Note: Virtual-ATI points to be awarded after completion through the 100% stage, Leadership, by 04/30/2023 at 11:59 pm | *Unit 6* | Week 11<br>Sunday, April 2nd, 2023, at 11:59 pm Central Time |
| 25% Stage VATI Pharmacology Module<br>• Note: Virtual-ATI points to be awarded after completion through the 100% stage, Leadership, by 04/30/2023 at 11:59 pm | *Unit 6* | Week 12<br>Sunday, April 9th, 2023, at 11:59 pm Central Time |

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| Week Thirteen Discussion Post | *Unit 7* | Week 13<br>Main Post:<br>Friday, April 14<sup>th</sup>, 2023, at 11:59 pm Central Time<br><br>Peer Post:<br>No Peer Post<br><br>Week 14<br>No Discussion Post |
| 50% Stage VATI Medical-Surgical Module<br>• Note: Virtual-ATI points to be awarded after completion through the 100% stage, Leadership, by 04/30/2023 at 11:59 pm | *Unit 7* | Week 13<br>Sunday, April 16<sup>th</sup>, 2023, at 11:59 pm Central Time |
| 75% Stage VATI Maternal Newborn Module<br>• Note: Virtual-ATI points to be awarded after completion through the 100% stage, Leadership, by 04/30/2023 at 11:59 pm | *Unit 7* | Week 13<br>Sunday, April 16<sup>th</sup>, 2023, at 11:59 pm Central Time |
| 75% Stage VATI Nursing Care of Children Module<br>• Note: Virtual-ATI points to be awarded after completion through the 100% stage, Leadership, by 04/30/2023 at 11:59 pm | *Unit 7* | Week 14<br>Sunday, April 23<sup>rd</sup>, 2023, at 11:59 pm Central Time |
| 75% Stage VATI Mental Health Module<br>• Note: Virtual-ATI points to be awarded after completion through the 100% stage, Leadership, by 04/30/2023 at 11:59 pm | *Unit 7* | Week 14<br>Sunday, April 23<sup>rd</sup>, 2023, at 11:59 pm Central Time |
| ATI Comprehensive Predictor | *Unit 8* | Week 14<br>Week of April 17<sup>th</sup>, 2023 |

| | | Week 15<br>Main Post:<br>Friday, April 28th, 2023, at 11:59 pm Central Time<br><br>Peer Post:<br>No Peer Post<br><br>Week 16<br>No Discussion Post |
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| Week Fifteen Discussion Post | *Unit 8* | |
| 100% Stage VATI Leadership Module<br>• Note: Virtual-ATI points to be awarded after completion through the 100% stage, Leadership, by 04/30/2023 at 11:59 pm | *Unit 8* | Week 15<br>Sunday, April 30th, 2023, at 11:59 pm Central Time |
| ATI Live NCLEX Review | *Unit 8* | Week 16<br>Monday, May 1st, 2023 –<br>Wednesday, May 3rd, 2023<br>Each day is 9:00 am – 4:30 pm |

**Course/Faculty Evaluation:**
As part of Lakeview's continued effort to offer courses of the highest quality and effectiveness, students will have the opportunity to evaluate this course as well as provide feedback on course faculty. Evaluations are distributed to students prior to the end of the quarter. All evaluations are completely confidential and anonymous.

**See Student Handbook for All Institutional Policies**

**Attendance Policies**
**General Attendance/Absence Policy**
Lakeview College of Nursing students are expected to attend all meetings of classes, scheduled laboratory, and clinical sessions in which they have enrolled. It is our policy that attendance will be recorded for each scheduled class, laboratory, and clinical experience. It is the student's responsibility to attend all classes, on time, and for the entire designated time. Students who violate the clinical/lab dress code and/or student conduct code will not be permitted to attend or remain in the class, laboratory or clinical experience and an absence will be recorded. Students must wear a Lakeview College of Nursing issued student ID badge at all times while in class, lab, and at clinical sites.

**First Day of Clinical/Lab Orientation**
Students must attend all clinical orientations for their assigned agency. Students who miss the first day of clinical, lab, or clinical orientation, whether their absence is excused or unexcused, may be immediately dropped from the course(s). Students who cannot attend the first day must have prior approval from the Dean of Nursing and Course Coordinator. See General Attendance Policy.

**Theory Attendance Policy**
Attendance at all classroom sessions is expected, and missing any classroom sessions can impact the student's course grade and ability to succeed. Students must prepare for each classroom session by completing the required readings and other assignments. If the student does not attend two (2) scheduled class(es) during the semester, the course coordinator will evaluate their ability to complete the course. Attendance will be taken during each theory period.

**Online Course Attendance Policy**
Attendance in the online classroom platform is expected, and missing any online coursework can have an impact on the student's course grade. Attendance will be taken weekly. Students are expected to prepare for each online session by completing the required readings and other assignments. Active participation is an expectation from the very beginning of the course, and ongoing active participation must be maintained throughout the semester. If the student does not actively complete content for two (2) online sessions during the semester, the course coordinator will evaluate the student's ability to complete the course and may result in failure of the course.

**Clinical Attendance/Lab Policy**
        Attendance at clinical and lab is required. To meet the clinical objectives and requirements, the student must satisfactorily fulfill all required clinical hours. See course descriptions for required clinical and lab hours. Failure to satisfactorily fulfill the required clinical or lab hours will lead to failure of the course. If a student anticipates missing clinical or lab, the student must personally notify the clinical/lab instructor and course coordinator of absence before starting the clinical experience. Depending on the course, students may also be required to notify the agency. The Clinical/Lab Instructor and Course Coordinator will follow the policy to determine if the absence is excused or unexcused. Failure to notify the clinical/lab instructor of absence in advance of the clinical/lab experience is an unexcused absence. Failure to arrive on time and be prepared for clinical or leaving early is an unexcused absence. An emergency will be taken into consideration when determining excused or unexcused absence. To maintain patient safety, the clinical instructor may dismiss the student from the clinical area if the student is not prepared for the clinical experience or if the clinical instructor determines that the student is not safe to provide care. Such dismissal is an unexcused absence. Absences, whether excused or unexcused, will impact a student's success in the course, up to and including failure. Opportunities for making up missed clinical days or laboratory sessions may not be available.
**If a student has two [2] unexcused clinical absences, they will fail clinical for that course.**
        Clinical instructors will follow up with course coordinators to discuss the student's performance in the clinical setting. Specifically, if the student needs to attend an alternative experience to make up for the experience missed and whether or not the clinical outcomes are still possible to achieve, clinical absences will be documented, and the student will be required to make up the clinical hours per the course coordinator. If available and necessary by the course coordinator, clinical hours will be made up by simulation or demonstrating skills in the lab. The course coordinator will notify the lab coordinator when a student is required to make up the clinical experience.

**First Day of Clinical/Lab Orientation**
Students must attend all clinical orientations for their assigned agency. Students who miss the first day of clinical, lab, or clinical orientation, whether their absence is excused or unexcused, may be immediately dropped from the course(s). Students who cannot attend the first day must have prior approval from the Dean of Nursing and Course Coordinator. See General Attendance Policy.

**How to Decide if you are Too Sick to Attend Clinical:**

Check with your clinical instructor if these symptoms apply: (a doctor's note may be required)

- Fever > 100.4
- Conjunctivitis (Pink Eye)
- Diarrhea or Vomiting-lasting more than 12 hours
- Group A Strep-culture confirmed or physician diagnosed
- Jaundice-yellowing of the skin which might suggest viral hepatitis
- Cold sores (herpes)
- Active measles, mumps, pertussis, rubella or chickenpox
- Upper respiratory infection (cold) if accompanied by fever and productive cough
- Tuberculosis and/or positive TN444B skin test
- Head lice, scabies (mites that burrow under the skin causing a rash)

- Any draining wound such as Impetigo, Abscess or Boil must be covered
- Mononucleosis
- COVID-19 Symptoms
  - Fever or chills
  - Cough
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Muscle or body aches
  - Headache
  - New loss of taste or smell
  - Sore throat
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea

**Access and Accommodations**:  Your experience in this class is important to me. If you have already established accommodations with Disability Service Vicky Oliver, please communicate with me so that we may implement your approved accommodations in this course. If you have not yet established services but have a temporary health condition or permanent disability that requires accommodations (conditions include but not limited to; mental health, attention-related, learning, vision, hearing, physical or health impacts), you are welcome to contact Vicky Oliver at 217-709-0939 or email Vicky at voliver@lakeviewcol.edu to see if you are eligible for accommodations. Vicky Oliver offers resources and coordinates reasonable accommodations for students with disabilities and/or temporary health conditions. Reasonable accommodations are established through an interactive process between you, the instructor, and Vicky. It is the policy and practice of the Lakeview College of Nursing to create inclusive and accessible learning environments consistent with federal and state law.

**Academic Integrity**

Lakeview College of Nursing is committed to upholding the highest standards of academic integrity in the classroom and clinical setting, and it is the responsibility of all stakeholders-faculty, staff, and students to ensure these standards are being met.

More about the expected standards of behavior can be found at https://www.lakeviewcol.edu/index.php/catalog

**Academic Integrity Honor Code**

Student's Signature: _Kathryn M Davis_      Date: _1/9/23_

Student's Printed Name: _Kathryn M Davis_

For complete information about expected student behavior and disciplinary action, please refer to the *Student Handbook*, available on the Lakeview College of Nursing website.

Lakeview College of Nursing

N444 Concept Synthesis

Spring 2023

Documentation of Rules/Expectations

**My signature above verifies that I have read and understand the rules identified on the previous pages for the N444 Concept Synthesis course.**

**Additionally, it verifies that I have read and understand the course syllabus and that I understand no late work will be accepted.**

**My signature also verifies I will follow all student rules as established in the student handbook/college catalog.**