

- **Advance Directives/Self-Determination/Life Planning - (1)**
 - Professional Responsibilities: Teaching About Living Wills (Active Learning Template - Basic Concept, RM Leadership 8.0 Chp 3 Professional Responsibilities)
 - A living will is a legal document that expresses the client's wishes regarding medical treatment in the event the client becomes incapacitated and is facing end-of-life issues.
 - Living wills are legal in all states.
 - Types of treatments that are often addressed in a living will are those that have the capacity to prolong life.
- **Assignment, Delegation and Supervision - (3)**
 - Managing Client Care: Appropriate Task to Delegate to Assistive Personnel (Active Learning Template - Basic Concept, RM Leadership 8.0 Chp 1 Managing Client Care)
 - A licensed nurse is responsible for providing clear directions when a task is initially delegated and for periodic reassessment and evaluation of the outcome of the task.
 - RNs must be knowledgeable about the applicable state nurse practice act and regulation regarding the use of PNs and APs.
 - RNs delegate tasks so that they can complete higher level tasks that only RNs can perform.
 - Managing Client Care: Resource Management (Active Learning Template - Basic Concept, RM Leadership 8.0 Chp 1 Managing Client Care)
 - Resource management includes budgeting and resource allocation.
 - Human, financial, and material resources must be considered.
 - Budgeting is usually the responsibility of the unit manager, but staff nurses can be asked to provide input.
 - Managing Client Care: Using Time Appropriately (Active Learning Template - Basic Concept, RM Leadership 8.0 Chp 1 Managing Client Care)
 - Taking time to plan care and taking priorities into consideration can save time.
 - Delegative activities to other staff when client care workload is beyond what can be handled by one nurse helps to save time.
 - Completing more difficult or strenuous tasks when energy level is high can help with time management.
- **Case Management - (1)**
 - Airway Management: Discharge Planning for Client Who Has Tracheostomy (Active Learning Template - Nursing Skill, RM Fund 10.0 Chp 53 Airway Management)
 - Humidification of oxygen moistens the airway, which loosens and mobilizes pulmonary secretions.
 - Nebulization breaks up medications into minute particles that disperse throughout the respiratory tract and improves clearance of pulmonary secretions.
 - Early morning postural drainage mobilizes secretions that have accumulated through the night.
- **Concepts of Management - (1)**
 - Client Safety: Caring for a Client Who Has Wandering Behavior (Active Learning Template - Basic Concept, RM Fund 10.0 Chp 12 Client Safety)
 - Complete a fall-risk assessment for each client at admission and at regular intervals.
 - Be sure the client knows how to use the call light, that it is in reach, and to encourage its use.
 - Respond to call lights in a timely manner.
- **Confidentiality/Information Security - (1)**
 - Professional Responsibilities: Teaching About Confidentiality (Active Learning Template - Basic Concept, RM Leadership 8.0 Chp 3 Professional Responsibilities)
 - Client rights are the legal guarantees that clients have regarding their health care.
 - Clients using the service of a health care institution retain their rights as individuals and citizens of the United States.
 - The AHA identifies client rights in health care settings in the Patient Care Partnership.
- **Continuity of Care - (1)**

- o Coordinating Client Care: Change-of-Shift Report (Active Learning Template - Basic Concept, RM Leadership 8.0 Chp 2 Coordinating Client Care)
 - Continuity of care refers to the consistency of care provided as clients move through the health care system.
 - Continuity of care enhances the quality of client care and facilitates the achievement of positive client outcomes.
 - Nurses are responsible for facilitating continuity of care and coordinating care throughout documentation, reporting, and collaboration.
- **Information Technology - (1)**
 - o Professional Responsibilities: Charting in a Client's Electronic Medical Record (Active Learning Template - Basic Concept, RM Leadership 8.0 Chp 3 Professional Responsibilities)
 - If a client refuses a treatment or procedure, the client is asked to sign a document indicating refusal of treatment.
 - When a client decides to leave the facility without a prescription for discharge, the nurse notifies the provider and discusses with the client the potential risk associated with leaving the facility prior to discharge.
 - The nurse carefully documents the information that was provided to the client and that notification of the provider occurred.
- **Legal Rights and Responsibilities - (1)**
 - o Professional Responsibilities: Priority Action to Take When Floating (Active Learning Template - Basic Concept, RM Leadership 8.0 Chp 3 Professional Responsibilities)
 - To be safe practitioners, nurses must understand the legal aspects of the nursing profession.
 - Understanding the laws governing nursing practice allows nurses to protect client rights and reduce the risk of nursing liability.
 - Nurses are accountable for practicing nursing in accordance with the various sources of law affecting nursing practice.
- **Referrals - (1)**
 - o The Interprofessional Team: Recognizing Need for Referral to a Speech-Language Pathologist (Active Learning Template - System Disorder, RM Fund 10.0 Chp 2 The Interprofessional Team)
 - Speech-language pathologists evaluate and make recommendations regarding the impact of disorders of injuries on speech, language, and swallowing.
 - SLP teaches techniques and exercises to improve function.
 - Example of when to refer: A client is having difficulty swallowing a regular diet after trauma to the head and neck.
- **Accident/Error/Injury Prevention - (1)**
 - o Maintaining a Safe Environment: Assessing a Client's Home for Safety Hazards (Active Learning Template - Basic Concept, RM Leadership 8.0 Chp 4 Maintaining a Safe Environment)
 - Maintaining a safe environment refers to the precautions and considerations required to ensure that physical environments are safe for clients and staff.
 - Knowing how to maintain client safety has been identified by the Institute of Medicine as competency that graduates of nursing programs must possess.
 - Prevention of client falls is a major nursing priority.
- **Reporting of Incident/Event/Irregular Occurrence/Variance - (1)**
 - o Coordinating Client Care: Need for Variance Report (Active Learning Template - Basic Concept, RM Leadership 8.0 Chp 2 Coordinating Client Care)
 - An interprofessional team is a group of health care professionals from various disciplines.
 - Collaboration involves discussion of client care issues in making health care decisions, especially for clients who have multiple problems.
 - The specialized knowledge and skills of each discipline are used in the development of an interprofessional plan of care that addresses multiple problems.

- **Security Plan - (1)**

- o Facility Protocols: Emergency Evacuation of Clients (Active Learning Template - Basic Concept, RM Leadership 8.0 Chp 5 Facility Protocols)
 - In the event of a fire or suspected threat, follow the RACE mnemonic to guide the order of actions.
 - In most facilities, when the fire alarm system is activated, some systems are automatically shut down.
 - Ensure fire doors are not blocked, many will close automatically when the alarm system is activated.



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