

DeWit: Fundamental Concepts and Skills for Nursing, 4th Edition

Chapter 10: Delegation, Leadership, and Management

Open-Book Quiz

NAME: _____

1. Compare and contrast permissive, autocratic, and democratic leaders. (See page 124 in your textbook.)
2. What are the keys to effective leadership? (See page 124 in your textbook.)
3. Explain the difference between assignment and delegation. (See page 125 in your textbook.)
4. Identify the management functions of the charge nurse working in a long-term care facility. (See page 127 in your textbook.)
5. List examples of the management skills necessary for the LPN/LVN. (See page 127 in your textbook.)
6. What data should be included on all medication orders? (See page 129 in your textbook.)
7. When are all medication orders written preoperatively considered canceled? (See page 130 in your textbook.)
8. Explain what should be included in postoperative medication orders. (See page 130 in your textbook.)
9. If your state and agency allow you to take a verbal or telephone order, what guidelines should be followed? (See page 130 in your textbook.)
10. In a long-term care facility, what documentation is necessary to receive maximum Medicare or Medicaid reimbursement? (See page 131 in your textbook.)