Adult Foster Care (AFC) and Community Residential Setting (CRS)
Program Abuse Prevention Plan (PAPP)

License Holder Name: JEC Miller, Inc. - Marta	AFC License Number: (if applicable)
Program Address: 9942 Portland Ave So Bloomington, MN	CRS License Number: (if applicable) 1094769
	Date Developed/Revised: 05/17/2022

The Human Services Licensing Act (HSLA), Minnesota Statutes 245A.65, subdivision 2, governs what is required in the adult foster care (AFC) and community residential setting (CRS) program abuse prevention plan. License holders must develop and enforce a written program abuse prevention plan in accordance with the HSLA, and the Reporting of Maltreatment of Vulnerable Adults Act (VAA), Minnesota Statutes 626.557, subdivision 14.

I. POPULATION ASSESSMENT

Describe the persons the program is planning to serve. Assess the possible risk of harm and/or abuse in each identified area.
Describe the program's plan to reduce the risk of harm and/or abuse to persons served in the assessed area.

Describe the Persons the Program Plans to Serve	Describe Any Possible Risks - if there are no risks in this area please state that there is no risk	Describe the Plan to Reduce the Risk to Persons Served by the Program
1. Age: JEC Miller, Inc serves Adults this site	No Risk	While it is not believed the age of the individuals increases their potential of being abused, staff are trained in Vulnerable Adult Reporting Policies and Procedures and the Vulnerable Adult Act and will report any known or suspected abuse. Staff provide informal training discussions about various abuse situations to help prepare the individuals for what to do and who to tell if they were abused.
2. Gender: Mixed	There are no risks based on the gender of the individuals	While it is not believed the gender of the individuals increases their potential of being abused staff are trained in Vulnerable Adult Reporting Policies and Procedures and the Vulnerable Adult Act and will report any known or suspected abuse. Staff provide informal training discussions about various abuse situations to help prepare the individuals for what to do and who to tell if they were abused.

I. POPULATION ASSESSMENT continued Describe the persons the program is planning to serve. Assess the possible risk of harm and/or abuse in each identified area. Describe the program's plan to reduce the risk of harm and/or abuse to persons served in the assessed area.		
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3. Mental Functioning:	The mental functioning of the individuals supported is mild to severe.	Due to the mild to severe range of mental functioning, the individuals have limited understanding of what abuse is and to whom to report abuse. Staff are trained in each individual's CSSP Addendum, Supervision level and Individual Abuse Prevention Plan, Self-Management Assessment and will follow the guidelines in those individual plans to reduce the risk of abuse for each individual. Staff will take steps to prevent abuse and immediately intervene by getting between the individual and the abuser and will remove the individual receiving services to a safe area if they are being abused. Staff provide informal training about various abuse situations to help prepare the individuals for what to do and who to tell if they were abused. Staff are trained in Vulnerable Adult Reporting Policies and Procedures and the Vulnerable Adult Act and will report any known or suspected abuse.
4. Physical & Emotional Health:	Marta Residence provides supports to individuals with both physical and emotional health needs. Supports may be provide to individuals in wheelchairs that require supports with Ambulation and other high levels of Activities of Daily Living. Marta Residence also provides supports to individual with a with range of emotional health needs such as (but not limited to): Depression, mood disorders, Personality Disorders, Schizophrenia.	Due to the mental health needs of of the individuals in the home, there is behavioral programming in place that includes instructions for staff in how to verbally redirect the individuals when they are displaying behaviors due to their mental illness. Staff are trained in these plans. If community members are being verbally abusive, staff will ask the person to discontinue their abuse. Staff will verbally encourage the individual receiving services to go with them to a location that is away from the abuser. Staff provide informal training discussions about various abuse situations to help prepare the individuals for what to do and who to tell if they were abused. Staff are trained in Vulnerable Adult Reporting Policies and Procedures and the Vulnerable Adult Act and will report any known or suspected abuse.

5. Behaviors:	Marta may provide supports to individuals that require supports with Behaviors and Supporting those behaviors with Positive Support Strategies.	Due to the mental health needs of some of the individuals in the home, there is behavioral programming in place that includes instructions for staff in how to verbally redirect the individuals when they are displaying behaviors due to their mental illness. Staff are trained in these plans. If community members are being verbally abusive, staff will ask the person to discontinue their abuse. Staff will verbally encourage the individual receiving services to go with them to a location that is away from the abuser. Staff provide informal training discussions about various abuse situations to help prepare the individuals for what to do and who to tell if they were abused. Staff are trained in Vulnerable Adult Reporting Policies and Procedures and the Vulnerable Adult Act and will report any known or suspected abuse.

I. POPULATION ASSESSMENT continued Describe the persons the program is planning to serve. Assess the possible risk of harm and/or abuse in each identified area. Describe the program's plan to reduce the risk of harm and/or abuse to persons served in the assessed area.		
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6. Need for Specialized Programs:	At times there may be individuals that require specialized programs.	If an individual required specialized programming, the IDT would discuss those needs to ensure JEC Miller, Inc was equipped to provide the level of support required
7. Specific Staff Training for Individual Needs:	All staff are trained on the requirements of 245D and the programs of the individuals supported.	These needs are identified in program plans. All Staff are trained on IAPP, and Self – Management Assessments, program goals, ISP, CSSP's, CSSP Addendums, medical equipment, and medication administration prior to working with individuals served. All staff are trained on VA Law upon hire, during orientation, and at least annually to follow. Staff receive training from a Registered Nurse on the medical needs of the individuals served.
8. Knowledge of Previous Abuse:	NA	All Staff are trained on IAPP, and Self – Management Assessments, program goals, ISP, CSSP's, CSSP Addendums, medical equipment, and medication administration prior to working with individuals served. All staff are trained on VA Law upon hire, during orientation, and at least annually to follow. Staff receive training from a Registered Nurse on the medical needs of the individuals served. JEC Miller, Inc. takes these incidents very seriously and corrective action was taken.

II. PHYSICAL PLANT Describe the physical plant in which the program is located. Assess the possible risk of harm and/or abuse to persons served based on the physical plant. Describe the program's plan to reduce the risk of harm and/or abuse to persons served in the assessed area.		
Describe the Physical Plant	**Describe Any Possible Risks - if there are no risks in this area please state that there is no risk**	**Describe the Plan to Reduce the Risk to Persons Served by the Program**
1. Condition and Design of the Physical Plant:	Marta is a single level home with handicap accessible ramps for easy accessibility. There is a roll in shower, hoyer lift, a back up generator, and a sprinkler system in the facility. The individuals at the house have their own bedroom, share 2 bathrooms, and share the common areas of the house. Laundry is in the basement of the house and staff may not hear somebody if they were calling for staff. therefore it could be difficult to supervise all the ladies if they were all in their bedrooms. Bedrooms are located on the top level and basement level.	The home has handicap accessible ramps in the front of the home and on the side door. There is a roll in shower, hoyer lift, a back up generator, and a sprinkler system in the facility. The individuals at the house have their own bedroom, share 2 bathrooms, and share the common areas of the house. There are 2 staff on during high activity times. The time that staff would spend in the basement doing laundry is limited and done mostly during the overnight hours while individuals are sleeping.

2. Areas Difficult to Supervise:	Laundry is in the basement of the house and staff may not hear somebody if they were calling for staff. therefore it could be difficult to supervise all the ladies if they were all in their bedrooms. Bedrooms are located on the top level and basement level.	The time that staff would spend in the basement doing laundry is limited and done mostly during the overnight hours while individuals are sleeping.

III. ENVIRONMENT and COMMUNITY

Describe the physical plant in which the program is located. Assess the possible risk of harm and/or abuse to persons served based on the physical plant. Describe the program's plan to reduce the risk of harm and/or abuse to persons served in the assessed area.

Describe the Environment and Community	Describe Any Possible Risks - if there are no risks in this area please state that there is no risk	Describe the Plan to Reduce Risk to Persons Served by the Program
1. Neighborhood and Community:	Marta residence is located on Portland Ave S in Bloomington. Portland Ave can be busy.	Staff are with individuals at all times while in the community. Staff cross the streets on crosswalks and obey all traffic laws.
2. Grounds and Terrain:	The terrain is level. There are window-wells on the North side of the house by the driveway which is covered by a window well cover.	The window wells are covered to prevent the risk of falling into them.

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Describe the Environment and Community	**Describe Any Possible Risks - if there are no risks in this area please state that there is no risk**	**Describe the Plan to Reduce Risk to Persons Served by the Program**
3. Type of Internal Programming:	The individuals at the house work on desired outcomes of independence as well as desired outcomes to help them understand health, safety, and well-being. The house also holds regular house meetings to address concerns, upcoming events, safety training, and other issues and concerns.	All staff are trained on the programs and desired outcomes prior to working with the individuals.
4. Staffing Pattern:	Monday/Wednesday/Friday 7a-3p 3p-11p 4p-9p 11p-7a (Awake overnights) Tuesday/Thursday 7a-3p 8a-12p 3p-9p 3p-11p 11p-7a (Awake overnight) Saturday/Sunday 7a-3p 8a-3p 3p-11p 3p-9p 11p-7a (Awake overnight)	Staff ratios are discussed with individuals at their teams prior to moving in and adjusted based on need. If there were a need for additional supports, JEC Miller, Inc would discuss with the Case Manager.

Print name of License-Holder	Signature of License-Holder	Date

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Date(s) of plan review _____ _____ _____ _____