

**Adult Foster Care (AFC) and Community Residential Setting (CRS)
Program Abuse Prevention Plan (PAPP)**

License Holder Name: JEC Miller, Inc. - Fremont	AFC License Number: (if applicable)
Program Address: 7532 Fremont Ave S Richfield, MN 55432	CRS License Number: (if applicable)
	Date Developed/Revised: 10/31/2022

The Human Services Licensing Act (HSLA), Minnesota Statutes 245A.65, subdivision 2, governs what is required in the adult foster care (AFC) and community residential setting (CRS) program abuse prevention plan. License holders must develop and enforce a written program abuse prevention plan in accordance with the HSLA, and the Reporting of Maltreatment of Vulnerable Adults Act (VAA), Minnesota Statutes 626.557, subdivision 14.

I. POPULATION ASSESSMENT

Describe the persons the program is planning to serve. Assess the possible risk of harm and/or abuse in each identified area.
Describe the program's plan to reduce the risk of harm and/or abuse to persons served in the assessed area.

Describe the Persons the Program Plans to Serve	Describe Any Possible Risks - if there are no risks in this area please state that there is no risk	Describe the Plan to Reduce the Risk to Persons Served by the Program
1. Age: JEC Miller, Inc serves Adults this site	There are no risks based on the age of the individuals at Fremont	While it is not believed the age of the individuals increases their potential of being abused, staff are trained in Vulnerable Adult Reporting Policies and Procedures and the Vulnerable Adult Act and will report any known or suspected abuse. Staff provide informal training discussions about various abuse situations to help prepare the individuals for what to do and who to tell if they were abused.
2. Gender: Females are currently served at this site	There are no risks based on the gender of the individuals	While it is not believed the gender of the individuals increases their potential of being abused staff are trained in Vulnerable Adult Reporting Policies and Procedures and the Vulnerable Adult Act and will report any known or suspected abuse. Staff provide informal training discussions about various abuse situations to help prepare the individuals for what to do and who to tell if they were abused.

I. POPULATION ASSESSMENT continued

Describe the persons the program is planning to serve. Assess the possible risk of harm and/or abuse in each identified area.
Describe the program's plan to reduce the risk of harm and/or abuse to persons served in the assessed area.

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<p>3. Mental Functioning:</p> <p>The mental functioning of the individuals at the house are mild to moderate impairment.</p>	<p>Due to the mild to moderated range of mental functioning, the individuals have limited understanding of what abuse is, how to defend themselves and to whom to report abuse.</p>	<p>Staff are trained in each individual's CSSP Addendum, Supervision level and Individual Abuse Prevention Plan. Staff will follow the guidelines in the those individual plans to reduce the risk of abuse for each individual. Staff will take steps to prevent abuse and immediately intervene by getting between the individual and the abuser and asking the individual receiving services to leave the area if they are being abused. Staff provide informal training about various abuse situations to help prepare the individuals for what to do and who to tell if they were abused. Staff are trained in Vulnerable Adult Reporting Policies and Procedures and the Vulnerable Adult Act and will report any known or suspected abuse.</p>
<p>4. Physical & Emotional Health:</p>	<p>Fremont provides supports to individual with a with range of emotional health needs such as (but not limited to): Depression, mood disorders, Personality Disorders, Schizophrenia.</p>	<p>Due to the mental health needs of some of the individuals in the home, there is behavioral programming in place that includes instructions for staff in how to verbally redirect the individuals when they are displaying behaviors due to their mental illness. Staff are trained in these plans. If community members are being verbally abusive, staff will ask the person to discontinue their abuse. Staff will verbally encourage the individual receiving services to go with them to a location that is away from the abuser. Staff provide informal training discussions about various abuse situations to help prepare the individuals for what to do and who to tell if they were abused. Staff are trained in Vulnerable Adult Reporting Policies and Procedures and the Vulnerable Adult Act and will report any known or suspected abuse. One of the individuals is "non-verbal", staff are trained on how to communicate with her and encourage her to communicate using her I-PAD to communicate her needs.</p>

<p>5. Behaviors:</p>	<p>Fremont may provide supports to individuals that require supports with Behaviors and Supporting those behaviors with Positive Support Strategies.</p>	<p>Due to the mental health needs of some of the individuals in the home, there is behavioral programming in place that includes instructions for staff in how to verbally redirect the individuals when they are displaying behaviors due to their mental illness. Staff are trained in these plans. If community members are being verbally abusive, staff will ask the person to discontinue their abuse. Staff will verbally encourage the individual receiving services to go with them to a location that is away from the abuser. Staff provide informal training discussions about various abuse situations to help prepare the individuals for what to do and who to tell if they were abused. Staff are trained in Vulnerable Adult Reporting Policies and Procedures and the Vulnerable Adult Act and will report any known or suspected abuse. One of the individuals is “non-verbal”, staff are trained on how to communicate with her and encourage her to communicate using her I-PAD to communicate her needs.</p>
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<p>6. Need for Specialized Programs:</p>	<p>At times there may be individuals that require specialized programs.</p>	<p>If an individual required specialized programming, the IDT would discuss those needs to ensure JEC Miller, Inc was equipped to provide the level of support required</p>
<p>7. Specific Staff Training for Individual Needs:</p>	<p>At times there may be individuals that require specialized programs.</p>	<p>These needs are identified in program plans. All Staff are trained on IAPP, and Self – Management Assessments, program goals, ISP, CSSP's, CSSP Addendums, medical equipment, and medication administration prior to working with individuals served. All staff are trained on VA Law upon hire, during orientation, and at least annually to follow. Staff receive training from a Registered Nurse on the medical needs of the individuals served.</p>
<p>8. Knowledge of Previous Abuse:</p>	<p>No reports of abuse</p>	<p>All Staff are trained on IAPP, and Self – Management Assessments, program goals, ISP, CSSP's, CSSP Addendums, medical equipment, and medication administration prior to working with individuals served. All staff are trained on VA Law upon hire, during orientation, and at least annually to follow. Staff receive training from a Registered Nurse on the medical needs of the individuals served. JEC Miller, Inc. takes these incidents very seriously and corrective action was taken.</p>

II. PHYSICAL PLANT

Describe the physical plant in which the program is located. Assess the possible risk of harm and/or abuse to persons served based on the physical plant.
Describe the program's plan to reduce the risk of harm and/or abuse to persons served in the assessed area.

Describe the Physical Plant	Describe Any Possible Risks - if there are no risks in this area please state that there is no risk	Describe the Plan to Reduce the Risk to Persons Served by the Program
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<p>1. Condition and Design of the Physical Plant:</p> <p>Fremont is a rambler style home with a full basement.</p>	<p>Individuals have limited physical limitations that may prevent her from using steps that don't have double handrails that are properly spaced. Staff spend a majority of their time on the main level therefore it could be difficult to supervise all the ladies if they are in the basement. There is 3 bedrooms on the main level and 1 in the basement. There is a bathroom on the main level, and 1 in the basement. There is also the potential for 2 TV rooms in the house; 1 on the main level, and 1 in the basement.</p>	<p>The Fremont site has steps entering the main entrance of the home and steps to the basement. Individuals may require the support from staff and handrails to use the steps.</p>
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<p>2. Areas Difficult to Supervise:</p> <p>Fremont is a multi level home.</p>	<p>Staff spend a majority of their time on the main level therefore it could be difficult to supervise all the ladies if they are in the basement. There is 3 bedrooms on the main level and 1 in the basement. There is a bathroom on the main level, and 1 in the basement.</p> <p>There is also the potential for 2 TV rooms in the house; 1 on the main level, and 1 in the basement.</p>	<p>Staff spend most of their time on main level and their bedrooms are either upstairs or downstairs. Staff check on the women during awake hours while they are in their bedrooms.</p>
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III. ENVIRONMENT and COMMUNITY

Describe the physical plant in which the program is located. Assess the possible risk of harm and/or abuse to persons served based on the physical plant.
Describe the program's plan to reduce the risk of harm and/or abuse to persons served in the assessed area.

Describe the Environment and Community	Describe Any Possible Risks - if there are no risks in this area please state that there is no risk	Describe the Plan to Reduce Risk to Persons Served by the Program
1. Neighborhood and Community:	Fremont is located in Richfield at the end of the street in a residential neighborhood.	Some of the individuals in the home require staff in the community with them at all times. Staff will remind individuals to use crosswalks, sidewalks, and use good community safe skills. For the individuals that are able to be in the community without staff, they will be trained on street safety skills to ensure they are safe in the community.
2. Grounds and Terrain:	The grounds of the house are level. Individuals may require support with steps.	Staff support individuals as needed with mobility.

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<p>3. Type of Internal Programming:</p>	<p>All four women work on outcome areas agreed upon by their IDT. The outcome areas address gaining independence</p>	<p>All staff are trained on the programs prior to working with the individuals.</p>
<p>4. Staffing Pattern:</p> <p>Staff are on duty during the times that ladies are home. They require asleep overnight staff and have 24 hours staff on the weekends.</p>	<p>Monday-Friday 9a-1p (Day program pending) Monday – Friday 1p-9p Monday / Wednesday / Friday 4p-9p Sunday-Thursday 9p-9a (Asleep staff 10p-6a) Friday 9p-9p Saturday 9p-9p Saturday or Sunday 12-6p (Staff hours may vary depending on needs and changes to Day Program hours)</p>	<p>Staff are on duty during the times that ladies are home. They require asleep overnight staff and have 24 hours staff on the weekends.</p>

Print name of License-Holder

Signature of License-Holder

Date

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Signature of License-Holder

Date

Date(s) of plan review _____