Adult Foster Care (AFC) and Community Residential Setting (CRS)
Program Abuse Prevention Plan (PAPP)

License Holder Name: JEC Miller, Inc. - Drew	AFC License Number: (if applicable)
Program Address: 10221 Drew Ave S Bloomington, MN	CRS License Number: (if applicable) Date Developed/Revised: 1/20/2022

The Human Services Licensing Act (HSLA), Minnesota Statutes 245A.65, subdivision 2, governs what is required in the adult foster care (AFC) and community residential setting (CRS) program abuse prevention plan. License holders must develop and enforce a written program abuse prevention plan in accordance with the HSLA, and the Reporting of Maltreatment of Vulnerable Adults Act (VAA), Minnesota Statutes 626.557, subdivision 14.

I. POPULATION ASSESSMENT

Describe the persons the program is planning to serve. Assess the possible risk of harm and/or abuse in each identified area.
Describe the program's plan to reduce the risk of harm and/or abuse to persons served in the assessed area.

Describe the Persons the Program Plans to Serve	Describe Any Possible Risks - if there are no risks in this area please state that there is no risk	Describe the Plan to Reduce the Risk to Persons Served by the Program
1. Age: JEC Miller, Inc serves Adults this site	No Risk	While it is not believed the age of the individuals increases their potential of being abused, staff are trained in Vulnerable Adult Reporting Policies and Procedures and the Vulnerable Adult Act and will report any known or suspected abuse. Staff provide informal training discussions about various abuse situations to help prepare the individuals for what to do and who to tell if they were abused.
2. Gender: Females are currently served at this site	There are no risks based on the gender of the individuals	While it is not believed the gender of the individuals increases their potential of being abused, staff are trained in Vulnerable Adult Reporting Policies and Procedures and the Vulnerable Adult Act and will report any known or suspected abuse. Staff provide informal training discussions about various abuse situations to help prepare the individuals for what to do and who to tell if they were abused.

I. POPULATION ASSESSMENT continued Describe the persons the program is planning to serve. Assess the possible risk of harm and/or abuse in each identified area. Describe the program's plan to reduce the risk of harm and/or abuse to persons served in the assessed area.		
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3. Mental Functioning:	The mental functioning of the individuals supported is mild to severe.	Due to the mild to severe range of mental functioning, the individuals have limited understanding of what abuse is and to whom to report abuse. Staff are trained in each individual's CSSP Addendum, Supervision Level, Individual Abuse Prevention Plan, and Self-Management Assessment and will follow the guidelines in those individual plans to reduce the risk of abuse for each individual. Staff will take steps to prevent abuse and immediately intervene by getting between the individual and the abuser and will remove the individual receiving services to a safe area if they are being abused. Staff provide informal training about various abuse situations to help prepare the individuals for what to do and who to tell if they were abused. Staff are trained in Vulnerable Adult Reporting Policies and Procedures and the Vulnerable Adult Act and will report any known or suspected abuse.

4. Physical & Emotional Health:	Drew provides supports to individual with a with range of emotional health needs such as (but not limited to): Depression, Mood Disorders, Personality Disorders, Schizophrenia.	Due to the mental health needs of the individuals in the home, there is behavioral programming in place that includes instructions for staff on how to verbally redirect the individuals when they are displaying behaviors due to their mental illness. Staff are trained in these plans. If community members are being verbally abusive, staff will ask the person to discontinue their abuse. Staff will verbally encourage the individual receiving services to go with them to a location that is away from the abuser. Staff provide informal training discussions about various abuse situations to help prepare the individuals for what to do and who to tell if they were abused. Due to the mental health needs of the individuals in the home, knives are locked in a safe place. Staff will assist with obtaining a knife if an individual asks for one. One individual would need complete supervision with knives. Staff are trained in Vulnerable Adult Reporting Policies and Procedures and the Vulnerable Adult Act and will report any known or suspected abuse.
5. Behaviors:	Drew may provide supports to individuals that require supports with Behaviors and Supporting those behaviors with Positive Support Strategies.	Due to the mental health needs of some of the individuals in the home, there is behavioral programming in place that includes instructions for staff in how to verbally redirect the individuals when they are displaying behaviors due to their mental illness. Staff are trained in these plans. If community members are being verbally abusive, staff will ask the person to discontinue their abuse. Staff will verbally encourage the individual receiving services to go with them to a location that is away from the abuser. Staff provide informal training discussions about various abuse situations to help prepare the individuals for what to do and who to tell if they were abused. Due to the mental health needs of the individuals in the home, knives are locked in a safe place. Staff will assist with obtaining a knife if an individual asks for one. One individual would need complete supervision with knives. Staff are trained in Vulnerable Adult Reporting Policies and Procedures and the Vulnerable Adult Act and will report any known or suspected abuse.

I. POPULATION ASSESSMENT continued Describe the persons the program is planning to serve. Assess the possible risk of harm and/or abuse in each identified area. Describe the program's plan to reduce the risk of harm and/or abuse to persons served in the assessed area.		
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6. Need for Specialized Programs:	At times there may be individuals that require specialized programs.	If an individual required specialized programming, the IDT would discuss those needs to ensure JEC Miller, Inc was equipped to provide the level of support required
7. Specific Staff Training for Individual Needs:	All staff are trained on the requirements of 245D and the programs of the individuals supported.	These needs are identified in program plans. All Staff are trained on IAPP, Self – Management Assessments, program goals, ISP, CSSP's, CSSP Addendums, medical equipment, and medication administration prior to working with individuals served. All staff are trained on VA Law upon hire, during orientation, and at least annually to follow. Staff receive training from a Registered Nurse on the medical needs of the individuals served.
8. Knowledge of Previous Abuse:	No reports of abuse	All Staff are trained on IAPP, Self – Management Assessments, program goals, ISP, CSSP's, CSSP Addendums, medical equipment, and medication administration prior to working with individuals served. All staff are trained on VA Law upon hire, during orientation, and at least annually to follow. Staff receive training from nursing and management on the medical needs of the individuals served. JEC Miller, Inc. takes these incidents very seriously and corrective action was taken.

II. PHYSICAL PLANT Describe the physical plant in which the program is located. Assess the possible risk of harm and/or abuse to persons served based on the physical plant. Describe the program's plan to reduce the risk of harm and/or abuse to persons served in the assessed area.		
Describe the Physical Plant	**Describe Any Possible Risks - if there are no risks in this area please state that there is no risk**	**Describe the Plan to Reduce the Risk to Persons Served by the Program**
1. Condition and Design of the Physical Plant:	Drew is a safe environment for the ladies that live there.	**Staff spend most of their time on main level.** **There are 3 bedrooms on the main level, 2** **bedrooms downstair.. Staff check on the** **women during awake hours while they are in** **their bedrooms.**
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		downstair.. Staff check on the women during awake hours while they are in their bedrooms.

III. ENVIRONMENT and COMMUNITY

Describe the physical plant in which the program is located. Assess the possible risk of harm and/or abuse to persons served based on the physical plant. Describe the program's plan to reduce the risk of harm and/or abuse to persons served in the assessed area.

Describe the Environment and Community	Describe Any Possible Risks - if there are no risks in this area please state that there is no risk	Describe the Plan to Reduce Risk to Persons Served by the Program
1. Neighborhood and Community:	Drew is located in a neighborhood in Bloomington. The street appears to have low traffice but is near 102nd avenue which does have regular traffice.	Staff are trained on the individuals individualized plans and the level of supervision required. Staff will remind individuals to use crosswalks, sidewalks, and use good community safety skills.
2. Grounds and Terrain:	The grounds at Drew are level	The grounds at Drew are level

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Describe the Environment and Community	**Describe Any Possible Risks - if there are no risks in this area please state that there is no risk**	**Describe the Plan to Reduce Risk to Persons Served by the Program**
3. Type of Internal Programming:	The individuals at the house work on desired outcomes of independence as well as desired outcomes to help them understand health, safety, and well-being. The house also holds regular house meetings to address concerns, upcoming events, safety training, and other issues and concerns.	All staff are trained on the programs and desired outcomes prior to working with the individuals.
4. Staffing Pattern:	Monday-Friday 8a-4p 9a-5p 4p-9p 5p-10p Asleep overnights Sunday-Thursday 9p-9a Friday 9p-Sunday 9p 9p-9p (24 hours with sleep overnight) 9a-9p (Saturday/Sunday)	Staff ratios are discussed with individuals at their teams prior to moving in and adjusted based on need. If there were a need for additional supports, JEC Miller, Inc would discuss with the Case Manager.

Print name of License-Holder _____ Signature of License-Holder _____ Date _____

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Date(s) of plan review _____ _____ _____ _____