Adult Foster Care (AFC) and Community Residential Setting (CRS)
Program Abuse Prevention Plan (PAPP)

License Holder Name: JEC Miller, Inc.	**AFC License Number:** 1090632-1
Program Address: **19139 Ittabena Way** **Lakeville, MN 55044**	**CRS License Number:** 4370669
	Date Developed/Revised: 01/07/2021

The Human Services Licensing Act (HSLA), Minnesota Statutes 245A.65, subdivision 2, governs what is required in the adult foster care (AFC) and community residential setting (CRS) program abuse prevention plan. License holders must develop and enforce a written program abuse prevention plan in accordance with the HSLA, and the Reporting of Maltreatment of Vulnerable Adults Act (VAA), Minnesota Statutes 626.557, subdivision 14.

I. POPULATION ASSESSMENT

Describe the persons the program is planning to serve. Assess the possible risk of harm and/or abuse in each identified area.
Describe the program's plan to reduce the risk of harm and/or abuse to persons served in the assessed area.

Describe the Persons the Program Plans to Serve	Describe Any Possible Risks - if there are no risks in this area please state that there is no risk	Describe the Plan to Reduce the Risk to Persons Served by the Program
1. Age: 5 to 21 years	JEC Miller, Inc will provide ages 5 to 21. Any individual that is 18-21 years of age will be required to be an a transitional educational program. Due to the age range there may be certain risks e.g size and maturity levels.	JEC Miller, Inc. will pre-screen each individual to ensure the age of the individuals are appropriate with the other individuals that are utilizing the stabilization program as it is intended. The agency will also work closely with the County to ensure the history of the individuals are appropriate for the other people that are residing at the program. All staff are trained in Policy and Procedures on report maltreatment of minors and Vulnerable adults.
2. Gender: Mixed	There are no risks based on the gender of the individuals	JEC Miller, Inc. will pre-screen each individual to ensure the risk due to the gender is minimized. The agency will also work closely with the County to ensure the history of the individuals are appropriate for the other people that are residing at the program. All staff are trained in Policy and Procedures on report maltreatment of minors and Vulnerable adults.

I. POPULATION ASSESSMENT continued Describe the persons the program is planning to serve. Assess the possible risk of harm and/or abuse in each identified area. Describe the program's plan to reduce the risk of harm and/or abuse to persons served in the assessed area.		
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3. Mental Functioning:	The mental functioning of the individuals supported is mild to severe.	JEC Miller, Inc. will pre-screen each individual to minimize risk in this area. The agency will also work closely with the County to ensure the history of the individuals are appropriate for the other people that are residing at the program. All staff are trained in Policy and Procedures on report maltreatment of minors and Vulnerable adults. Due to the mild to severe range of mental functioning, the individuals have limited understanding of what abuse is and to whom to report abuse. Staff are trained in each individual's CSSP Addendum, Supervision level and Individual Abuse Prevention Plan, Self-Management Assessment and will follow the guidelines in those individual plans to reduce the risk of abuse for each individual. Staff will take steps to prevent abuse and immediately intervene by getting between the individual and the abuser and will remove the individual receiving services to a safe area if they are being abused. Staff provide informal training about various abuse situations to help prepare the individuals for what to do and who to tell if they were abused. Staff are trained in Vulnerable Adult Reporting Policies and Procedures and the Maltreatment of Minors.
4. Physical & Emotional Health:	JEC Miller, Inc. provides supports to individuals with both physical and emotional health needs. Individual's with a with range of emotional health needs such as (but not limited to): Depression, mood disorders, Personality Disorders, Schizophrenia are also being served.	Due to the mental health needs of the individuals in the home, there is behavioral programming in place that includes instructions for staff in how to verbally redirect the individuals when they are displaying behaviors due to their mental illness. Staff are trained in these plans. If community members are being verbally abusive, staff will ask the person to discontinue their abuse. Staff will verbally encourage the individual receiving services to go with them to a location that is away from the abuser. Staff provide informal training discussions about various abuse situations to help prepare the individuals for what to do and who to tell if they were abused. Staff are trained in Vulnerable Adult Reporting Policies and Procedures and

		the Maltreatment to Minors and will report any known or suspected abuse.
5. Behaviors:	JEC Miller, Inc. may provide supports to individuals that require supports with Behaviors and Supporting those behaviors with Positive Support Strategies.	Due to the mental health needs of the individuals in the home, there is behavioral programming in place that includes instructions for staff in how to verbally redirect the individuals when they are displaying behaviors due to their mental illness. Staff are trained in these plans. If community members are being verbally abusive, staff will ask the person to discontinue their abuse. Staff will verbally encourage the individual receiving services to go with them to a location that is away from the abuser. Staff provide informal training discussions about various abuse situations to help prepare the individuals for what to do and who to tell if they were abused. Staff are trained in Vulnerable Adult Reporting Policies and Procedures and the Maltreatment to Minors and will report any known or suspected abuse.

I. POPULATION ASSESSMENT continued Describe the persons the program is planning to serve. Assess the possible risk of harm and/or abuse in each identified area. Describe the program's plan to reduce the risk of harm and/or abuse to persons served in the assessed area.		
Describe the Persons the Program Plans to Serve	**Describe Any Possible Risks - if there are no risks in this area please state that there is no risk**	**Describe the Plan to Reduce the Risk to Persons Served by the Program**
6. Need for Specialized Programs:	Rosalie Way is a Stabilization Program.	JEC Miller, Inc will work closely with the county to ensure the individuals being admitted into this program fit the criteria of both JEC Miller, Inc. and Dakota County.
7. Specific Staff Training for Individual Needs:	All staff are trained on the requirements of 245D and the programs of the individuals supported. Staff are trained on Child Foster Care requirements.	These needs are identified in program plans. All Staff are trained on IAPP, and Self – Management Assessments, program goals, ISP, CSSP's, CSSP Addendums, medical equipment, and medication administration prior to working with individuals served. All staff are trained on VA Law upon hire, during orientation, and at least annually to follow. Staff receive training from a Registered Nurse on the medical needs of the individuals served.
8. Knowledge of Previous Abuse:	There have been reports made to Child Protected Services over the past year.	All staff are trained on Reporting Maltreatment of Minors and Adults. Staff are also trained on individual Support Plans.

II. PHYSICAL PLANT Describe the physical plant in which the program is located. Assess the possible risk of harm and/or abuse to persons served based on the physical plant. Describe the program's plan to reduce the risk of harm and/or abuse to persons served in the assessed area.		
Describe the Physical Plant	**Describe Any Possible Risks - if there are no risks in this area please state that there is no risk**	**Describe the Plan to Reduce the Risk to Persons Served by the Program**
1. Condition and Design of the Physical Plant:	The program has the potential of serving individuals that have a history of property destruction, aggressive behaviors, and elopement. There is a large window in one of the upstairs bedroom that can be easily opened and provides a safety risk for kids that may try to elope.	There is a fence around the property help reduce the opportunity of elopement. Currently the fence does not cover the entire parameter of the property, the fence will be completed during the spring of 2019 (weather permitting). Alarms on all exterior doors and windows. Bedroom doors will have the option for alarms for individuals that require it. JEC Miller, Inc is working Dakota County and a modification company to put in a smaller window that would provide egress but not a safety risk.
2. Areas Difficult to Supervise:	Rosalie Way is a 3 story home with adequate space and rooms. There may be opportunities for individuals to sneak away to isolate or hide.	There is a fence around the property to help reduce the opportunity of elopement. Currently the fence does not cover the entire parameter of the property, the fence will be completed during the spring of 2019 (weather permitting). Rosalie Way should have adequate staffing to reduce the

		opportunity to isolate or “hide” from others. Alarms on all exterior doors and windows. Bedroom doors will have the option for alarms for individuals that require it.

III. ENVIRONMENT and COMMUNITY

Describe the physical plant in which the program is located. Assess the possible risk of harm and/or abuse to persons served based on the physical plant.
Describe the program's plan to reduce the risk of harm and/or abuse to persons served in the assessed area.

Describe the Environment and Community	Describe Any Possible Risks - if there are no risks in this area please state that there is no risk	Describe the Plan to Reduce Risk to Persons Served by the Program
1. Neighborhood and Community:	There is a busy street behind the backyard of the house.	There is a fence in the backyard to reduce the chances of individuals crossing the street without supervision.
2. Grounds and Terrain:	There is a hill in the backyard.	Staff will be with individuals while in the backyard playing on the hill.

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Describe the Environment and Community	Describe Any Possible Risks - if there are no risks in this area please state that there is no risk	Describe the Plan to Reduce Risk to Persons Served by the Program
3. Type of Internal Programming:	The individuals at the house work on desired outcomes of independence as well as desired outcomes to help them understand health, safety, and well-being. The house also holds regular house meetings to address concerns, upcoming events, safety training, and other issues and concerns. Each individual at the house has been assigned a Specialist to support them with Emotional Regulation.	All staff are trained on the programs and desired outcomes prior to working with the individuals. Each individual at the house has been assigned a Specialist to support them with Emotional Regulation.
4. Staffing Pattern:	See Attached Schedule	Staff ratios are discussed with individuals at their teams prior to moving in and adjusted based on need. If there were a need for additional supports, JEC Miller, Inc would discuss with the Case Manager.

Print name of License-Holder _____ Signature of License-Holder _____ Date _____

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Date(s) of plan review _____ _____ _____ _____