

1TOT 2023-2024: Virtual Assignments and Due Dates

Due Date	Assignment	Completed
Aug/Sept.	Finalizing peer presentation topic: <ul style="list-style-type: none"> • Remember!!! INCH WIDE, MILE DEEP • Meet with your group and use pages 48-58 in the Adult Learning Training Booklet: Planning and Presenting Workshops as a guide • Schedule a Zoom meeting with Erica to review your group's thoughts 	
Sept 1	Each group will have their assigned section of the curriculum questions from the field completed on the Google document	
Sept 25	Sec. 7: Written Answers to Questions from the Field	
Oct. 16	Sec. 1: Administrator Meeting Report	
	Sec. 1: Training Site-Team Meeting Report	
	Sec. 1: Site-Team Baseline Fidelity and TOT Training/Coaching Focus #1	
Nov. 6	Sec. 2: Check Your Knowledge #1	
	Sec. 3: Practice Teaching/Coaching—Teacher's Observation View and Reflect #1; Trainer Reflections #1	
Dec. 4	Sec. 2: Check Your Knowledge #2	
	Sec. 3: Practice Teaching/Coaching—Teacher's Observation View and Reflect #2; Trainer Reflections #2	
Jan. 22	Sec. 4: Detailed Training Agenda & Evaluation #1	
	Sec. 5: Observation/Feedback and Coaching #1	
Feb. 19	Sec. 6: Classroom Teaching Video Tape & Self-Analysis	
Mar. 11	Sec. 2: Check Your Knowledge #3	
	Sec. 4: Detailed Training Agenda & Evaluation #2	
	Sec. 5: Observation/Feedback and Coaching #2	
Apr. 15	Sec. 2: Check Your Knowledge #4	
	Sec. 4: Detailed Training Agenda & Evaluation #3	
May 13	Sec. 5: Observation/Feedback and Coaching #3	
	Sec. 8: Rough draft of your peer presentation agenda, PPT, and handouts.	
Other		
Week of	Sec. 8: Peer Presentation	
	Sec. 6: Oral Questions from the Field	

Scheduled individually w/Trainer once all homework has been completed	Sec. 8: Final Trainer Evaluation	
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