



Monthly Program Staff Meeting - Training Record

Program: Woodland Date: 10/1/24

Trainer / Facilitator(s): Karen Day

Begin: 12:30 End: 2:00 Training Hours: 1 1/2

SUBJECT / TOPICS: _____

Employees Attending:

Cheryl Zuerke _____
Karen Deeter _____
Sam Kohns _____
[Signature] _____
Sandra Phillips _____

Employees not Attending:

Reason:

_____ Excused _____ Not Excused _____
 _____ Excused _____ Not Excused _____
 _____ Excused _____ Not Excused _____

Karen Day
 Print Name

[Signature]
 Signature

Designated Coordinator / DSSC / CSSC

WOODLAND STAFF MEETING DISCUSSION SUMMARY 10/01/2024—Karen Day, DSPC

LD: We discussed the price of her glucosamine and possibly buying somewhere else, as the last order from Amazon was \$79. Since she has enough to last for several months, we will revisit when it gets closer to her next order.

CB: His socks have been getting some holes and having to be thrown so we discussed where to buy more, as his mom was previously buying these. Also discussed if he would need to keep buying this particular brand as they are more expensive. DSPC will talk to Todd about this. We also discussed Craig's nails. We need to stay on top of keeping them trimmed as they grow fast and have been getting quite long. It was decided they would be trimmed each Monday when he gets his ear drops. He has been put on the schedule to have his toenails done every other month at the foot care clinic when his housemates go. We also discussed if it was necessary to continue his nightly foot exercises and if it was really benefitting him. It was unclear whether or not there was a doctor's order for these. The DSPC will be contacting the doctor to follow up. His new glasses are loose and keep falling down his face. We are waiting to hear back from the eye clinic as to whether this problem can be fixed or he will need new frames.

JeK: His anger outbursts were discussed, especially as it relates to church and his cookie offering. His family had shared with staff that he has been getting angry for not wanting to use cash to pay for cookies at church. They also shared they have been paying for all his breakfasts because he always says he has no money. DSPC will talk with JK about this and also ask him to start paying for his cookies with a check so he doesn't have to use his dollars.

KG: Kim had a major accident on her walk home from Simonson's. Her pants and underwear had to be thrown and staff had to assist her in cleaning up her bathroom. After discussing, it was thought that she was probably trying to avoid using the bathroom at Simonson's due to her past incident there. DSPC will talk to her and remind her to use bathroom before she walks home.

Staff needs to make 5 dozen bars/cookies for the upcoming HH dinner on October 11th. These will be bought when staff does house grocery shopping and each staff will make some.

Staff was notified that the end of the year party is on 12/05/24.

November staff meeting will be November 5th, 2024 at 12:30 pm.

Any questions, please call Karen at 218-616-0870

Karen Day