



Monthly Program Staff Meeting - Training Record

Program: Trail View Date: 9-9-24

Trainer / Facilitator(s): Shanelle Hearnaway Kelly Dudley

Begin: 12:30 End: 2:00 Training Hours: 1.5

SUBJECT / TOPICS:

Star Snakes Behavior Training - MC New Med-  
MC BM-tracking - blood  
NL Fall Risk re: Bike KE guardianship H/H

Employees Attending:

<u>Shanelle Hearnaway</u>	<u>Kelly Dudley</u>
<u>Lynn Eischen</u>	
<u>CMU H/H</u>	
<u>Antwan Thompson</u>	
<u>Pam Martin</u>	
<u>Robert Malin</u>	

Employees not Attending:

Reason:

<u>Aydia Toups</u>	<u>Double</u>	Excused <input checked="" type="checkbox"/>	Not Excused <input type="checkbox"/>
		Excused <input type="checkbox"/>	Not Excused <input type="checkbox"/>
		Excused <input type="checkbox"/>	Not Excused <input type="checkbox"/>

Shanelle Hearnaway Shanelle Hearnaway  
 Print Name Designated Coordinator / DSSC / CSSC  
 DSSP

## **Staff Mtg Notes 9/9/24 12:30-2:00**

### **STAR services video training 45min on mental health & questions review.**

**Continue bathroom checks in gals bathroom!!!!** Lindsay is working hard on not having a meltdown when she sees an issue. Please have Maja go with staff and have her look to see where the problem areas are in the bathroom. “Active teaching”

MC started her new med Linzess side effects printed in her permanent file. Watch for side effects. Hyseroscopy 9-12-24 DL iron supplement was started, every other day & chart on MAR sheet.

KE & biking get him out as much as possible. And check his tires as they deflate with cooler temps. He states he isn't using his bike enough.

NL “fighting” please interrupt this behavior and ask Norman whats going on.

Chores first then fun outings please. Makes for a smoother day.

Weekend vacuuming & dusting of living rooms.

MC & chiro apts. STICK to the plan we don't cancel last minute.

Maja will be starting Yoga Sept 26<sup>th</sup> 4:30-5:30 she may switch a day with Norman if it works out or staff cook, with another client assisting. Ken & Mike W will be swimming on Thursdays Trail staff takes Ken on Sept 26<sup>th</sup> 4pm Sharon will then take the other weeks. Call before picking up. Ken & Mike may go out to eat if they want, or have Mike

over for supper at trail. Guys could eat separately from gals. That might be fun for KE & MW.

NL dental Sept 23<sup>rd</sup> LG same day for the filling she missed this spring due to her having a bad day that day.

Lynn & Norman started Bday plans for Norman.

Norman needs a hand getting off his bike somedays, please stay in garage till he is back safe on his feet. His brake is not sticking so it rolls when he puts his feet down. Should take it to the Northern Cycle see if they can tighten it. Still watch Norman so he gets his leg over the bar, we don't want him falling in the garage.

Thank you all for the wonderful job you all do & your flexibility when needed changes arise!

Also with medical appointments please print out a medical apt also MED LIST and take it with you to the Dr appointment & **staff sign**, write a detailed Residex note about the appointment & also follow up apt. this is important. And mark calendar for next appointment.

Positive reinforcement goes a long ways. We are role models, so please praise clients for the good they do, also guys on mowing sweeping ect.

Use one word for Lindsay when being inappropriate, "independence" and she will know what this means.

Next staff mtg Oct 7<sup>th</sup> 12:30

Happy Fall ya'll



Our Mission "Is to provide residential services to people with developmental disabilities & help them live the best possible life."