



Monthly Program Staff Meeting - Training Record

Program: Depot

Date: 5/22/24

Trainer / Facilitator(s): _____

Begin: 9:00 Am End: 10:15 Am Training Hours: ~~7.5~~ 1.5

SUBJECT / TOPICS: Severe Weather,
2nd Street Stage, MK Spend down? TH New Chair, Curt
Out to Eats (Wednesdays) Flowers in front of house, MK-
by hanging baskets Im-eye Sur.

Employees Attending:

- Brianna P. _____
- Isaiah M. _____
- Stephen R. _____
- Sharon _____
- Rachel G. _____
- Cundi B. _____
- Kelly D. _____

Employees not Attending:

Reason:

_____	_____	Excused _____	Not Excused _____
_____	_____	Excused _____	Not Excused _____
_____	_____	Excused _____	Not Excused _____

Print Name _____

Signature _____

Designated Coordinator / DSSC / CSSC

Staff meeting May 22nd, 2024

Staff discussed the severe weather protocol for the house as the PAPP for the house does not match what we were doing. Staff made sure to ask the DC if we were doing the severe weather protocol the right way. She agreed with staff on how we are doing it and will get the PAPP to match. TH and staff go down stairs under the stair well. Bring the severe weather kit with. JM goes in her bathroom shower with a flashlight and blanket over her. MK goes in her bathroom shower with a flashlight and blanket. If time could put her tray on her wheel chair and give her a pencil and word search book. MK is getting up on money again. She should plan on doing a shopping trip soon. Ideas for MK? She could also buy a hanging plant or two for outside.

Second Street Stage is coming up. Please get out clients out and enjoy this fun summer activity! It is also a good community activity for them to do and for them to see people they know.

JMs cataract surgery went well. We will need to make her an appointment to get her eyes reevaluated after they are completely healed. We will ask at her pre opt appointment when she should be seen for this. JM will still need glasses as she has astigmatism. It was also suggested that JM buy a pair of prescription sunglasses too. JM and staff are starting to make plans for an overnight trip to MOA. Staff will look into possible a folding portable lift. This would make out of town trips easier. There is an air show in Fargo July 27th. This is a one staff weekend. No one said they could take TH at this time.