HEARTLAND HOMES INC.

Monthly Program Staff Meeting - Training Record

Program: Double H **Date:** 6/3/24

Trainer / Facilitator(s): Loni

Begin: 10:30A **End:** 12:15p **Training Hours:** 2.25

SUBJECT / TOPICS:

Client's Twin's games/outings/concerts = Summer fun!, medical appts documentation,

Employees Attending:

DSP
Stephen Remus DSP
Sharon Dobson DSP
Tammy McCarthy DSP
DSP
DSP
DC

Employees not Attending: **Reason:**

Megan Hastner	work	Excused X	Not Excused ____
Eric Bervig	work	Excused X	Not Excused ____
		Excused ____	Not Excused ____

LaTonya Dillon — L. Dillon

Print Name — Signature

Designated Coordinator / DSSC / CSSC

Posted to: ____ Database ____ Spreadsheet ____ Meeting Log Filed: ____ Original

Double H staff meeting June 3, 2024

BC- Brian's haircuts will be scheduled about every few weeks. Twins game coming up in August for Brian to attend.

TG- As Travis usually attends the 2nd street stage concerts, he has shown in the past that he prefers not to sit in a group next to his housemates and staff. Travis prefers to go and look around for people he knows. In the past He has gone into the stores on his own where he has asked for free samples or a friendly stranger has bought him food items that does not follow his PDCD diet. During today's meeting DSPC shared with staff examples that Travis has gotten in the past, Ex: Travis has gone into the "Royal Bar" on his own and someone bought him a burger and fries that he ate there. At home he eventually admitted to staff what he done and was taken to the hospital for treatment. Another year recently he came home with a bag a caramel corn that he left in his wheel chair bag. If Travis consumes these items he would mostly likely need to go to the hospital for treatment. The house rule is per his diet: Travis does not get to have items in his apartment that does not follow his PDCD diet. If he is found hiding any items then outings will be cancelled.

Travis no longer uses his cell phone in the community so if he wants to go out of eye sight during these concerts then a staff need to stay with him. Staff need to check in with Travis when returning home from these concerts if he has any food items that he is not allowed to eat he needs to turn in to staff to hold onto to be kept in the staff office. If Travis is able to have an item like unflavored popcorn staff should be reading the package's "Nutrition Facts" reading the item's amount of Carbohydrates counting to make sure it doesn't go over the daily 45 grams that Travis is allowed to have. Staff can measure and give Travis 45 grams a day. Remember No Sugar.

Staff reminder, that Travis is not to be given a pack of cigarettes before paying the $10. DSPC checked before staff meeting today and there was a pack missing and $10 unaccounted for. If Travis is not following the deal made by guardian and staff are allowing it by giving Travis a pack of cigarettes before paying than Travis' guardian will no longer get the sale of cigarettes for Travis.

Staff reported Travis' continued inappropriate social behavior towards staff in the house outside of his apartment, hollering, affecting his housemates. DSPC visited with Travis about this and reminded him of the "house rules": Travis needs to communicate appropriately or his options given is to stay in his apartment with the door shut until ready to communicate appropriately.

disrespecting, inappropriate social behavior, hollering outside of your apartment is breaking the house rules and outings can be taken away. DSPC explained to Travis "if you are rude, mean, yelling at people who are here to help you, mistreating them will not make them want to be around you and they will leave and you will have no one around to help you". DSPC gave Travis appropriate time to think, DSPC gave Travis the option, "to continue to follow house rules or Double h will not longer be purchasing pop for you". DSPC will follow up with staff on Travis' if future pop purchases will continue.

DC found an activity that Travis might like to attend in Remer, Mn. "Big Foot Days" July 5-6, 2024. Staff SD is looking into details and if Travis would like to go.

OO- Oscar will be returning to 5 days a week with his stander Monday thru Friday, as it is a benefit to his body to avoid further constriction. DC and DSPC talked with Oscar in May that this will be beginning in the month of June.

Per Oscar's last meeting with his county worker, Program Plan community goal was written for Oscar to get out of the house to run an errand or attend an activity at least once a week. Staff need to help Oscar with this and continue to remind him that if his goal is not met then the county could determine that his spot here is better suited for someone who would benefit living at Heartland Homes so it would mean for Oscar most likely that he would be moved to the nursing home which he does not want. When staff feel like they are "pushing" him out don't feel bad, we are doing our job and helping Oscar meet his goal.

MW- Mike made plans with friend and staff SD to attend Twins Game and overnight hotel stay June 15th

June 30th Mike plans to attend with friend and staff CS Band Festival, OTE and shopping in Alexandria, MN. Possible overnight hotel stay if friend is available.

DSPC talked with Mike about ED takes a few of Mike's peers and friends to a Resort for overnight camping and if he would like to go. Mike showed interest to go. DC will communicate with ED for dates that are available for Mike to attend.

Dblh- Staff remember during medication pick up to look at the medications to see if they are correct before leaving the pharmacy. Specifically for Mike as he needs his pills to stay the same size and shape as he can only recognize his pills by touch. If you see the pharmacy changed the pills, staff need to advocate and have the pharmacy give the correct designated size and shape of the pills that Mike is familiar with. I communicated and had the pharmacist note on Mike's file at Walgreens for the pills manufacturer to be kept the same due to Mike's blindness.

If there are any medication changes: pill color, size shape. Need to be noted in MARS and documented in Residex as it is medical change information.

Medical appointments Staff remember to schedule next appointment and get ("print out") "Health visit summary" after each appointment. This is the information from the clinic with the detailed information

about the appointment and a list of ALL the future appointments that are scheduled, it helps to have that list in case we missed putting an appointment on the calendar.

Nice job staff planting flowers. All staff need to remember to water them.

HH hired a company to spray for Bugs, unknown when they will be coming but should come in and communicate with staff and give information and instructions to follow.

Second street stage first concert is June 13th, every Thursday night at 6p-8p. Please make sure clients who want to go attend. They enjoy it.

Heartland Homes will be doing Staff/Client Picnic at Heartland Park. Flyer with info with date and time will be posted on the billboard.

Next staff meeting will be Monday July 8th, 2024 at 10:30 am.

Looks like a Fun Summer! Thank You All!

DSPC, L. Dillon