



Monthly Program Staff Meeting - Training Record

Program: Pineview Date: 4-4-24  
 Trainer / Facilitator(s): Leisha Schweitzer  
 Begin: 11:30 End: 1:15 Training Hours: 1.75

SUBJECT / TOPICS: \_\_\_\_\_  
medical each client, appointments,  
personal care-treats Review PAPP

Employees Attending:

Brook Peters  
Guy Dept  
Sam Wilkinson  
Jandra Phillips  
Rebecca Skahan  
Arabella Condit

Employees not Attending:

Reason:

Margaret Randon medical Excused  Not Excused \_\_\_\_\_  
Larry Novak community Excused  Not Excused \_\_\_\_\_  
Program Excused \_\_\_\_\_ Not Excused \_\_\_\_\_

Leisha Schweitzer Leisha Schweitzer  
 Print Name Signature  
 Designated Coordinator / DSSC / CSSC

April 4, 2024

Pine staff meeting

11:30-1:15

Our mission: Is to provide services which will empower persons with disabilities to live the best life possible.

DAC dance is on the 12<sup>th</sup> at 6-7:30 at the Legion.

Road side pick up is on May 16<sup>th</sup> 4:00-6:00.

TIM: He has home therapy exercises every day in the am and in the evening, even days he goes to physical therapy. Overnight staff will stay 1 hour extra in the mornings to complete his therapies and to dress him for the day. Wake him up 7:15-7:30 and finish by 8:30. Remember to do peri care on Tim and staff need to make sure that he is having regular bowel movements. Tim will need to bring a snack to his meeting tomorrow morning, Sandy will be at Pine to pick Tim up at 10:00.

JOYCE: Remember to do peri cares on her, even throughout the day if needed to help with her odor. We will look up assistive eating devices for her and get her a plate with a lip and rubber on the bottom for non-sliding on the table.

LAURA: She needs to clean her room on Thursday afternoons, will make a check off list and laminate it for Laura and staff. Make sure staff is having her take screen breaks. I will copy her monthly calendar at the end of each month and put it in Laura's take-home pill grid zip lock for her mom so we won't need to copy off the entire calendar every 3 months. Her annual meeting is on the 12<sup>th</sup> if staff have any suggestions or issues that need to be addressed, please let Sandy know.

VERNA: She is getting lazy and not wanting to move much these days, unless she is sneaking, then she is quick. Encourage her to use her Cirkol and start exercising with her again. **TREATS**, Verna has gained 12 pounds from a year ago, she is not supposed to have sodium and limited (little) sugar. Staff is doing her more harm than anything by cheating with her, encourage her to make healthy choices if your out with her or when she is purchasing food items. Remind her to write down daily what she is eating if she wants to keep track of it. Staff should still be doing her room draw and tracking her hoarding it is part of her programing.

Staff can get dryer balls, no dryer sheets they have a film on them that causes the dryers to malfunction. Dishwasher is acting up. (tonight, I reset it and it is running fine).

Sandy read the PAPP for everyone and it was signed.

April schedule was gone over and switches were made.

Absent was Margret Rairdon. Hopefully she will be returning on May 1<sup>st</sup>.

Thank you all for what you do for the people we support and for this team. WE ROCK!!!!!!!!!!!!!!

Leisha Schweitzer DSPC

 DSPC