

February 9, 2012

Jennifer M. Quinn
202 Brandon Boulevard
Sandusky, Ohio 44870

Ms. Tara Schuster
Nurse Recruiter
Firelands Regional Medical Center
1111 Hayes Avenue
Sandusky, Ohio 44870

Dear Ms. Schuster,

I plan to graduate from the Firelands Regional Medical Center School of Nursing on May 4, 2012 and I am seeking employment. I plan to take the licensure examination for registered nursing as soon as I receive my authorization to test. I am applying to your hospital because I agree with your mission and vision statements, as they parallel with my values, and because I want to work in a dynamic and challenging setting, especially the critical care unit.

My qualifications include being CPR certified, a course in critical care management, and experience in IV therapy and Venipuncture. While at Firelands Regional Medical Center School of Nursing I have a cumulative G.P.A. of 3.55, and 3.45 in nursing courses.

Thank you for your consideration. I look forward to hearing from you and can be reached at 517-414-4233. My resume is enclosed.

Yours very truly,

Jennifer M. Quinn

Encl.