

**Unit 1: Delegation**  
**Z-Chapter 14**  
**ONLINE CONTENT (1 H)**

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**Unit Objectives:**

- Discuss personal accountability when delegating. (5,7)\*
- Explain and apply the five rights of delegation in nursing practice. (3,5,6,7)\*

\*Course Objectives

**Review Chapter 14 in your textbook and read the “National Guidelines for Nursing Delegation” document. Place your answers to the questions below in the Z-Chapter 14 dropbox by 0800 on 1/12/2026.**

1. State **each** example provided of when the National Guidelines for Nursing Delegation may be applied? **The examples provided of when the National Guidelines for Nursing Delegation may be applied are discrete data retrieval or tasks based on planned outcome and patient condition, tasks that the competent delegate have also agreed to do and understand the preferred outcome, parameters and when and how to report to the delegating RN, and tasks that the delegate is competent and allowed to do according to state regulations and job descriptions/skills checklists.**
2. When do the National Guidelines for Nursing Delegation **not** apply? **The National Guidelines for Nursing Delegation do not apply to clinical reasoning, professional nursing judgement and critical decision making, the RN nursing process of care planning, evaluation, nursing diagnosis, etc, or patient education.**
3. In your own words, respond to the following:
  - a. Define delegation: **the transfer of responsibility from a nurse to another person to perform nursing activities and tasks**
  - b. Explain how delegation differs from assignment. **Delegation differs from assignment because delegation is the process of transferring responsibility from a nurse to another person, while the assignment refers to the procedures, care, or activities that are being delegated, so long as the delegatee is competent to do so.**
  - c. Does either delegation or assignment require supervision? If so, by whom? **Both delegation and assignment require supervision by the RN that delegated or assigned. This supervision refers to the nurse’s accountability for evaluation of the task performed and the initial direction that he/she gives.**
4. Discuss the responsibilities of the delegator (licensed nurse) and the delegatee as they relate to delegation. (**HINT**: both the delegator and delegatee have several responsibilities). **The responsibilities of the delegator are providing feedback to the delegate, assessing patient needs, assessing when to assign/delegate, following up on task completion, giving clear directions, planning desired outcome, and assessing delegate competency. The responsibilities of the delegatee are maintaining competence for the activity that has been delegated, accepting those activities based on competency, and maintaining accountability for the activity.**
5. List **and** define (in your own words) the five rights of delegation.

- **1. The right task: figuring out the activity that needs to be completed and determining whether it can be delegated to someone else**
- **2. The right circumstances: the correct patient setting, taking other factors that are relevant into consideration, and ensuring that the necessary resources are available**
- **3. To the right person: applying the correct task to the correct, competent person in every situation. The person that can be delegated to in one situation may not be able to be in another situation.**
- **4. Right communication and direction: defining expectations of delegate performance in a clear manner and providing direction to achieve desired patient outcomes**
- **5. the right evaluation and supervision: ensuring proper documentation and follow up are completed, along with evaluating patient results and quality of the completed task**

***In order to receive full credit (1 H class time) for this assignment, it must be completed in its entirety by the due date/time assigned. Any assignments not completed in its entirety by the due date and time will result in missed class time and must be completed by the end of the semester to pass the course.***