COURSE SYLLABUS

Firelands Regional Medical Center School of Nursing
Sandusky, Ohio

Medical Surgical Nursing
2026

COURSE ORIENTATION:
Course Hours:

Theory Hours	105
Planned Laboratory Hours	12
Planned Simulation Hours	14
Planned Observation Hours	3
Planned Clinical Hours	106
Total Course Hours	**240**
Credit Hours	10

Total number of Laboratory, Simulation, and Clinical hours combined: 132 Hours

Course Description:
This course focuses on assessment and nursing care of the adult client with endocrine, gastrointestinal, hepatic, renal, neurological, sensory, musculoskeletal, cancerous, male reproductive, and respiratory disorders. Theory presented addresses patient and family educational, cultural, and spiritual needs, community resources, diet therapy, pharmacotherapy and gerontological considerations. Students use the nursing process and clinical judgment in the care of diverse adult clients in a variety of clinical settings. The course is offered in the spring semester. This course is taken in the second year.
Prerequisite: Nursing Foundations

Course Objectives:
At the conclusion of the course, the student will be able to:
1. Illustrate correlations to demonstrate the pathophysiological alterations in adult patients with medical-surgical problems. (2,3,4,5)*
2. Perform physical assessments as a method for determining deviations from normal. (3,4,5)*
3. Execute safety precautions in the implementation of quality, patient-centered care and evidence-based nursing interventions. (2,3,4,5,8)*
4. Use therapeutic communication techniques to establish a baseline for nursing decisions. (1,5,7)*
5. Implement patient education based on teaching needs of patients and/or significant others. (1,6)*
6. Implement patient-centered plans of care utilizing the nursing process, clinical judgment, and consideration for cultural, ethnic, and social diversity. (2,3,4,5)*
7. Illustrate professional conduct including self-examination, responsibility for learning, and goal setting. (7)*

   *End-of-Program Student Learning Outcomes

Teaching Strategies:

Assigned Textbook Readings	Interactive Group Activities	Care Maps
Lecture and Discussion	Practice NCLEX Test Items	Gaming
Audio-Visual Aids	Simulation Lab	Globalization Presentation
Demonstrations	Case Studies	Skills Videos
Evidence-Based Poster	Online Lecture	PEARLS Simulation Debriefing
Clinical Judgment Exercises	Virtual Simulation Scenarios	Pharmacology Independent Studies
Pharmacology Activities	Guest Speakers	Prioritization, Collaboration &
NCLEX Practice Sessions	Critical Thinking Exercises	Delegation Activities
SBAR Handoff Report	Clinical Prioritization Experience	

Methods of Evaluation:

Quizzes	Globalization Presentation Rubric
Final Exam	Skills Lab Competency Tool & Skills Checklists
Meditech Documentation	Simulation Prebrief & Reflection Journals
Evidence-Based Poster Rubric	Clinical Discussion Groups Grading Rubric
Nursing Care Map Rubric	Evaluation of Clinical Performance Tool
Clinical Debriefing	Lasater's Clinical Judgment Rubric & Scoring Sheet
ATI Proctored Assessment	Virtual Simulation Scenarios

Textbooks and Learning Resources:

Required:

Harding, M., Kwong, J., Hagler, D., & Reinisch, C. (2023). *Lewis's medical- surgical nursing: Assessment and management of clinical problems* (12th ed). St. Louis, MO: Elsevier, Inc.

Mastenbjork, M., Meloni, S., & Andersson, D. (2016). *Medical terminology: The best and most effective way to memorize, pronounce and understand medical terms* (2nd ed.). Medical Creations.

Assessment Technologies Institute; LLC. (2023). *RN pharmacology for nursing* (9th ed.). ATI.

Assessment Technologies Institute; LLC. (2023). *RN adult medical surgical nursing* (12th ed.). ATI.

Assessment Technologies Institute; LLC. (2024). *Pharmacology made easy 5.0 tutorial*. ATI.

ShadowHealth- https://pilot.shadowhealth.com/

Skyscape- https://www.skyscape.com. Electronic device loaded with: Nursing Constellation Plus and Nurse's Pocket Guide.

Optional:

Doherty, C.D. (2024). *Med-Surg Success* (5th ed.). Philadelphia, PA: F.A. Davis Company.

Nugent, P.M. & Vitale, B.A. (2020). *Test success* (9th ed.). Philadelphia, PA: F.A. Davis Company.

Purchase an NCLEX-RN review book.

Silvestri, L.A., & Silvestri, A. (2026). *Saunders 2026-2027 clinical judgment and test-taking strategies.* Elsevier.

Faculty:

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Teaching Assistant:

Stacia Atkins
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Faculty Correspondence:
Faculty/teaching assistant e-mails and phone numbers are provided for each course. Students should contact faculty/teaching assistants through Edvance360 e-mails and/or office phones during the work week (Monday thru Friday from 0800 to 1700). The faculty/teaching assistant office phone has voice mail to leave messages. Students may also contact faculty/teaching assistants via cell phone and by text messaging for emergency purposes only. All phone calls, text messages, and e-mails will be answered within 24 hours. If a phone call, text message, or e-mail is left on Friday, the faculty/teaching assistant will return the message on Monday. When students are on clinical or with preceptors, a faculty member is available by cell phone or text messaging should the student need to contact the faculty member for a specific question related to the clinical experience. Recurring usage of cell phones and text messaging outside of the allotted parameters will result in non-academic probation. In-person meetings with faculty/teaching assistants/staff are welcomed. Scheduling a meeting is preferred, though impromptu meetings may also be held if the faculty/teaching assistant/staff is available. Whether scheduled or impromptu, all students must stop at the administrative assistant's desk first.

Learning Management System (https://firelands.edvance360.com):
The course utilizes Edvance360 online learning management system. All students must be registered online in the course. Computer requirements and directions to register were provided prior to the course start date. The learning management system provides a Help Home Page which has resources such as the Student Handbook, computer requirements, user manual, video tutorials, download resources, and a user help desk to submit help tickets. The course documents, paperwork,

assignments, discussion groups, clinical reflections, competencies, projects, learning resources, evaluations and grades are provided through the learning management system.

CINAHL Ultimate (https://search.ebscohost.com/login.aspx?authtype=ip,uid&custid=s2447553&groupid=main&profile=ehost&defaultdb=cul):
CINAHL Ultimate is a full-text research database for allied health and nursing studies. Students can use this database to obtain evidence-based practice nursing articles. Access CINAHL by following the link above, which is also located under the Help Tab and in the Resource section on Edvance360. On a Firelands computer, access to CINAHL will be seamless. For access on a personal computer or device, follow the link and then enter the Firelands credentials below:
Username: Firelandsregional
Password: Resources2025!

Assessment Technologies Institute (ATI) (https://www.atitesting.com):
ATI has various e-learning opportunities for nursing skills modules, videos, and various NCLEX style practice tests available for the students throughout the course. Please refer to the ATI assignments section on pages 9 & 10 of this syllabus for more detail.

Skyscape (https://www.skyscape.com):
Skyscape provides Nursing Constellation Plus, a resource for nurses (and students) to search various patient care related topics on the web or a mobile device. Resources include: Davis's Drug Guide, Taber's Cyclopedic Medical Dictionary, Diseases and Disorders, Davis's Comprehensive Laboratory and Diagnostic Tests, and RNotes. All students are required to purchase Nursing Constellation Plus, as well as Nurse's Pocket Guide and PsychNotes to utilize throughout the nursing curriculum. This software may be utilized in the classroom, while studying, and during clinical (in appropriate designated areas only). Optional resources are available for purchase on an individual preference. Use the following URL link for a tutorial for using skyscape:
https://www.dropbox.com/s/yvwbj41s4eimg4b/SKYSCAPE-FIRELANDS-18.mp4?dl=0
To view Skyscape on the web, go to http://webview.skyscape.com and enter your username/password.

Shadow Health® Digital Clinical Experience: (https://pilot.shadowhealth.com/)
Shadow Health®'s Digital Clinical Experiences are online simulation experiences that challenge students to apply their clinical judgment through realistic interactions with virtual patients. Students consider patient safety, practice therapeutic communication, provide basic care and comfort, and perform clinical interventions in a safe environment with diverse and unfolding patient scenarios.

Testing and Grading:
Various quizzes and a comprehensive final exam will be given. All testing grades are recorded to the second decimal position with rounding to a whole number done only for the final course grade. Any online quizzes must be completed within the designated date and time to receive credit. A grade of "0" is recorded if not completed within the time frame. All quizzes/exams via Edvance360 require the use of Browser Lock. Dosage calculation problems may appear on any quiz or exam after the content is covered. Only school-issued calculators are used during in-class testing. Privacy screen protectors are prohibited during all testing. All students must remove their student ID badge, watches, and hats for testing purposes. Hooded clothing is permitted but must be checked by the faculty/teaching assistant immediately prior to starting the examination. Following testing, students are asked to go to the student lounge to decrease noise outside of the testing area. Students receive one review of quizzes after all students have completed. The purpose of quiz review is to enhance

learning through review of rationales and seeking further clarification. Grades will not be distributed until ALL students have taken the quiz. Students absent on the day of a quiz or an exam will be required to make it up on the next day they return to school (class, lab, simulation, or clinical). **Only one quiz make-up is permitted per semester.** The School of Nursing *Testing Policy*, *Student Accountability Flow Chart*, and *Academic Policy: Grading* will be followed; refer to the Student Handbook.

For the spring 2026 semester, the school of nursing will be piloting a new process that affords each student the opportunity for one quiz to be completed remotely. Considering that students have non-school related circumstances that arise unexpectedly, this option is intended to accommodate uncontrollable situations where the student is available to take the quiz but not able to be physically present. This accommodation will be in addition to the already existing ability to reschedule one quiz without penalty per semester. The steps listed below must be followed in order to be eligible for the one-time remote accommodation:

- The student identifies a circumstance that restricts them from coming to class on the day of a quiz.
- The student will follow the Attendance Policy and call the school to notify the administrative assistant of their absence.
- The student will notify the course coordinator(s) at least 30 minutes before the quiz is to start.
- The student will be prepared to take the quiz at the time published on the course calendar.
- The student must be able to receive a video call on their cell phone.
- During testing, the student will be required to:
  o Scan room with cell phone camera before starting and allow the proctor to view the blank paper and calculator being utilized.
  o Keep the cell phone camera and speaker on at all times.
  o Complete the quiz in a quiet space with prior declaration of any potential distractions that may exist.
    ▪ Muting of the student's cell phone speaker during testing will be determined on a case-by-case basis.
  o Follow the Testing Online Agreement and Student Code of Conduct.

This pilot does not guarantee continuation of remote testing accommodations in future courses.

Dosage Calculation Quiz:
A 90% proficiency in dosage calculations is required before passing medications in all clinical nursing courses. Three opportunities to achieve the 90% will be available. The student is encouraged to utilize dosage calculation learning resources before repeating the quiz. The second and third opportunities are on the student's own time. An average of all attempts will be calculated for the course quiz grade; however, the maximum average recorded for all subsequent attempts will not exceed 90%. Three unsuccessful individual attempts to achieve a 90% will result in failure of the nursing course.

Quizzes:
Quizzes are given online via Edvance360 in the classroom utilizing the student's own personal laptop or tablet and are scheduled according to the course calendar. Quizzes may be given at any time on previously discussed content and/or assigned content for the day. Please be sure that the battery is fully charged and the automatic updates are shut off before starting each quiz. Use of a tablet during testing will require a stand to prop it up for visibility of the screen. Pharmacology quizzes will be

given with each unit of content. A handout will be provided for each unit detailing the pharmacology content you will be expected to learn.

NCLEX Practice Sessions:
Three NCLEX practice sessions will be required throughout the semester. Refer to the course calendar for details on dates and times. Each practice session will include two Next Generation NCLEX (NGN) case studies, consisting of six questions each (twelve total) and will be based on the two units most recently covered in theory. For each question answered completely correct, 0.5 points will be added to the last quiz within the corresponding unit (possible total of 3 points per case study).

Final Exam:
The final examination is online, comprehensive, and 100 questions in length. This will be given in the classroom and taken on your personal laptop or tablet. Use of a tablet during testing will require a stand to prop it up for visibility of the screen. Please be sure that the battery is fully charged and the automatic updates are shut off before starting the exam. A final exam review and item analysis will be conducted by faculty/teaching assistants of the nursing course. Final grades will be posted within 2 business days after the final exam is completed. A review of the final exam will not be conducted by individual students.

Theory Grade is computed as follows:
        Quizzes   66%
        Final Exam   34%

Letter Grade:
The Firelands Regional Medical Center School of Nursing (FRMCSN) grading scale is used.
                    A   93-100%
                    B   85 - 92%
                    C   77 - 84%
                    D   70 - 76%
                    F   below 70%
                    I   Incomplete, granted conditionally
                  FA   Failure, related to lack of attendance:
                                    1. After 20% of theory (class or online) is missed
                                        (greater than 21 hours), the student is dismissed from
                                        the course.
                                        (or)
                                    2. After maximum combined clinical/lab/simulation
                                        hours are missed (greater than 16 hours), the student
                                        is dismissed from the course.

The final course grade will be rounded to a whole number and will be posted within 2 business days after the final examination is completed. The student must achieve a final course average (quizzes, unit tests, and final examination) of 77% to pass the course. Failure to achieve this will result in a grade of D or F in the course.

Course and Faculty/Teaching Assistant Evaluations:

Students are required to complete all course, clinical, simulation, and faculty/teaching assistant evaluations prior to taking the final examination for the course. If a student has not completed the evaluations, the student is required to do the evaluations immediately prior to sitting for the final exam. The evaluations are anonymous and are available on Edvance360 located in "Surveys".

Attendance:
Refer to the ***Attendance Policy*** and the ***Student Accountability Flow Chart*** in the online Student Handbook. Students are to call the School of Nursing (419-557-7110) and inform the Administrative Assistant (Kim Gysan) of any absence or tardiness prior to the start of class, lab, simulation, or clinical. Students are responsible for all content missed due to absence. Any online content that is not completed by the deadline is considered an absence and will count as either missed clinical or theory time. Refer to the course breakdown of hours to determine if missed hours are clinical or theory. All lab, simulation, and clinical time missed must be made up hour for hour.

Assignments:
Course assignments for readings, skills labs, activities, online materials and projects are written in the "Related Learning Activities" column of the Course Outline. Assignments may be announced in class. It is expected that students come to class having read and completed assignments (when applicable). It is required that all assignments be submitted by the due date and time to receive credit. Any assignments not submitted by the due date and time are still required to be completed by a date assigned by faculty/teaching assistant and are an expectation for satisfactory completion of the course.

Globalization Projects:
In groups of three, you will develop a presentation on a specific topic related to various countries around the world. The topics include Tuberculosis, Diabetes, and Stroke; and each group will sign up for a specific country to present on. You will present your findings to your fellow classmates during class time as specified on the calendar and course outline. The presentation should be approximately 10 minutes in length and include the details described on the Globalization of Healthcare Grading Rubric. The disease process will be covered in class prior to the presentations; therefore, the student presentation will not include any disease process content. Feel free to be creative with your teaching method. Some students have chosen to use a PowerPoint method for delivering the content. Groups that choose to use electronic presentations, such as PowerPoint, Google Slides, YouTube video, etc. are required to submit the presentation to the teaching faculty in advance to ensure the presentation will work properly (see course calendar). This assignment will be counted as a quiz grade. If the group comes unprepared to present the globalization presentation on the assigned day, a grade of zero (0%) will be recorded. Students that are not present on the day of the actual presentation will lose 23% towards their overall grade. Exceptions to this rule may be reviewed by course faculty on a case-by-case basis for absences that cannot be controlled. Regardless of the reason for absence, faculty will determine an appropriate avenue to make up the presentation.

Evidence-Based Practice (EBP) Poster Presentation:
In groups of three, you will be developing a poster based on an EBP article and presenting it to the senior students and faculty. Partners must be determined by 1500 on Friday, 1/9/26. A sign-up sheet will be available on the junior bulletin board through week one of the course. This project will be developed in phases over the course of the semester. The Guidelines for EBP Poster and Presentation handout explains all details of this assignment.

- Phase I- During week 2, each group will be provided with an evidence-based nursing article related to the topic selected during group sign up. The group will develop the following information based on the assigned article:
  - o Poster title
  - o Article reference (in APA format)
  - o One (1) multiple choice question (with one answer)
  - o Page and paragraph number of the article to locate answer to multiple-choice question
- Phase I must be submitted to the Edvance360 EBP Poster Phase I Dropbox by 1200 on 1/30/26.
- Phase II- Submit an outlined summary of the article to the EBP Poster Phase II Dropbox in Edvance360 by 1200 on 2/20/26. Refer to the Guidelines for EBP Poster and Presentation document for an example of the outline format.
- Phase III- Once you receive feedback on Phase II, your poster content will be developed in a PowerPoint format. Please see the guidelines for further detail on Phase III. The requirements for Phase III will be submitted to the EBP Poster Phase III Dropbox in Edvance360 by 1200 on 3/13/26. Faculty will provide you with feedback from Phase III by the end of the day on 3/24/26.
- Phase IV- Once you have received feedback on Phase III and have made the appropriate revisions, you will assemble your poster. A practice presentation is scheduled on 4/7/26 at 1200. Phase IV includes a verbal presentation. See the guidelines for detail.
- Phase V- The poster presentation session will be held 4/16/26 at the School of Nursing from 1000-1200. Dress professionally according to the clinical dress code (FRMCSN warm-up jacket, solid white or black shirt, and khaki pants along with your name badge). Additional details about this phase are provided in the guidelines handout.

This is a group assignment, therefore partners will receive the same quiz grade according to the EBP Poster/Presentation Grading Rubric. Each phase of this assignment will be graded as they are submitted and will result in one overall quiz grade. Students that are not present on the day of the actual presentation will lose 23% towards their overall grade. Exceptions to this rule may be reviewed by course faculty on a case-by-case basis for absences that cannot be controlled. Regardless of the reason for absence, faculty will determine an appropriate avenue to make up the presentation.

Pharmacology Lists:
Each unit will have a corresponding pharmacology list that students will be required to complete as an independent review. Each independent review guides students in developing knowledge associated with relevant and commonly used medications, which will prepare you for clinical and safe medication administration. All lists will be provided during the course orientation to allow each student the opportunity to research and learn the details of each medication at their own pace. The ATI Pharmacology Made Easy 5.0 modules will provide you with the information you need for most medications on the lists. The medications that will require referencing another resource will be identified on each list. The other resources may include the Lewis textbook or the Davis's Drug Guide available through the Skyscape software. An optional ATI Pharmacology Made Easy 5.0 tutorial will be provided on 1/9/26 at 1200. The ATI Medication Template may provide a structured method for organizing details of each medication. The ATI Medication Template is available on Edvance360 under 'Course Resources'. A quiz will be administered to evaluate learning for each pharmacology list. Please refer to the Course Calendar for details on the date of each pharmacology quiz.

ATI Assignments:
ATI will be utilized in multiple ways during this course:
- As preparation for the final exam, all students will be required to complete the **_Respiratory, Endocrine, Neurosensory/Musculoskeletal, Gastrointestinal, and Renal/Urinary ATI Targeted Med-Surg 2023 Practice Assessments_** (found in the Assessment tab). This assignment will not count as a quiz grade, but ≥ 80% must be achieved on each assessment by 1500 on 4/27/26. If you do not meet this requirement, you will receive a 5% deduction off your final exam. The assessments may be taken as many times as necessary to achieve the ≥ 80%.
- A select few labs require completion of Skills Modules 4.0 (found in the Learn tab) as preparation. These are considered to be "related learning experiences" and are not worth a quiz grade.
- All units require the use of Pharmacology Made Easy 5.0 (found in the Learn tab) to complete the pharmacology independent review. Refer to the details in the section above.
- Refer to information below for ATI Practice Assessments, Proctor Assessments, and Remediation.

Any assignments not submitted by the due date and time are still required to be completed by a date assigned by faculty/teaching assistant and are an expectation for satisfactory completion of the course.

ATI Practice Assessments, Proctored Assessment & Focused Review 2.0/Remediation
The ATI Proctored Assessment RN Fundamentals 2023 test will be taken prior to midterm and will count as one quiz grade for the Medical Surgical Nursing course. Conversion scores for proctored ATI tests are used to assign a percentage score. Each student will bring their laptop and laptop chargers on the day of the proctored assessment. Please be sure to update the laptop and ensure it has a full charge prior to testing. All students must arrive at least 15 minutes prior to the scheduled start time. Refer to the course calendar for the scheduled date, time and location of the proctored assessment. If you are late, you will not be permitted to enter the testing room and the proctored assessment will be rescheduled. Tardy or absent students will receive a 23% deduction on the converted score prior to being recorded as a quiz grade in the gradebook. Exceptions to this rule may be reviewed by course faculty on a case-by-case basis for absences that cannot be controlled. Any student that does not take the proctored assessment on the originally scheduled test day will be required to reschedule the ATI proctored assessment with the course coordinators.

A practice assessment will help to prepare you for this assessment. This semester, the ATI RN Fundamentals Practice Assessment 2023 version A & B must be completed with a score of ≥ 80% by 2/13/26 at 1500 regardless of prior completion in a previous course. This is not worth a quiz grade; however, if the assessment is completed late or < 80% is achieved, a 5% deduction will be received on the proctored assessment grade and the practice assessment must still be completed to a satisfactory standard. You may take the practice assessment as many times as needed to achieve the 80%. Following the 2/13/26 due date, the rationales for each practice assessment will be opened. Students are encouraged to repeat both version A & B as a study tool to review rationales for both correctly and incorrectly answered questions prior to taking the proctored assessment.

ATI Proctored Assessment Remediation
Following the ATI RN Fundamentals 2023 Proctored Assessment, remediation will be required for all students regardless of the proctored assessment score. The ATI Focused Review 2.0 product

provides a personalized study plan that is designed to help you address gaps in your knowledge and improve your grasp on the material that you have not yet mastered. Remediation for the ATI RN Fundamentals 2023 Proctored Assessment includes:

1. Review of all missed content areas in the Focused Review 2.0 located in the Results tab of ATI. Please review the ATI- Focused Review 2.0 handout (received during the ATI Remediation orientation session on 2/23/26) for further details.
2. Submit a remediation binder containing the following:
   - The full, highlighted version of your Individual Performance Profile for the proctored assessment (provided by the school following completion of the proctored assessment).
   - 10 hand written active learning templates associated with the major content areas that you received the lowest scores.
     - Faculty will guide each student in determining which 10 items to complete. This information will be distributed to each individual student within two business days of completing the proctored assessment.
     - The ATI Focused Review 2.0 will be your main resource for completing the active learning templates; however, course textbooks, Skyscape and other course approved resources may also be utilized as needed.
     - Typed submissions will not be considered for credit.
   - A copy of your Student Transcript for the Focused Review 2.0 which can be located in the Results Tab of the ATI website. This should include the total time spent completing the focused review.

This ATI Focused Review 2.0/Remediation binder will be initiated during the Medical Surgical Nursing course and must be maintained to include all remediation completed during the nursing curriculum. The binder will be submitted to the MSN crate near the faculty/staff mailboxes by March 30, 2026 at 0800. Students will earn 5% toward their ATI proctored assessment grade if remediation is satisfactorily completed and submitted by the deadline. If any part of the required binder items is not submitted by the deadline, the 5% credit will not be awarded and all binder expectations must still be completed to a satisfactory level.

The table below outlines all ATI deadlines throughout the semester.

Due Date and Time	ATI
2/13/26 by 1500	ATI RN Fundamentals 2023 Practice Assessment Version A & B ($\geq 80\%$)
2/20/26 at 0845	ATI Proctored RN Fundamentals 2023 (proctored in classroom)
3/30/26 by 0800	ATI RN Fundamentals Focused Review Binder (+5% on proctored quiz)
4/27/26 by 1500	ATI Practice Assessment- Targeted Med-Surg 2023: Respiratory ($\geq 80\%$)
4/27/26 by 1500	ATI Practice Assessment- Targeted Med-Surg 2023: Endocrine ($\geq 80\%$)
4/27/26 by 1500	ATI Practice Assessment- Targeted Med-Surg 2023: Neurosensory/ Musculoskeletal ($\geq 80\%$)
4/27/26 by 1500	ATI Practice Assessment- Targeted Med-Surg 2023: Gastrointestinal ($\geq 80\%$)
4/27/26 by 1500	ATI Practice Assessment- Targeted Med-Surg 2023: Renal/Urinary ($\geq 80\%$)

Independent Review Assignments
Each unit will include an independent review assignment that consists of a PowerPoint to guide students through a refresher on anatomy, physiology, assessment and diagnostic testing relevant to the body system. This provides a solid foundation for students to better understand the various disease processes learned this semester. When reviewing this material, students should consider the

content from a nursing perspective. Students are responsible for completing the independent review prior to the start of each unit. Refer to the Edvance360 Lessons for detail on these assignments. The first quiz of each unit will include questions related to the independent review assignment.

Senior Portfolio:
During the final semester (Advanced Medical Surgical Nursing), each student will compile a portfolio to establish a professional collection of achievements based on the End-of-Program Student Learning Outcomes. This portfolio is also nice to use for employment interviews. Throughout the curriculum, it is helpful to begin collecting materials for this portfolio. We highly recommend that each student consider saving the following materials from the Medical Surgical Nursing course:
- Care map(s)
- EBP poster presentation
- Globalization presentation
- Infection Control Scavenger Hunt
- Proof of community service
- Dates and examples of school committee work
- Certificate of seminars attended
- STAR recognition

Professional Behavior:
Professional behavior is a standard and expectation of each student during classroom, online, clinical, lab, and simulation learning; refer to the ***Student Code of Conduct Policy and Artificial Intelligence Policy***. Students should follow ethical standards of behavior such as accountability, respect, confidentiality, competence, integrity, academic, and communication. Additional areas of professional behavior include appropriate attire, attendance and punctuality, respectful demeanor and interactions, professional language and communications, and boundary maintenance related to social media and electronic device use.
- Attend class, arrive on time, and return from break in a timely manner. Complete assignments by designated due dates.
- Come to class, clinical, lab, and simulation prepared. This includes items for test taking, items needed for lecture or note taking, tools needed to complete lab/simulation/clinical, etc.
- Treat all classmates, instructors and everyone you come in contact with respectfully at all times.
- Maintain information whether it is personal, classroom, clinical, patient, or simulation as confidential.
- Apply yourself to academic work in a serious and conscientious manner. Seek out support from appropriate instructor if having issues or questions regarding course work. Take responsibility for the quality of tests/quizzes and assignments completed.
- Strive to improve your abilities based on feedback provided by instructors. Accept and benefit from constructive feedback. Demonstrate a non-defensive reaction to feedback and suggestions. Show a willingness to be self-reflective and self-corrective.
- Do your own work. Acknowledge areas where improvement is needed.
- Demonstrate positive, constructive, respectful, and professional communication skills with fellow classmates, faculty, teaching assistants, staff, and everyone you come in contact with during your learning experience.

Consequence of Unprofessional Behavior:
Unprofessional behavior includes, but is not limited to:

- Tardiness,
- Showing disrespect to faculty/teaching assistants, staff, fellow classmates,
- Incomplete or late assignments,
- Talking during class, while others are speaking,
- Disruptive behavior,
- Lack of engagement
- Not completing required surveys or evaluations
- Repetitively arriving to class, clinical, lab, or simulation unprepared

Students who are display a pattern of unprofessional behavior may be required to write a scholarly paper.
- Within five (5) days of receiving notice, a scholarly paper (five-page minimum) related to the week's assigned patient pathophysiology, nursing care, or a topic to be assigned by faculty is due.
- This is to be a type-written, double-spaced paper utilizing the most current American Psychological Association (APA) formatting and include a minimum of three references (see Scholarly Writing Guidelines).
- Only one scholarly paper per semester is permitted.

If a student continues to display behaviors lacking in accountability, professionalism and responsibility or if the scholarly paper is not submitted by the established due date and time, the student will be required to meet with the director of the school of nursing and will be placed on nonacademic probation. The scholarly paper (if submitted after the deadline) must be completed prior to sitting for the final exam. If these requirements are not met or if unacceptable behaviors are not resolved, the student will earn a **final grade** of "F" and failure of the nursing course.

School of Nursing Etiquette:
Respect for the learning needs of others is to be observed. All students, faculty, teaching assistants, and staff are expected to follow the cell phone and smart device guidelines:
Cell phone and smart device use:
- Cellular phones and/or smart devices should be placed on vibrate.
- If a student receives an incoming cellular phone call during a class/lab/sim/clinical session the student should silence the vibration as soon as possible.
- Under no circumstances should a phone call or text message be answered during class/lab/simulation/clinical.
- Breaks are offered at regular intervals. These breaks may be utilized to return phone calls.
- If a student expects an urgent phone call, the student should inform the instructor prior and quietly leave to take the emergency call.

Each of us has the responsibility to contribute to the active process of group learning. The best learning comes from active engagement. Sleeping students are non-productive, non-participative and a distraction. They will be asked to leave the classroom; time missed will be counted as absent.

As stated in the *Dress Code Policy*, students must wear their hospital issued student name badge at all times.

ACE and STAR for ACE:
ACE (**A**ttitude, **C**ommitment, and **E**nthusiasm) represents the core values for Firelands Regional Health System. STAR for ACE award stands for **S**tudents **T**hat **A**re **R**ecognized for **A**ttitude, **C**ommitment, and **E**nthusiasm. The award is designated to recognize students who have made an

outstanding contribution in class, clinical, student committees, and or student activities. The student also encompasses the ACE standards of Firelands Regional Health System. Nominations for STAR are welcomed from students, faculty or staff members, and clinical preceptors. Nomination forms can be found under course resources on Edvance360.

ADA Statement:
The Firelands Regional Medical Center School of Nursing is committed to making reasonable accommodations and adjustments to assist students with disabilities in reaching their academic potential. If you have a disability which may impact your performance in this class and you are requesting accommodations or adjustments, you must first meet with a Learning Assistance Program faculty member in the School of Nursing and obtain the Disability Evaluation and Accommodation Request form for completion by a health care professional.

Learning Assistance Program:
The Learning Assistance Program (LAP) is available for all students enrolled at the school of nursing.   The learning assistance faculty are available to work with students on an individual basis and assist them with areas such as academic advice, adjustment to higher education, learning assessment, time management, effective study skills, effective test-taking tips, and professional growth and development. You may utilize the LAP through self-referral or referral by your course faculty or teaching assistants. The LAP provides regular newsletters to all students on various learning topics and concerns. The LAP also provides a Student Success Book to help provide you with guidance and promote your success through your journey here at the school of nursing. It contains information on many topics such as studying, test taking techniques, time management, organization, and note taking. Utilize this book throughout your time here at the school of nursing and review the sections that can help you with any concerns or issues you are having along the way. The Student Success Book allows us to be with you even when we are not present and is intended to help you become the best student you can be. The Student Success Book is available in the course resources on Edvance360. The Learning Assistance Program is readily available and willing to help in your academic success.

Learning Assistance Program Faculty

Kelly Ammanniti MSN, RN, CHSE ammannk@firelands.com Cell: 567-267-0123 Office: 419-557-7140	Rachel Haynes, MSN, RN, CNE haynesr@firelands.com Cell: 419-366-5014 Office: 419-557-7131	Libby Kyle M.A. Learning Resource Coordinator KyleLib@firelands.com Office: 419-557-7112	Nick Simonovich MSN, RN simonon@firelands.com Cell: 440-213-9050 Office: 419-557-7137	Brittany Lombardi MSN, RN, CNE lombarb@firelands.com Cell: 419-202-6792 Office: 419-557-7113

Parking:
Firelands Regional Medical Center South Campus parking regulations must be observed.   All students are required to park in either the lot behind the FRMC outpatient Dialysis Center located off of Buchanan St. or Pierce St. (or) on the corner lot at Hayes Ave. and Pierce St. Students are only permitted to park in the diagonal spaces along Rockwell St. for the corner lot. Students who park their cars in unauthorized areas will be ticketed. City ordinances stipulate cars parked over 24 hours in one spot on the street will be towed by police order.

The south campus main entrance is locked from 1930 to 0630 Monday through Friday and locked all day on the weekends. All other doors are locked at all times. You can enter the building by swiping your ID badge against the badge reader at the door entrance. The school library and computer lab can be accessed in the evenings and on the weekend by using your ID badge. When you are in the library during off hours, keep the door closed at all times.

Campus Safety:
All students and school personnel must do their part to ensure a safe school environment. This starts with being observant to your surroundings and knowing the expectations and policies designed to help maintain a safe school campus. If you see something suspicious, report it. Emergencies related to fire, active shooter, aggressive person, bomb threat, or a missing person should be reported to the emergency code phone extension 7711 or 419-557-7711. Security can be reached directly at extension 7911 or 419-557-7911. When in doubt for any safety or medical emergency, call 911. When calling from an internal Firelands phone, you may use the direct extension or dial 9 followed by the full number. Security can also be called for an escort to your car, especially when you are alone or entering/exiting the building during dark hours. Emergency preparedness drills for active shooter/violent intruder, fire and possibly disaster will be performed annually. Students should notify the course coordinator if concerned with how you may react during these drills.

Security measures are in place to maintain the safety of all on campus. Both wings of the school are locked down to allow access by a hospital-issued ID badge only. Students must wear their student ID badge at all times in order to navigate the campus. Do not let anyone into the school that you do not know. Classrooms are locked when not in use. Ask any faculty, teaching assistant or staff to open a particular room when needed and be sure to communicate when you are finished.

FRMCSN is committed to cultivating a campus environment free from all harassment, including sex and gender-based harassment. Title IX protects individuals in education programs from discrimination based on their sex. Complaints, notice of alleged policy violations, or inquiries about Title IX (sexual harassment) and procedures, may be made to the director of the school as the designated Title IX officer.

Reference the *Campus Security Policy*, *Fire Policy* and *Harassment Policy* for additional information.

COVID-19:
All students will be required to follow the most current COVID-19 guidelines established by the health system and school. These guidelines are meant to protect you as an individual, as well as those around you.
- COVID-19 vaccination is not required but highly recommended for all students, faculty and staff. Proof of all COVID-19 vaccinations (including boosters) must be on file with the Health Program Coordinators prior to attending class, lab, simulation or clinical. Students who are not fully vaccinated may be required to follow additional requirements as established by Firelands Health and other clinical facilities. Expectations are subject to change.
- An N95 respirator must be worn when delivering care to a patient or within 6 feet of a patient that is suspected or COVID positive. N95 respirators are single use and should be replaced with each new patient encounter. Replacement N95 respirators will be supplied on the nursing units at Firelands. Each student must wear the N95 respirator style that they were fit

tested for to ensure an accurate fit and protection. The course coordinators will notify all students if specific clinical sites require routine masking.

- While wearing a mask or N95 respirator, keep it in place at all times ensuring that it covers your nose and chin. Avoid touching the mask, but if this is necessary, please handle the mask on the sides near the ear straps and use hand sanitizer immediately after handling your mask. All students are required to follow the facial hair expectations established by Firelands and should not wear makeup under the mask/respirator.

- The entire school community must do their part to prevent the spread of germs. The practice of routine hand hygiene has been proven to be effective in reducing the transmission of germs and is an expectation of all individuals in the school community.

- All students, faculty and staff should closely monitor their own health and stay home when COVID-like or other communicably transmitted symptoms are present. If you report to a school event with symptoms, you may be sent home. The Attendance Policy and Student Accountability Flow Chart will be consistently enforced; however, exceptions will be made for confirmed COVID-19 positive students only. Students will not be penalized for absences associated with confirmed COVID-19 and alternative delivery methods or rescheduling of missed course requirements will occur. Accommodations will only be implemented for confirmed COVID-19 positive students; therefore, reporting and testing should be completed in a timely manner. Exceptions will not be made for students with family-related COVID-19 concerns. Home test results will be accepted; however, follow up testing with a healthcare provider may be required.

- Dawn Wikel, Director is the designated contact if you develop COVID-related symptoms. Dawn can be notified via Edvance360 email, phone call or text message (office: 419-557-7114 or cell: 419-656-2515) even if after hours or over the weekend. Additionally, all students who will be absent or tardy, regardless of the reason, must follow the Student Accountability Flow Chart and notify the Administrative Assistant (419-557-7110) prior to the scheduled start time.

CLINICAL ORIENTATION:

Overview:
A variety of clinical experiences are provided in the Medical Surgical Nursing (MSN) course. Clinical days are scheduled on Wednesdays, Thursdays, and Fridays; refer to the MSN Clinical Schedule. Clinical areas used in the hospital include: 3 Tower (3T), 4 North (4N), Rehabilitation Unit (5T), Digestive Health, Operating Room (OR), and Infection Control. There is also a community agency clinical at the Erie County Senior Center. Pre-clinical requirements include proof of health insurance, coverage of professional liability insurance, updated health records, current CPR certification, fit-testing, and validation of dosage calculation proficiency must be on file prior to starting the clinical component of a course or renewed without expiration to continue clinical experiences.

Medical Center Experiences
3T, 4N, Rehab 5T (72 hours, 0700-1300, 3T- Kelly Ammanniti, Heather Schwerer, and Stacia Atkins; 4N- Nick Simonovich and Stacia Atkins; Rehab- Monica Dunbar, Rachel Haynes, and Stacia Atkins:
The 3T and 4N clinical experiences provide the student with the opportunity to care for patients with a variety of medical diagnoses related to cancer, the musculoskeletal, respiratory, endocrine, neurological, sensory, gastrointestinal, urinary/renal, and male reproductive systems. Report to 3T and 4N by 0655.

The Rehab 5T clinical experience provides students with the opportunity to care for patients in an inpatient, acute care physical rehabilitation facility while collaborating with PT, OT, and ST. Report to the 5th floor of the main campus tower by 0640 for the rehab clinical.

Clinicals on 3T, 4N, and Rehab 5T are on two consecutive days, Wednesday and Thursday, and are faculty-directed. Refer to the Clinical Experience section on p. 18-19 for details on what to bring to this clinical. Weekly clinical discussion groups (CDG) are associated with these clinical experiences.

Digestive Health (3 hours, Marilyn Lynch 419-557-7998):
<u>Observation:</u> The student will have the opportunity to observe the outpatient procedure area for EGD, colonoscopy, bronchoscopy, or nerve blocks. At least one patient will be followed from admission to discharge. This clinical is scheduled from 0700-1000 and is located on the ground level of Firelands Regional Medical Center main campus across from the outpatient lab/diagnostics waiting area. You will not need your stethoscope for this clinical. In order to prepare for this clinical, each student will review the following procedures: Esophagogastroduodenoscopy (EGD), colonoscopy and bronchoscopy. There is <u>no</u> CDG associated with this clinical experience.
*Signature and survey required.

Infection Control (3 hours, Sydney Cmar 419-357-3952):
<u>Precepted Clinical Experience:</u> This clinical is a 3-hour experience, scheduled from 0830-1130. Meet Sydney Cmar in her office – 3rd floor of Prospect Building at main campus. Park in parking lot D against the fence and enter into the Prospect building from Tyler St. Take the stairs or elevator up to the 3rd floor and turn right. Go to the end of the hallway and turn right again. Then go to the end of the hallway and turn left. Sydney's office is on the left, where the carpeting ends and the vinyl flooring begins. Sydney's office door has a number 9 on it. This experience provides the student with an overview of hospital procedures pertaining to infection control and measures to care for

patients with infectious diseases. Each student will independently participate in a quality assurance review of charts, monitor for appropriateness and compliance, and record findings on patients who are currently under isolation precautions. A clinical orientation for this experience will be provided to all students on 1/20/26. Prior to the clinical experience, each student must review the Isolation Precaution Quick-Reference Guide, which is located in the Clinical Resources on Edvance360. Refer to the Infection Control "Quality" Scavenger Hunt directions found in the Discussions section on Edvance360. Print the scavenger hunt and bring it with you to this clinical for collecting data. Each student will use the electronic scavenger hunt form to type their findings from the clinical experience and submit it to the Infection Control Signature Form and Scavenger Hunt dropbox located in Edvance360 by Saturday at 2200 following your clinical experience. Handwritten forms will not be accepted. Students who submit the scavenger hunt handwritten, incomplete, and/or after the deadline will receive 1 hour of missed clinical time and will be required to make up this time. You will not need your stethoscope for this clinical.
*Signature and survey required.

Operating Room (OR)/Surgery (6 hours, Kelli Collins, 419-557-5858):
The operating room (OR)/surgery experience is a 6-hour clinical scheduled from 0630-1230. Use the new elevators directly behind the information desk to go to the second floor. At the surgery check-in desk, inform them you are reporting for your clinical experience and they will contact the staff to come get you. Green clinical uniform is required for this experience; however, you will change into surgery scrubs upon arrival. Bring your stethoscope, penlight, and signature form. During this experience you will follow a surgical patient through the preoperative, intraoperative, and postoperative phases. *Please eat breakfast prior to this clinical experience.* The course coordinators are readily available via cell phone should you need assistance during this clinical. A CDG is required following this clinical experience and is due Saturday by 2200.
*Signature and survey required.

Community Agency Experience

Erie County Senior Center (3 hours, Jane Ann Cummings or Robert Fitzgerald 419-626-2560):
The Erie County Senior Center is a 3-hour daytime community clinical experience for older adults. The senior center provides services and activities to enhance dignity, support independence, and meet the diverse needs of the older adult population. This experience provides each student with an opportunity to communicate and interact with older adult individuals. Additionally, students who are scheduled together must prepare and lead an activity as a group on your assigned clinical day. The activity should be approximately 30-45 minutes in length and meet the client's nutritional, social, and/or physical needs. Clinical groups will submit the details of their proposed activity on the ESCS Activity Proposal document to the ESCS Activity Proposal dropbox in Edvance360 by 1500 on Friday, 1/16/26. The activity will be approved by the activity director of the senior center prior to your scheduled day and no duplicate activities will be accepted. Each group of students must provide their own supplies for the activity, enough for 20 clients. This clinical is located at 620 East Water Street in Sandusky and is scheduled from 1000-1300.

1000-1030 Interact with clients
1030-1100 Pack meals for volunteer city drivers (hot meal service for homebound older adults)
1100-1130 Assist clients as needed and interact with clients; help prepare for lunch
1130-1200 Help serve lunch
1200-1245 Student led activity

1300 Clinical time ends (city transportation picks up seniors at facility)

The course coordinators are readily available via cell phone should you need assistance during this clinical. The required clothing for this clinical is your FRMCSN warm-up jacket, solid white or black shirt, and khakis. You will not need your stethoscope for this clinical. A CDG is required for this clinical and is due <u>Saturday by 2200.</u>
*Signature and survey required.

Signatures that verify full attendance of the alternative sites (Digestive Health, Infection Control, OR/Surgery, and Erie County Senior Center) are due in the appropriate dropbox on Edvance360 by <u>Saturday at 2200</u> following the clinical experience. Failure to submit the completed signature form by the deadline will result in 1 hour of missed clinical time.

All alternative sites (Digestive Health, Infection Control, OR/Surgery and Erie County Senior Center) must be evaluated in the appropriate Edvance360 Survey by <u>Saturday at 2200</u> following the clinical experience. Failure to complete the evaluation by the deadline will result in 1 hour of missed clinical time.

Clinical Experience:
- Follow the FRMCSN dress code; refer to the ***Dress Code Policy*** in the Student Handbook.
  - Green school-issued scrubs will be worn for all clinical experiences completed in the hospital (3T, 4N, Rehab 5T, Digestive Health, OR/Surgery, and Infection Control).
  - FRMCSN warm-up jacket, solid white or black shirt, and khaki pants will be worn for the community-based clinical experience.
- Come prepared to clinical with your ID badge, <u>black</u> pen, penlight, stethoscope, watch with second hand, bandage scissors, Skyscape resources, school-issued calculator, glucometer number, and all appropriate clinical documents.

- Follow the ***Student Code of Conduct Policy*** at all times; refer to the Student Handbook. Nursing students have a professional responsibility to the community to acquire knowledge, skills and values to care for individuals who require assistance. It is imperative that nursing students uphold the trust society has placed upon the nursing profession. The code of conduct serves as a guide for nursing students in the development of an ethical foundation for nursing practice.

3T, 4N, Rehab:
- Arrive on the clinical unit no later than 0655 (Rehab-0640). Patient assignments will be given the morning of each clinical experience. Each student will use the SBAR Handoff Report Sheet to obtain report from the previous nurse before entering the patient's room.
- Vital signs and physical assessment should be documented in Meditech, the electronic medical record (EMR) by 0800. A noon focused assessment, including vital signs, is to be completed and documented in the EMR ***before*** you leave for the day even though your patient may or may not have 1200 vital signs ordered. Utilize the Meditech Guidelines as a resource for proper documentation.
- All documentation is to be done continuously; avoid waiting to the end of the shift.
- Patient care is the highest priority. A 10-15-minute morning break and a 30-minute lunch break may be available. Each student must check in with the clinical faculty member before leaving the floor for any reason.

- Medications are to be passed with faculty/teaching assistant approval or supervision and will require an electronic co-signature. The student must achieve ≥ 90% proficiency in dosage calculation to be able to pass medications in the clinical setting.
- Procedures that are within the nursing scope of practice are to be performed with faculty approval or supervision.
- It is expected that you gather patient data during each clinical to complete the Patient Profile Database documents. Though these documents will not be turned in, faculty will review them during clinical to validate your clinical preparation. Additionally, the profile will aid in the completion of clinical discussion group questions.
- Each student will provide handoff report to their co-assigned nurse prior to leaving clinical. Bedside reporting will be utilized to promote patient-centered care and patient satisfaction. Before leaving for the day, check with your faculty member first.

Clinical Prioritization Experience:
Students assigned to clinical on 3T, 4N, and Rehab will be selected to have one Clinical Prioritization Experience. This will be your first experience in the curriculum to manage and prioritize care for multiple patients during the clinical day. During this experience, you will receive report from a select group of student nurses on the unit and prioritize their care with preselected documents that are provided to you. Refer to the Clinical Prioritization Experience handout for details on your responsibilities related to this role. An asterisk on the clinical schedule will indicate the date of your Clinical Prioritization Experience. Following the completion of this experience, there will be a one hour onsite verbal debriefing to discuss your findings and how you prioritized your day. If completing this experience on Thursday, this will follow group debriefing. The debriefing will be one on one with your assigned faculty/teaching assistant. During the week that this experience is completed, there is no online CDG required to be submitted.
*Survey required

Clinical Debriefing:
Online Clinical Discussion Groups (CDG) for 3T, 4N, and Rehab:
All online CDGs will be found under the Discussions tab of the course in Edvance360. An online discussion must be completed for all students scheduled for 3T, 4N, or Rehab (with the exception to the Clinical Prioritization Experience). There are three discussions that are required to be completed. The student can select which CDG to complete for each clinical experience with the expectation that all CDGs are completed by the end of the semester. The post for each discussion group is to be completed by Saturday at 2200 and requires a word count of at least 250 words (minimum). Please label your initial post with your name, the clinical location, and the date of the experience. The CDG post must include a citation and reference from a reliable resource to support information provided within your discussion. APA formatting is required. CDG posts submitted incomplete or after the due date and time will result in an unsatisfactory on the tool and missed clinical time that will be made up hour for hour. Please refer to the CDG Grading Rubric and the APA Formatting Examples documents (available on Edvance360 in the Clinical Resources).

Nursing Care Map CDG:
Throughout the semester, each student is required to submit two satisfactory nursing care maps on the patients of their choosing, for two hours of clinical time each. If the care map is not evaluated as satisfactory upon initial submission, the student must revise the care map based on instructor feedback/remediation and resubmit. Students that are not satisfactory after two attempts will be required to meet with course faculty for remediation. At least one care map must be submitted prior

to midterm. There will be no duplication of priority nursing problems between the two submitted care maps. Utilize the Care Map Rubric, Care Map Guidelines and Care Map Template, available in the Edvance360 Clinical Resources, when completing this assignment. The care maps will be submitted in the appropriate CDG forum on Edvance360 by 2200 on the Saturday following the clinical experience. Students will have their choice on what week to complete their Care Map, however at least one Care Map must be completed by midterm.

Online Clinical Discussion Groups (CDG) for Alternative Clinical Sites:
Following the Infection Control, OR/Surgery, and Erie County Senior Center clinical experiences, each student will be required to complete an online CDG. These CDGs are located in Edvance360 under the Discussion tab and will be labeled accordingly. The post for each discussion group is to be completed by Saturday at 2200 and requires a word count of at least 250 words (minimum). Please label your initial post with your name, the clinical location, and the date of the experience.   The post must include a citation and reference from a reliable resource to support information provided within your discussion. APA formatting is expected. CDG posts submitted incomplete or after the due date and time will result in an unsatisfactory on the tool and missed clinical time that will be made up hour for hour. Please refer to the CDG Grading Rubric and the APA Formatting Examples documents (available on Edvance360 in the Clinical Resources).

Onsite Clinical Debriefing
An onsite clinical debriefing will follow every Thursday clinical for those scheduled on 3T, 4N, and Rehab. Those in attendance will not have an additional online CDG to complete that day. Clinical faculty will announce the debriefing location to each group on a weekly basis. Students will stay within their clinical group to complete the debriefing.

Clinical Paperwork:
The Evaluation of Clinical Performance Tool must be submitted electronically via the student's personal Dropbox on Edvance360 by 2200 each Saturday following each week of the course (starting week 2). It is extremely important that each student review feedback provided by faculty prior to the next clinical day.

Clinical Absence:
Refer to the *Attendance Policy and Student Accountability Flow Chart* located in the Student Handbook. If you are going to be late or miss clinical/lab/simulation, appropriate faculty must be notified prior to the start of the experience. Call the school of nursing at 419-557-7110 and leave a message. If you are scheduled for an alternative site, you are responsible for also contacting the alternative site. *Failure to show up at clinical, sim, or lab as scheduled or showing up at an unscheduled time will be treated as an absence*. All missed clinical/lab/simulation requirements will count as missed clinical hours and must be completed within one week before the end of the semester. All make-up clinical/lab/simulation will be scheduled at the convenience of the faculty and individual department.

Consequence of Clinical Absence and Submission of late Clinical Assignments:
Students who demonstrate unprofessional behavior while in the clinical/lab/simulation environment or have repeated behaviors such as absence/tardiness, failure to turn in clinical/lab/simulation assignments/paperwork (e.g. clinical discussion group posts, surveys, reflection journals, etc.) by the established due date and time will receive a grade of unsatisfactory on the corresponding tool for all

applicable competencies during that given week. Additionally, the student may be required to write a scholarly paper.

- Within five (5) days of receiving notice, a scholarly paper (five-page minimum) related to the week's assigned patient pathophysiology, nursing care, or a topic to be assigned by faculty is due.
- This is to be a type-written, double-spaced paper utilizing the most current American Psychological Association (APA) formatting and include a minimum of three references (see Scholarly Writing Guidelines).
- Only one scholarly paper per semester is permitted.

If a student continues to display a lack of accountability, professionalism, or responsibility for clinical/lab/simulation learning, or if the scholarly paper is not submitted by the established due date and time, the student will be required to meet with the Director of the School of Nursing and will be placed on nonacademic probation. All clinical requirements, including the assigned scholarly paper (if submitted after the deadline) must be completed prior to sitting for the final exam. If these requirements are not met, the student will earn a **final grade** of Unsatisfactory (U) in the applicable clinical/lab/simulation competencies. An unsatisfactory rating in any single final clinical/lab/simulation competency results in a failure of the nursing course.

Clinical Grade:
Clinical is graded as satisfactory or unsatisfactory on a weekly basis, at midterm, and at the completion of the clinical component of the course. The terms "satisfactory" and "unsatisfactory" are used in evaluating the final clinical grade. A grade of "unsatisfactory" for the clinical portion of a nursing course is recorded as a grade of F in the course. In order to pass the clinical component of a nursing course, the student must be satisfactory in all objectives for clinical, skills laboratory and simulation.

Evaluation of Clinical Experiences:
As mentioned previously, each alternative clinical site will be evaluated by the student immediately following the experience. Clinical experiences for 3T, 4N, and Rehab will be evaluated at the end of the semester within the MSN Course Evaluation. Evaluation of each high-fidelity simulation scenario will be completed immediately following the experience. Students are required to complete all course, faculty/teaching assistant, and 2nd year evaluations prior to taking the final examination for the course. If a student has not completed the evaluations, the student is required to do the evaluations immediately prior to sitting for the final exam. The evaluations are anonymous and are available on Edvance360 located in "Surveys".

HIPAA Statement
As a nursing student, you are bound by professional, ethical, and legal standards regarding the confidentiality of patient information. The Health Insurance Portability and Accountability Act of 1996 (HIPAA) mandates the protection of all patient health information, whether oral, written, or electronic.
Students are expected to:
1. Maintain strict confidentiality of all patient information encountered during clinical experiences, simulations, or classroom discussions.
2. Refrain from discussing any identifiable patient information outside the clinical or educational setting.
3. Never share or post any patient-related content on social media or personal devices.
4. Do not identify any patient data used in written assignments or presentations.

5. Follow facility-specific HIPAA policies and procedures during clinical rotations.

Violation of HIPAA regulations may result in:
- Disciplinary action by the nursing program (up to and including dismissal),
- Legal consequences including civil or criminal charges.

By participating as a student of FRMC School of Nursing, you acknowledge your responsibility to protect patient privacy and agree to comply with all applicable HIPAA regulations and institutional guidelines. (Refer to the *Student Code of Conduct Policy*)

Cell Phones and Smart Device Use in the Clinical Setting:
Students who are in the clinical setting have a primary responsibility to care for assigned patients. Personal phone calls and text messages interrupt the process of patient care, distract the student, and are impolite to patients, visitors and employees. Device use in patient care areas is **strictly prohibited** while on clinical, with the exception of cellular phone use to access Skyscape references. When utilizing Skyscape for clinical research, the cellular phone must be used in a private area away from direct contact with patients and visitors (e.g. Pyxis room, break room, clean utility room). Your phone ringer should be off while in clinical areas and at no time are you to answer your device, make a personal call, text message, or access social media.   All personal device use may only be done during an assigned break in a non-patient care area. Photography is prohibited in all clinical settings. This includes, but is not limited to, the use of a cellular phone or smart device to obtain images of a patient or patient data. Failure to follow the cellular phone and smart device regulations may result in the student being sent home from clinical and placement on Non-Academic Probation.

Social Media Statement:
Students are expected to follow the "American Nurses Association's (ANA) Principles for Social Networking" as well as the "National Council of State Boards of Nursing's (NCSBN) A Nurse's Guide to the Use of Social Media." Students must maintain professional boundaries in the use of electronic media.
Students:
- must not share, post or otherwise disseminate any information or images about a patient on social media.
- must not identify patients by name, or post or publish information that may lead to the identification of a patient on social media.
- must not refer to patients, a healthcare organization, or healthcare professionals/staff in a disparaging manner on social media.

Please refer to the full set of guidelines from the ANA and NCSBN available on Edvance360 in the Resources.

Drug and Alcohol Abuse Prevention Program
Firelands Regional Medical Center School of Nursing has an ethical and professional duty to its students, employees, patients and the community to maintain a drug and alcohol-free environment that ensures provision of the highest standards of education, health, safety, quality care, and efficiency. The use, sale, transfer or possession of controlled substances or alcohol by students or other members of the school community create the potential for harm to others. All students are subject to testing when there are reasons to believe a student is under the influence of alcohol or illegal substances while in the role of a nursing student. No prescription drug will be brought onto Firelands Regional Health System premises by any person other than the person for whom the drug is prescribed by a licensed medical practitioner, and shall be used only in the manner, combination, and

quantity prescribed. The School of Nursing will permit the legal use of over-the-counter medication or drugs prescribed by a licensed medical practitioner provided that such usage does not adversely affect the student's performance or endanger the health and safety of the student or others. All students who have taken medications prior to reporting for clinical, while on break, or while on clinical which may impair performance are required to inform their clinical faculty of the name(s) of the medication(s) and the potential effects of such medications. Products and/or substances that contain THC, marijuana and CBD will not be brought into, sold, transferred, possessed or consumed on Firelands Regional Health System's-premises. Consuming THC, marijuana and/or CBD while enrolled as a student may result in disciplinary action. Disciplinary actions for a student that tests positive for alcohol, THC/marijuana or illegal substances include but are not limited to: placement on nonacademic probation, completion of an appropriate rehabilitation program, dismissal from the school, and/or referral to legal authorities for prosecution. Please refer to the ***Drug and Alcohol Abuse Prevention Program Policy*** in the Student Handbook.

Tobacco Free Campus and Workplace
Firelands Regional Medical Center School of Nursing is considered part of Firelands Regional Health System (FRHS) campus. The use of tobacco products (cigarettes, electronic cigarettes, cigars, pipes, and smokeless tobacco) by visitors, employees, physicians, patients, or students will not be permitted in the hospital or on any property owned, operated or leased by FRHS. This applies to parking lots, the hospital grounds, off-campus worksites, and properties leased by FRHS. Employees and students are prohibited from using all tobacco products, including electronic cigarettes (e-cigarettes), personal vaporizers, vape pens, and any other electronic nicotine delivery systems during school hours whether they are on or off FRHS properties. This includes class, lab, simulation, and clinical time. Although some electronic nicotine delivery system products do not contain tobacco, the U.S. Food and Drug Administration (FDA) classifies them as tobacco products.

Parking:
All students are required to park in the student designated areas when at all school functions (school campus and clinical sites). The hospital assumes no responsibility for any damage to, or theft of any vehicle or personal property left in the vehicle while on the property. Maps of the appropriate parking locations are available by request.
- FRHS Main Campus- Students are permitted to park in Lots D & E at the corner of Tyler St. and Hayes Ave. when attending clinical at main campus. Students are only permitted to park in the spots furthest from the building (against the fence).
- Off Site Clinicals- Students are to park in the back of the parking lot to leave the close parking spots available for clients.

Nursing Skills Laboratory:
Guided practice and individual demonstration of competency will be required for the following new nursing skills: EBP literature search, Finger Stick Blood Sugar (FSBS), IV therapy, Insulin administration, and Tracheostomy Care/Suctioning. Additionally, you will be required to perform a head to toe assessment one-on-one for the faculty. Each student will have a maximum of two attempts to satisfactorily demonstrate the assessment according to the Basic Head to Toe Assessment skills checklist prior to the first day of clinical. An unsatisfactory evaluation with the 2nd attempt will result in a final lab/clinical grade of unsatisfactory and therefore failure of the MSN course. Additional skills will be introduced including IV Math (dosage calculation) and a Meditech update. Two additional mandatory labs and three optional labs will be provided this semester. Please refer to the Course Calendar for details on scheduled times. Optional labs will require sign-up, which will be

located on the junior bulletin board. Green clinical uniforms are required for these experiences. Demonstration videos for Nursing Foundations and Medical Surgical Nursing skills are available in Edvance360 under Resources. Student performance will be evaluated for each lab on the Skills Lab Competency Tool. This tool will be included at the end of the Evaluation of Clinical Performance Tool. Students will not evaluate themselves on this tool, but are required to review faculty feedback in a timely manner.

Simulation:

Simulation Lab

Two exercises in clinical simulation are provided with a high fidelity adult simulation manikin to provide active learning. A simulated experience allows students to critically analyze their own actions and reflect on their clinical skills to develop clinical judgment. Details of these experiences will be provided during the Simulation Orientation on 2/10/26. Student performance will be evaluated for each simulation scenario according to the Lasater's Clinical Judgment Rubric and Scoring Sheet. Students are required to complete a survey for every simulation completed throughout the semester. Simulation evaluations should be completed by the Saturday following the simulation experience, no later than 2200. The evaluations are anonymous and are available on Edvance360 located in "Surveys." Students will receive a rating of Unsatisfactory and 1 hour of missed simulation for any evaluation not completed by the due date and time. All evaluations must be completed prior to taking the final examination for the course. If a student has not completed the evaluations, the student is required to do the evaluations immediately prior to sitting for the final exam.

Virtual Simulation

Shadow Health virtual simulation experiences allow students to critically analyze their own nursing actions and reflect on their clinical skills to develop clinical reasoning, competence, confidence, and clinical judgment. Each student must be enrolled in the corresponding Medical-Surgical Winter 2026 and Pharmacology Winter 2026 courses within the Shadow Health software prior to completion of each module for credit to be given. All assigned scenarios must be completed by the due date and time listed below. After reviewing the scenario description and objectives at the beginning of each scenario, all students will be required to:
 * Complete the entire scenario and reflection questions for each assigned simulation.
 * Obtain a digital clinical experience (DCE) score of at least an 80% on each scenario.
 * Repeat the scenario as many times as needed to obtain the 80% or greater.

If all requirements outlined above are not completed by the deadline, the student will receive an unsatisfactory rating on the simulation tool and will be marked for missed simulation hours for the entire experience. All missed simulation time will be made up hour for hour based on a timeline determined by faculty.

Due Date and Time	Shadow Health Virtual Simulation Module
1/26/26 by 0800	Respiratory Hourly Rounds: Richard Trottier (Medical Surgical)
2/9/26 by 0800	Endocrine Hourly Rounds: Fatima Khan (Medical Surgical)
2/23/26 by 0800	Basic Patient Case: John Larsen (Pharmacology)
3/24/26 by 0800	Perioperative Care Hourly Rounds: Sonia Best (Medical Surgical)
4/13/26 by 0800	Intermediate Patient Case: Tina Jones (Pharmacology)
4/23/26 by 0800	Renal Hourly Rounds: Artuo Perez (Medical Surgical)

12/22/25