

Cover Letter

01/26/2025

Joshua Hernandez
31 Spring St
Willard, Ohio 44890

Firelands
Registered Nurse
Firelands Regional Medical Center
1111 Hayes Ave
Sandusky, Ohio 44870

Dear Firelands

I am writing to express my interest in the Critical Care Registered Nurse position on your unit. I graduate from Firelands Regional Medical Center School of Nursing on 05/02/2025. I will be taking my licensure exam shortly after graduation on 05/11/2025. I am confident that my willingness to learn and my desire to make my community feel better will make a strong addition to your team on the Critical Care Unit.

I am applying to your Hospital because throughout my clinical experiences I have gotten the opportunity to see first hand what the intensive care unit entails, and I prefer to work in a complex setting that involves being able to work a long side such a united staff. I like to think of myself as someone with excellent organizational skills and time management. I connect easily with people throughout my past experiences with working with new staff every shift.

Thank you for considering my application and can be reached at 567-306-8151. Please find my resume attached for your review.

Sincerely,
Josh Hernandez

Josh Hernandez

31 Spring St. Willard Ohio 44890

567-306-8151

Joshuaahernandez777@gmail.com

Career Objective:

Position as a staff registered nurse on a Intensive Care unit.

General Qualifications:

-CPR Certified

-Medical Terminology

-Charting and documentation

-Time Management

-Teamwork and collaboration

Education:

05/02/2025:

Diploma, Firelands Regional Medical Center School of Nursing, Sandusky, Ohio
(May, 02, 2025)

05/02/2025:

Associate of Science Degree,
BGSU Firelands College, Huron Ohio
(May, 02, 2025)

05/28/2021

Diploma, Willard High School, Willard, Ohio

Experience:

12/27/2022-Present

Medical Receptionist, Firelands Physician Group, Sandusky, Ohio

06/2021-12/2022

Patient Care Technician, Fishertitus Medical Center, Norwalk, Ohio

03/2018-05/2021

Line Worker, R.S Hanline, Shelby, Ohio

Honors:

08/2023

Diversity Scholarship, Sandusky Ohio

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Josh Hernandez
Registered Nurse
31 Spring St
Willard, Ohio 44890

Firelands
Registered Nurse
Firelands Regional Medical Center
1111 Hayes Ave
Sandusky, Ohio 44870

Dear Firelands

I am writing to resign from my position as a staff nurse at Firelands Regional Medical, and my last day working on the Critical Care unit is _____. I am so grateful for all the support and guidance that I have received during my time here as my first position as a staff nurse. I have decided to accept an opportunity that will help achieve my long term goals.

Sincerely,
Josh Hernandez