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**Unit 1: Delegation**  
**Z-Chapter 14**  
**ONLINE CONTENT (1 H)**

**Unit Objectives:**

- Discuss personal accountability when delegating. (5,7)\*
- Explain and apply the five rights of delegation in nursing practice. (3,5,6,7)\*

\*Course Objectives

**Review Chapter 14 in your textbook and read the “National Guidelines for Nursing Delegation” document. Place your answers to the questions below in the Z-Chapter 14 dropbox by 0800 on 1/13/2025.**

- 1. State each example provided of when the National Guidelines for Nursing Delegation may be applied?**
  - APRNS when delegating to RNs, LPN/VNs, and assistive personnel (AP).
  - RNs when delegating to LPN/VNs and AP.
  - LPN/VNs (as followed by their state/jurisdiction) when delegating to AP.
  
- 2. When do the National Guidelines for Nursing Delegation not apply?**
  - When transferring the responsibility of care between licensed healthcare providers, this is handoff (ie. RN giving report to another RN).
  
- 3. In your own words, respond to the following:**
  - a. Define delegation.**

Entrusting someone (a delegatee) to complete a task that is not accustomed to their typical role.
  - b. Explain how delegation differs from assignment.**

Assignment is the typical tasks associated within the scope of an individual. However some tasks can be delegated or passed to someone of a lower position to aid in the completion of the task. Delegated tasks may be in the scope of the delegatee but they are not always tasks they complete in their own schedule.
  - c. Does either delegation or assignment require supervision? If so, by whom?**

Delegated tasks need to be supervised and the registered nurse needs to check in to ensure the task was done correctly and documented correctly. Although a task may be delegated, a follow up must be done. Assignment does not require supervision, an assignment are tasks within the scope of practice of the individual.
  
- 4. Discuss the responsibilities of the delegator (licensed nurse) and the delegatee as they relate to delegation. (HINT: both the delegator and delegatee have several responsibilities).**

The delegator must determine when and what to delegate based on the setting, patient needs, the state guidelines for delegation, and the facility policies and procedures regarding delegation. The delegator has to communicate to the delegatee who will be assisting them, and be available to answer questions while personally remaining free to answer questions, assist with the task, and step in to complete the task if the condition changes. Once the task is complete the nurse must provide feedback about the delegation process or any issues that arise after the completion of the activity. If the nurse discovers any incompetence, they need to report it to the nursing leader to check in on the delegatee and go over delegation responsibilities.

The delegatee must only accept delegated tasks they feel educated, trained, and comfortable doing. During completion of the task the delegatee must remain competent and communicate with the nurse any questions, concerns, or updates. If the delegatee accepts the delegated responsibility, they are then responsible for completing the task in a correct and timely manner while following the facilities policies.

**5. List and define (in your own words) the five rights of delegation.**

1. Right task: the delegated activity must be within the delegates scope of practice.
2. Right circumstances: the nurse must be delegating tasks they need assistance with, not tasks they do not prefer doing. The patient must also be in a stable condition.
3. Right person: the delegatee needs the correct license and training to complete the task.
4. Right direction and communication: the licensed nurse must communicate with the delegatee properly. They must walk them through the task, answer any questions, provide the correct supplies, and be available for assistance during the delegated task.
5. Right Supervision and Evaluation: the licensed nurse must monitor the delegated activity, follow up and ensure the delegated responsibility was done correctly, charted correctly, and the delegatee showed competence in completion of the delegated responsibility.

***In order to receive full credit (1 H class time) for this assignment, it must be completed in its entirety by the due date/time assigned. Any assignments not completed in its entirety by the due date and time will result in missed class time and must be completed by the end of the semester to pass the course.***