

Unit 1: Delegation
Z-Chapter 14
ONLINE CONTENT (1 H)

Unit Objectives:

- Discuss personal accountability when delegating. (5,7)*
- Explain and apply the five rights of delegation in nursing practice. (3,5,6,7)*

*Course Objectives

Review Chapter 14 in your textbook and read the “National Guidelines for Nursing Delegation” document. Place your answers to the questions below in the Z-Chapter 14 dropbox by 0800 on 1/13/2025.

1. State **each** example provided of when the National Guidelines for Nursing Delegation may be applied?

It may be applied when the Delegate is competent in the task/skill, when there is no change in the patient’s condition, when patient is stable, tasks that are in the policy guidelines or the delegators scope of practice.

2. When do the National Guidelines for Nursing Delegation **not** apply?

They do not apply when the task includes assessments because that is out of the delegators scope of practice, when the patient is unstable, care of plans, discharge planning, certifications, and tasks that are out of the scope in the policy guidelines.

3. In your own words, respond to the following:

- a. Define delegation- process of assigning responsibility for a specific task to another person while holding accountability for the outcome.
- b. Explain how delegation differs from assignment.
Delegation involves responsibility and requires closer supervision because the delegator remains accountable for the task. Assignment is responsible for task and is accountable for task completion and there is less active supervision.
- c. Does either delegation or assignment require supervision? If so, by whom?
Yes, both delegation and assignment require a form of supervision.

4. Discuss the responsibilities of the delegator (licensed nurse) and the delegatee as they relate to delegation. (**HINT**: both the delegator and delegatee have several responsibilities).

Responsibilities of the Delegator include Assessment, assessing competence of the delegate, providing clear instructions/expectations, monitoring/supervising, accountability, and evaluation/feedback.

Responsibilities of the Delegate include understanding the task, competence and scope of practice, asking for help completing the task accurately, reporting issues, maintaining patient safety and providing feedback.

5. List **and** define (in your own words) the five rights of delegation.
 1. The Right task- the need to delegate tasks that are appropriate for the skill and training level of the person receiving the delegation.
 2. Under the Right circumstance- means assessing is the environment and situation appropriate for delegating a particular task.
 3. To the right person- Selecting the right task for the right person in each situation.
 4. With the Right directions and communication- The person that is delegating the task should provide detailed instructions and expectations for the task.
 5. Under the Right supervision and evaluation- It is important to provide supervision and monitor the completion of the task to ensure it is being performed correctly.

In order to receive full credit (1 H class time) for this assignment, it must be completed in its entirety by the due date/time assigned. Any assignments not completed in its entirety by the due date and time will result in missed class time and must be completed by the end of the semester to pass the course.