

1/25/2024

Melinda Pickens
1258 Chapel Court
Amherst, OH 44001

Beth Hartz
Director of 3T
Firelands Regional Medical Center
1111 Hayes Ave
Sandusky, OH 44870

Dear Beth Hartz,

I plan to graduate from the Firelands Regional Medical Center school of nursing on May 3rd, 2024, and I am seeking employment with your facility. I plan to take the licensure examination for registered nursing during the month of May 2024.

I have worked in the medical surgical unit at the Firelands Regional Medical Center for the past year as well as the emergency department for a year prior as a patient care technician. I feel that my experience learned will help allow me to become an asset to your team. I prefer to work in Medical-surgical or Postoperative setting, because I feel my schooling and work experience have prepared me for this opportunity.

I am looking forward to this opportunity and hearing back from you. I can be reached at (419) 603-7757 or 1258 Chapel court Amherst, OH 44001. My resume will also be enclosed.

Yours very truly,

Melinda A. Pickens