

Taylor Fox

2110 Scheid Road
Huron, Ohio, 44839
Taylorfox@bgsu.edu

Dolly Tarton

Cleveland Clinic
Rehabilitation
Hospital, Avon

33355 Health
Campus Blvd, Avon,
OH 44011

Dear Dolly,

I am writing to express my interest in your staff Registered Nurse position for the Inpatient Rehabilitation hospital. I am attending Firelands Regional Medical Center School of Nursing, and my expected graduation date is May 3, 2024. I plan to take the licensure examination on May 10, 2024. I am interested in your facility because there is a lot of room for growth, and I feel as if I would be a good asset to your team.

I have always enjoyed working with all different individuals. I love being able to watch patients as they regain strength, and help them gain confidence back in everyday tasks, so they can feel independent, and comfortable, as they overcome obstacles that were thrown their way. I'd be a great asset to your team as I have worked for an inpatient rehabilitation floor at a local hospital in Sandusky, Ohio for almost 2 years now and I love it. I am a team player and will work well with the team provided, as it is necessary to achieve the best patient outcomes.

I am available to meet with you at your convenience. Thank you for considering me to fulfill this position. I am genuinely excited to start this new journey at your facility, and I look forward to hearing back from you and can be reached at 419-370-6454. My resume is attached.

Thank you,
Taylor E Fox



TAYLOR FOX

CAREER OBJECTIVE

A position as a staff registered nurse on an Inpatient Rehabilitation Floor.

EDUCATION

o Nursing Diploma

Expected Date of Graduation May 3rd, 2024
Firelands Regional Medical Center School of Nursing
Sandusky, Ohio 44870

o Associates of Science Degree

Expected Date of Graduation April 27th, 2024
Bowling Green State University Firelands College
Huron, Ohio 44839

o Diploma

May 2020
Perkins High School
Sandusky, Ohio 44870

CONTACT

**2110 Scheid Road
Huron, Ohio 44839**
419-370-6454

tayloet@bgsu.edu

QUALIFICATIONS

- o Basic Life Saving (BLS) CPR
- o Course in Critical Care Management
- o Time Management
- o Interpersonal Skills
- o Computer Skills
- o Critical Thinking
- o Basic ECG Interpretation
- o Hearing Screening Certified by Ohio Department of Health
- o Vision Screening Certified by Ohio Department of Health

EXPERIENCE

o May 2022-Present

Patient Care Technician on Inpatient Rehabilitation Floor
Firelands Regional Medical Center
Sandusky, Ohio 44870

o September 2021-April 2022

In-Home Caregiver
Home Instead Senior Care
Port Clinton, Ohio 43452

o July 2020-September 2021

Shift Manager
TanPro
Sandusky, Ohio 44870

o April 2020-November 2020

In-Home Caregiver
Home Instead Senior Care
Port Clinton, Ohio 43452

COMMUNICATION

Throughout my work experience and education, I have developed effective communication skills. I also find myself to be an attentive listener who pays close attention to detail.

I find it especially important to treat patients with the

ADAPTABILITY

I am incredibly open minded and respond rapidly to changing ideas, expectations, and policies when needed. I believe to grow you must broaden your ways of doing things.

highest level of care and to complete all tasks efficiently and on time to improve patient outcomes.

Letter of Resignation

January 22, 2024

Taylor Fox

2110 Scheid Road

Huron, Ohio 44839

Dolly Tarton

Cleveland Clinic Rehabilitation Hospital, Avon
33355 Health Campus Blvd Avon, Ohio 44011

Dear Ms. Tarton,

It is with great regret that I must submit my resignation from the inpatient rehabilitation hospital. At this time, I am leaving because I would like to explore specialties. I have been employed at Cleveland Clinic since 2024 and have genuinely enjoyed all experiences and have worked with exceptionally good co-workers.

Thank you,
Taylor E Fox