

Unit 1: Delegation
Z-Chapter 14
ONLINE CONTENT (1 H)

Unit Objectives:

- Discuss personal accountability when delegating. (5,7)*
- Explain and apply the five rights of delegation in nursing practice. (3,5,6,7)*

*Course Objectives

Review Chapter 14 in your textbook and read the “National Guidelines for Nursing Delegation” document. Place your answers to the questions below in the Z-Chapter 14 dropbox by 0800 on 1/18/2024.

1. State **each** example provided of when the National Guidelines for Nursing Delegation may be applied? (**HINT**: 3 examples were given in the document)
 - Discrete tasks or data retrieval based on patient condition and planned outcome.
 - Tasks that the delegate is competent to do and is allowed to do according to your state regulations and organizational job descriptions and skills checklist.
 - Tasks that the competent delegate has also agreed to do and understands preferred outcome, parameters, and how and when to report to the delegating RN.
2. When do the National Guidelines for Nursing Delegation **not** apply?
 - In-depth assessments that identify needs and problems and diagnose human responses.
 - Any aspect of planning including the development of comprehensive approaches to the total care plan.
 - Any provision of health counseling, teaching, or referrals to other health care providers.
 - Therapeutic nursing techniques and comprehensive care planning.
3. In your own words, respond to the following:
 - a. Define delegation.
 - When a nurse assigns a task or activity to another person.
 - b. Explain how delegation differs from assignment.
 - Assignments are tasks that the nurse, LPN, or UAP are able to do under their training and certifications. The person who assigned these tasks is still responsible for making sure that they are done correctly and completely.
 - c. Does either delegation or assignment require supervision? If so, by whom?
 - No, as long as the person who was assigned or delegated has the proper training and knowledge to complete the task. BUT the task is still the responsibility of the supervising RN.

4. Discuss the responsibilities of the delegator (licensed nurse) and the delegatee as they relate to delegation. (**HINT**: both the delegator and delegatee have several responsibilities).
 - The delegator must assign tasks that are within the assignees' scope of practice. Communicate what specifically needs done. The nurse must use clinical judgement when assigning tasks. The nurse must also follow up with the assignee and make sure that the task has been completed entirely and correctly.
 - The delegatee should not accept a task that is out of their scope of practice or if they do not have the knowledge to complete said task. They should also follow up with the nurse when the task has been completed so that completion is noted. Delegatee should know what they can and cannot do within their job description.

5. List **and** define (in your own words) the five rights of delegation.
 - The right task: these should be tasks that the nurse knows the person they are assigning can competently perform with minimal supervision because they have more pressing tasks that must come first.
 - Under the right circumstance: if the nurse is able to complete the task they should do so themselves.
 - To the right person: The nurse should know who can and cannot do the task that they are assigning.
 - With the right directions and communication: the nurse should explain the task in depth with specifics so that the delagatee knows exactly what they are doing and if they can do it.
 - Under the right supervision and evaluation: the nurse should check in when the task is completed to make sure that it was done completely and correctly since they are still responsible for the task.

In order to receive full credit (1 H class time) for this assignment, it must be completed in its entirety by the due date/time assigned. Any assignments not completed in its entirety by the due date and time will result in missed class time and must be completed by the end of the semester to pass the course.