

January 2023

Abigail Woodyard

Register Nurse

727 State Route 61

Norwalk, Ohio 44857

Registered Nursing Supervisor

Firelands Regional Medical Center

1111 Hayes Ave

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To whom it may concern,

I am writing this letter to let you know that I am resigning from my position as a staff nurse here at Firelands Regional Medical Center. This is effective on 26 January 2023 and will be completed in two full weeks. I hope to make this transition as smooth as possible for all involved.

I would like to thank you and the staff here at Firelands. I have learned new skills, gained confidence, and made new relationships. Although it has been a great opportunity working here, I do feel I have another path to take currently. I am grateful for the experience I gained and the friendships that I made. I wish you continued success and want to thank you for allowing me to be part of this successful team. Please contact me if you have any questions.

Sincerely,

Abigail L. Woodyard

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