

POLICY AND PROCEDURE PERTAINING TO MEDICATION MANAGEMENT

PURPOSE

To establish guidelines to promote the health and safety of individuals served by ensuring the safe assistance in administration of medication, treatments or other delegated procedures per the requirements found in Minnesota Rules, 144A.4792

POLICY

It is the policy of EON, Inc. Assisted Living/ Comprehensive home care to maintain a safe and competent medication management system that is based on best practice and the care process of the residents that includes: recognition of the problem/need, assessment, diagnosis(es), medication administration, management, monitoring and revising the individualized, person-centered approach to care as well as documentation consistent with standards of medication management and administration standards.

Medication Management Plan

Prior to providing medication management services, the Registered Nurse will conduct an initial assessment to determine which medication management services will be provided and how these services will be provided. This assessment will be conducted face to face upon admission. The assessment will include an identification and review of all medications the client is known to be taking, including:

- Indications for medication
- Side effects
- Contraindications
- Allergic or adverse reactions, and actions to address these

The assessment must also include:

- Interventions needed to prevent the diversion of medications by the client or others.
- Provide instructions to the client or the client's representative on interventions to manage the client's medications and prevent diversion of medications

The Registered Nurse must monitor and reassess the client's medication management services when the client presents with symptoms or other issues that may be medication-related and, at a minimum, annually. The Registered Nurse will address questions and provide on-going education to the clients as required or as requested by the client or guardian.

All client refusals for assessments must be documented in the client's record. The Registered Nurse must discuss with the client the possible consequences of the client's refusal and document the discussion in the client's record

Individualized Medications Management plan

For each client receiving medications management services, the Registered Nurse will prepare and include in the service plan a written statement of medications management services that will be provided to the client. The Registered Nurse must develop and maintain a current individualized medication management record for each client based on the client's assessment and must include the following:

- A statement describing the medication management services that will be provided
- A description of the storage of medications based on the client's needs and preferences, risk of diversion, and is consistent with manufacturer's directions
- Documentation of specific client instructions related to the administration of medications
- Identification of the person responsible for monitoring medication supplies and ensuring that medications refills are ordered on a timely basis
- Identification of medication management tasks that may be delegated to unlicensed personnel
- Procedures for staff notifying a registered nurse or appropriate licensed health professional when a problem arises with medication management services; and
- Any client-specific requirements relating to documenting medication administration, self-administration of medications, monitoring for medication compliance, and monitoring medication use to prevent complications or adverse reactions.