

POLICY AND PROCEDURE PERTAINING TO CHEMICAL HAZARD COMMUNICATION

PURPOSE

The purpose is to establish policy and procedures for providing information on chemical hazards that employees may come in contact with when working at various locations.

POLICY

Employees of EON, Inc. may come into contact with chemical substances if involved in cleaning or sanitation activities or home maintenance activities such as stripping, painting or varnishing, etc. Any chemicals used for such purposes shall be products normally available and used by the general public for home use (consumer products). Hence, such chemicals are exempt from the Occupational Safety and Health Administration's (OSHA) material safety data requirements.

The employees most likely to come into contact with these chemicals are those whose jobs involve maintenance and housekeeping tasks (i.e. maintenance personnel, housekeeping personnel, and counseling staff (who provide direct services to clients involving training and supervision of household chores)). Also, clients who are involved in house care tasks as a part of their independent living skills training program may come into contact with these substances.

PROCEDURE

New changes to the OSHA Hazard Communication Standard are bringing the United States into alignment with the Globally Harmonized System of Classification and Labeling of Chemicals (GHS), further improving safety and health protections for America's workers. Building on the success of OSHA's current Hazard Communication Standard, the GHS is expected to prevent injuries and illnesses, save lives and improve trade conditions for chemical manufacturers. The Hazard Standard in 1983 gave the workers the 'right to know', but the Globally Harmonized System gives workers the 'right to understand'.

EON, Inc. employees shall be required to purchase and use only those substances normally used in a home setting. Contents, proper handling and use, as well as procedures for treatment in the event of misuse or accident indicated on the container should be reviewed by employees prior to use or supervision of usage by client.

If, for any reason, a hazardous chemical (unusually strong or caustic substance or a consumer product used more frequently than for normal household use) is to be used, a Safety Data Sheet shall be obtained and staff using the chemicals shall be fully informed of the data regarding the substances.

Generic containers may not be used for the storage or application of consumer products unless they are clearly labeled.

EON, Inc. shall arrange for periodic informal training of the employees noted which shall include a list of the hazardous chemical in the worksite, the proper use, storage, and treatment information concerning the hazardous chemical used. Such information may be disseminated to the employees directly in verbal or written format. Special

accommodations shall be made for non-English speaking or illiterate personnel.
Training shall be documented in the in-service records.

REFERENCED POLICIES**REFERENCED FORMS**