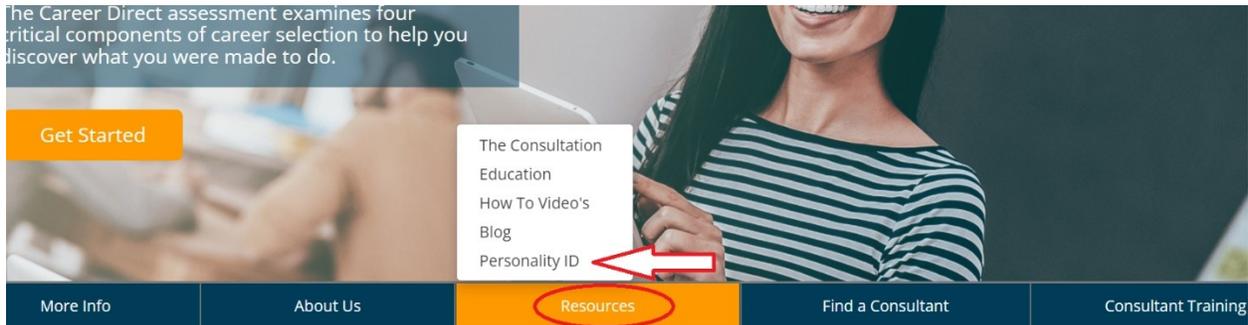


Instructions for Completing and Saving Personality ID

Go to careerdirect.org>Resources (at the bottom of the webpage)>Personality ID



After completing the 4 required fields, click Start.

Guidelines

1. Choose words that best describe what YOU are really like.
2. WORK QUICKLY. Avoid agonizing over your choices.
3. Your INITIAL CHOICE or reaction will usually be the best choice.

* First Name:

* Last Name:

* Email Address:

* Confirm Email Address:

Start

Note that you are to look at all four traits in the list, and rate them from “Most like you” to “Least like you”. If you have clicked a trait as #2 and decide that you need another trait to be #2, you need to click #2 again to unselect it so that you can then select the trait you want. Proceed through each page this way by clicking the “Next” button at the bottom.

Order all words on each screen in such a way that all of them describe your personality in the best way (4= Most Like You and 1 = Least Like You). If you want to remove the marker from the word, click it again and put the marker in another line.

Enthusiastic

energetic, eager, or zealous

4 3 2 1

Loyal

faithful, dependable, or steadfast

4 3 2 1

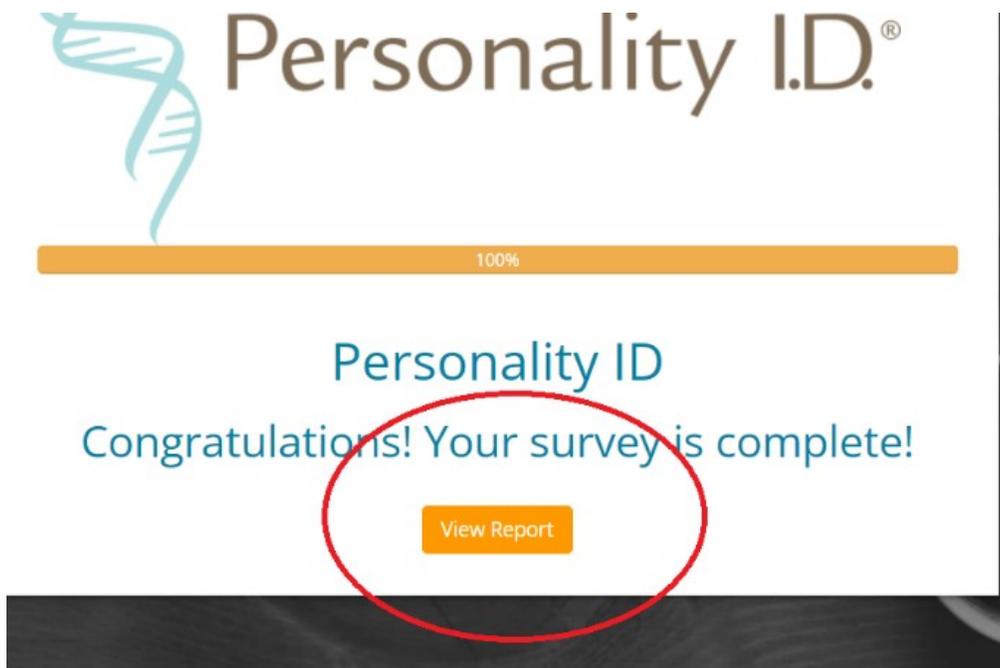
Detailed

particular, meticulous, pays careful attention

4 3 2 1

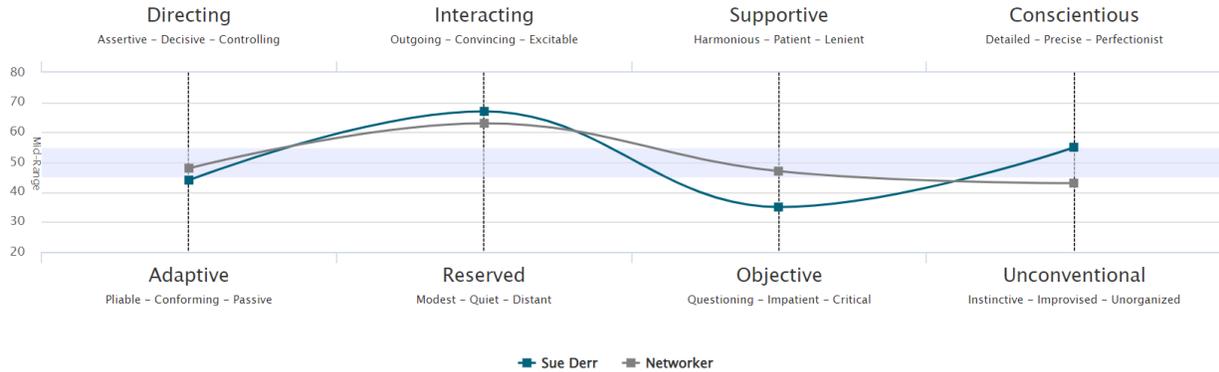
Commanding

After completing the PID, you will see this message (below). Click "View Report."

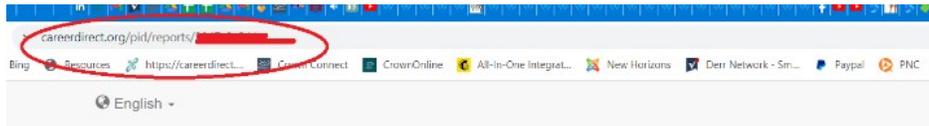


By scrolling down, you will see your personality “name” on a graph that show all 8 personality traits, and the mid-range section. Your curve will appear in blue, and the standard curve for that personality trait in gray. (By the way, I answered these randomly – this is not me!)

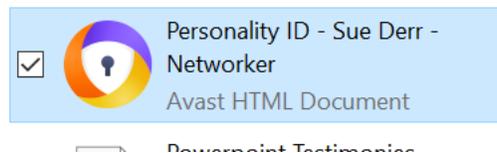
Networker



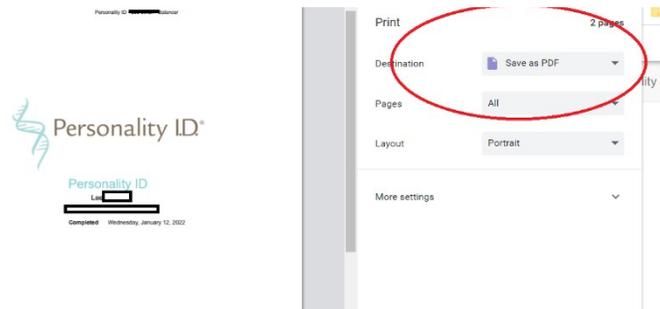
Copy and save the link to your report in a document.



You can click the Ctrl + S button and it will save your report. On my desktop, where I saved mine, it looks like this:



Click Ctrl + P to print your report. You can also choose Print to PDF or Save to PDF (different printer options might say different things). This will download a PDF version of your report. (You might need to investigate how to get the Print or Save to PDF feature for your printer if it does not appear in the “destination” drop down menu as it does in the screen shot below.)



If you created an account at Careerdirect.org prior to taking the assessment, you can log into your account at any time, go to View Profile, and then access your results again.

