# INTERACTIVE ACTION PLAN

## FEATURING A UNIQUE CAREER-MATCHING PROCESS

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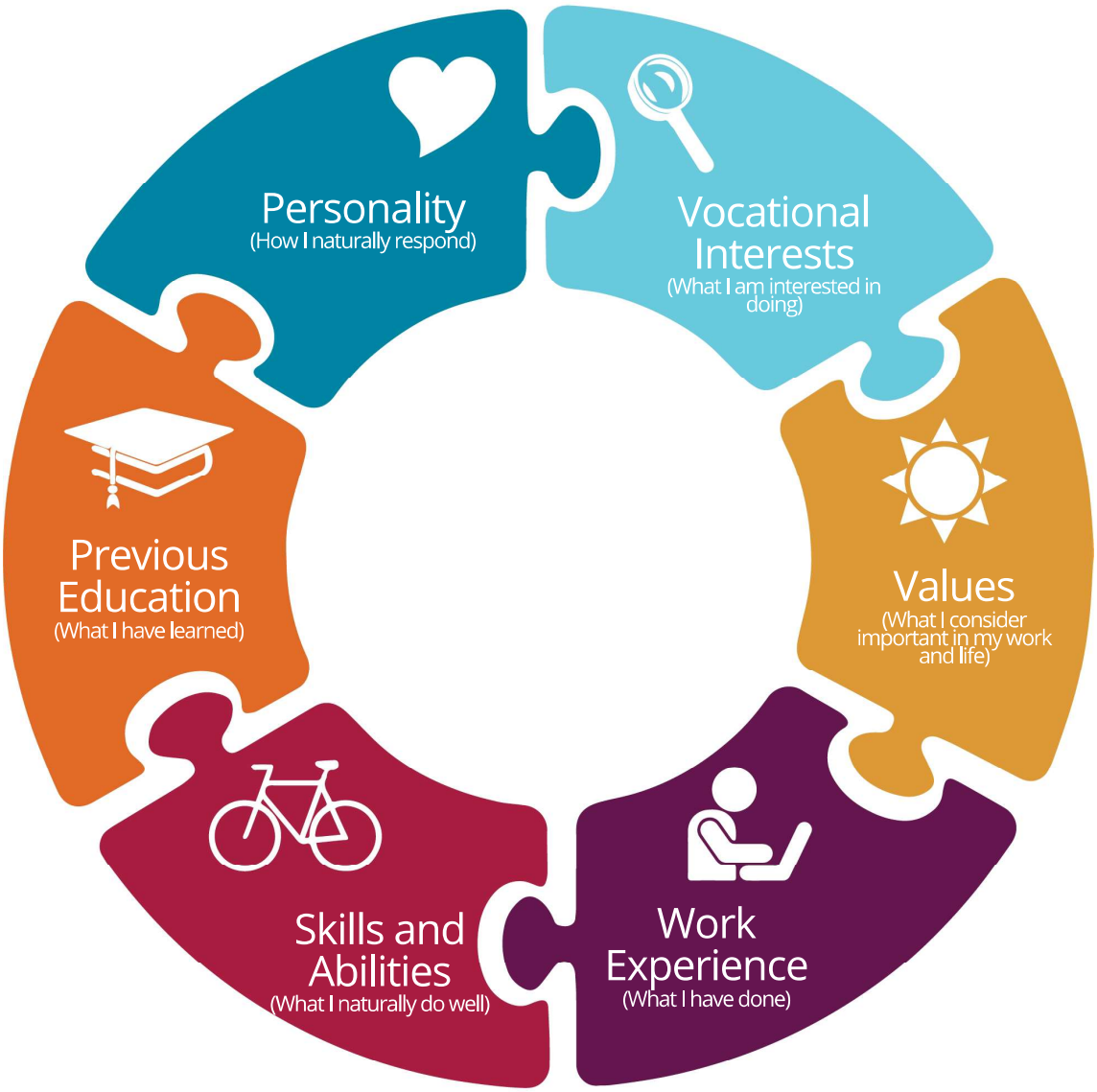
# MY UNIQUE DESIGN

## ACTION PLAN




Have you ever heard the saying, "If you fail to plan, you plan to fail"? This colloquialism contains a great deal of truth. Career Direct has developed this Action Plan to take all the "pieces of the puzzle" and utilize them in building a plan toward success — not worldly success, but success in the eyes of the Creator. He gave you these pieces so that you can live — and work — in your design.

# ACTION PLAN OVERVIEW

## MOVING FROM POINT A TO POINT B

The Action Plan provides a systematic method of compiling and comparing the most important factors in career decision making. It will move you from merely reading your assessment results to making career decisions. It will help you realize the relationship between the characteristics and requirements of a particular occupation and your unique design. This process can be used over and over again throughout your work life.

SPECIFIC OCCUPATIONS ⟷ Career-Matching ⟷ MY DESIGN

Your commitment to complete this Action Plan and act on it will determine the ultimate benefit you receive from the Career Direct process.

# STEPS TO CAREER-MATCHING

Here are the steps you'll take in the Action Plan to begin using your Career Direct Detailed Report:

1. My Strengths and Non-Strengths: Click to choose those that fit you well.
2. Career Focus: Determine your main Career Occupational focus area.
3. Brainstorming Occupations: List all potential occupations you want to explore.
4. Career Synthesis: Refine your Career Design fit.

# MY STRENGTHS AND NON-STRENGTHS WORKSHEET

## Strengths:

Below is a list of personality strengths based on the results of the Personality section of your assessment. Read through the lists below and click to choose strengths that describe you well.

- [ ] Leadership oriented; naturally likes to influence others and be in charge.
- [x] Straightforward and direct; bold in adversity.
- [ ] Energetic, positive, and enthusiastic; likes involvement in many activities.
- [x] Outgoing, good mixer; energized by meeting new people.
- [ ] Good at encouraging others.
- [ ] Compassionate and sympathetic toward others.
- [x] Able to confront when there is a problem.
- [x] Flexible; willing to adjust for the situation.
- [ ] Likes to be thorough and precise; good with details.
- [ ] Strong drive to achieve and succeed; sees an opportunity and pursues it.
- [ ] Pioneering; enjoys taking a calculated risk.
- [ ] Calm and confident in the face of adversity.
- [ ] Quick minded; able to grasp abstract concepts.
- [x] Clever in crafting solutions and responses to problems.

## Non-Strengths:

Below is a list of personality non-strengths based on the results of the Personality section of your assessment.

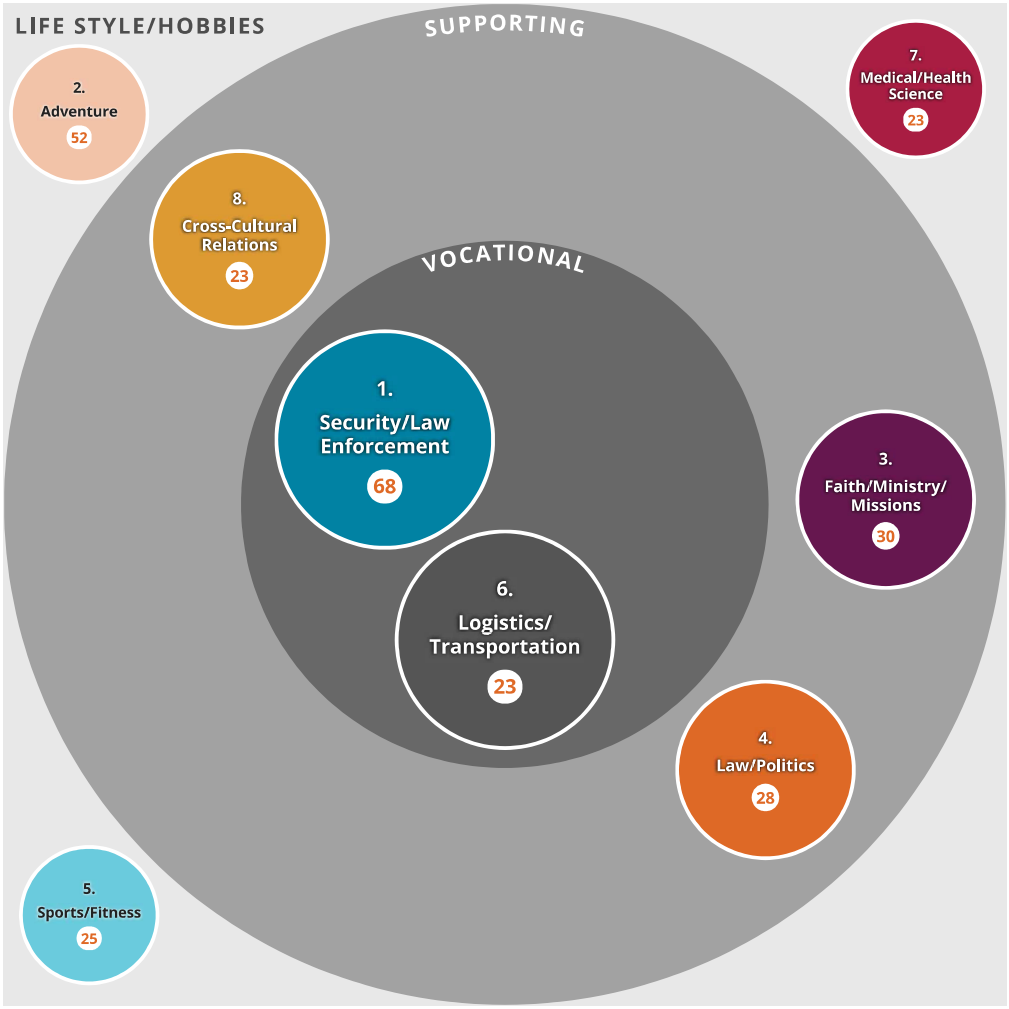
Read through the lists below and click to choose non-strengths that describe you well.

- [ ] Can be too pushy in trying to get results.
- [x] Forgets that not everyone is comfortable with direct communications.
- [ ] Can be too optimistic about outcomes and people.
- [x] May have a problem with time management and keeping conversations focused.
- [x] Has a hard time saying "No" to others.
- [ ] Can be too trusting, allowing others to take advantage of the situation.
- [ ] May tend to be overly critical.
- [x] Can lack commitment toward goals.
- [ ] Can have unreasonable expectations for self and others.
- [x] Tends to be overly focused on personal goals and may sacrifice family for success.
- [ ] May take unnecessary risks.
- [ ] May have an attitude of superiority.

# CAREER INTEREST FOCUS

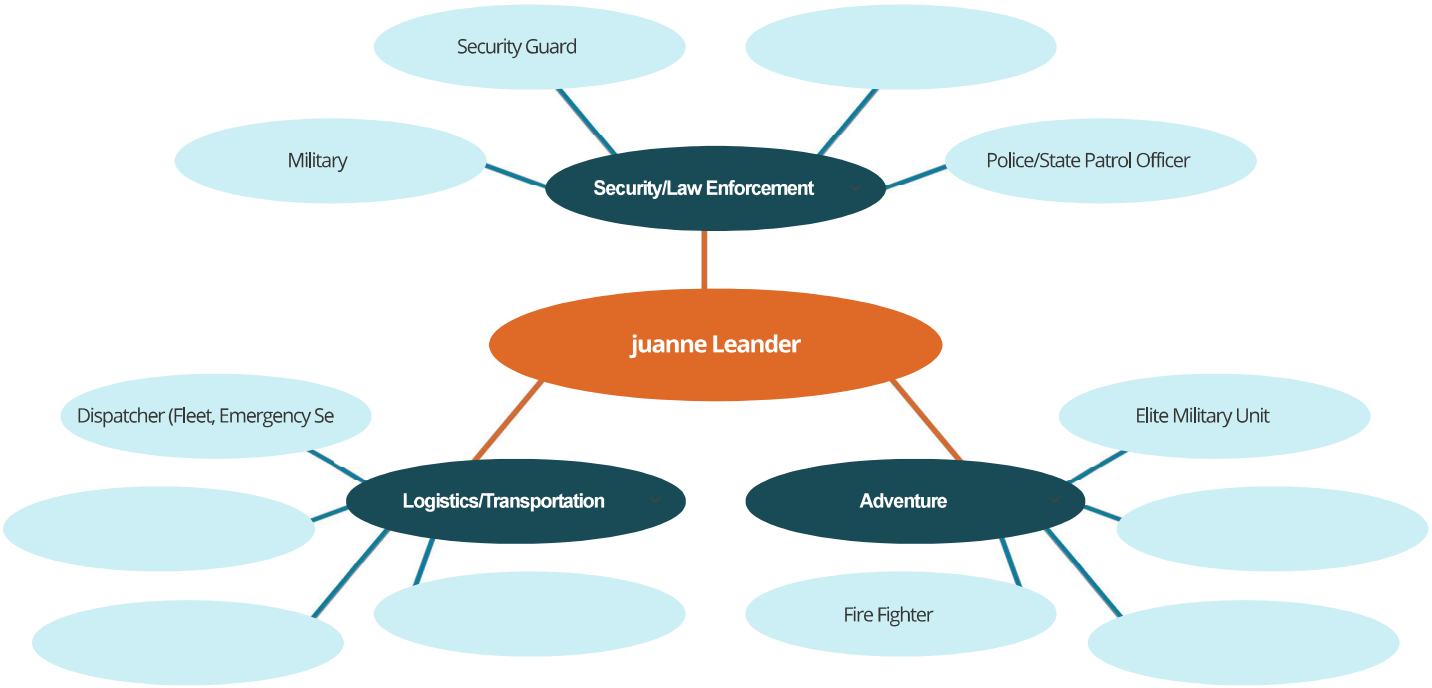
Your Top 8 Interests are currently listed below in the Supporting Circle.

1. Click and drag each interest area that you think you would like to be the main focus of your career into the inner circle, the Vocational circle.
2. Click and drag any interest to the outside margin area that is a Lifestyle/Hobbies interest - those items, that you do not want to be any part of your workday.
3. The Supporting section should now have all those interests that you would like to be a part of what you do, but they aren't the focus of your work. You might think of them as the lens you look through as you are in your focus area. You might think of them as the lens you look through as you are in your focus area.
4. Click and drag the interests until you think the focus is clear!



# BRAINSTORMING OCCUPATIONS

1. Add and delete any suggestions in the outer ovals as needed, keeping them connected to the appropriate Vocational interest group. Your goal is to have a comprehensive list of occupations for researching as you evaluate their fit for your design.
2. As you add careers that fit your "Vocational", remember to keep in mind your Supporting interests. Doing so may help you eliminate some of the careers you are considering. If a career doesn't encompass your Supporting interest(s) as much as other careers you are contemplating, you may choose to eliminate it.
3. Use O*Net and other resources to find related occupations worth exploring. You can search by career cluster, vocational family, industry, or STEM.
4. As you continue to work through the Interactive Action Plan, reflect on these Career Groups and the specific occupations you have connected to them. You will be evaluating how they align to the different dimensions of your design.



# CAREER SYNTHESIS

| Occupation | Police Officer | 23.75/42 (57%) |
|---|---|---|

## Personality Factors

- Adventurous
- Ambitious
- Daring
- Dominant
- Assertive
- Innovative
- Clever
- Enthusiastic
- Social
- Unstructured / Conscientious
- Spontaneous/ Organized
- Precise
- Detached / Compassionate
- Supportive
- Sympathetic
- Questioning

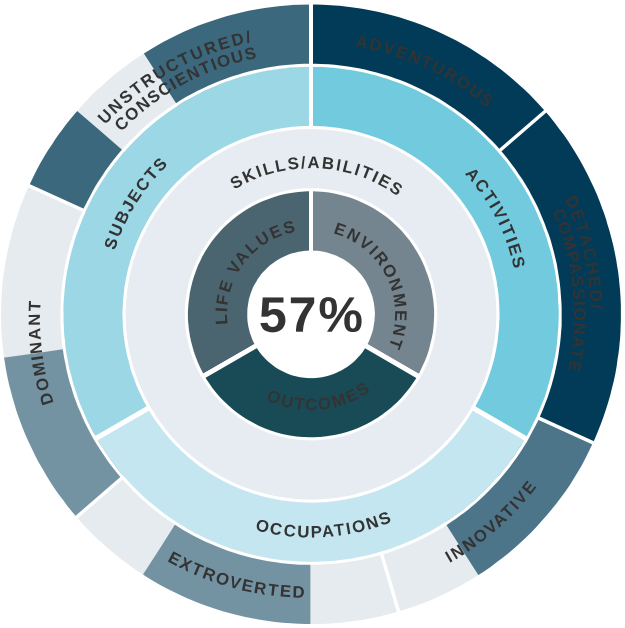
## Interests

- Law
- Law Enforcement
- Security
- Sports
- Organization/Administration
- Languages
- Security
- Law Enforcement
- Risk/Adventure
- Commercial Drivers License
- Criminology
- Law
- Military Training

## Skills/Abilities

## Values

- Equality
- Well-Organized
- Security
- Leadership
- Helping Others
- Recognition
- Family
- Service to Others
- Achievement



| Occupation | Dispatcher | 21/42 (50%) |
|---|---|---|

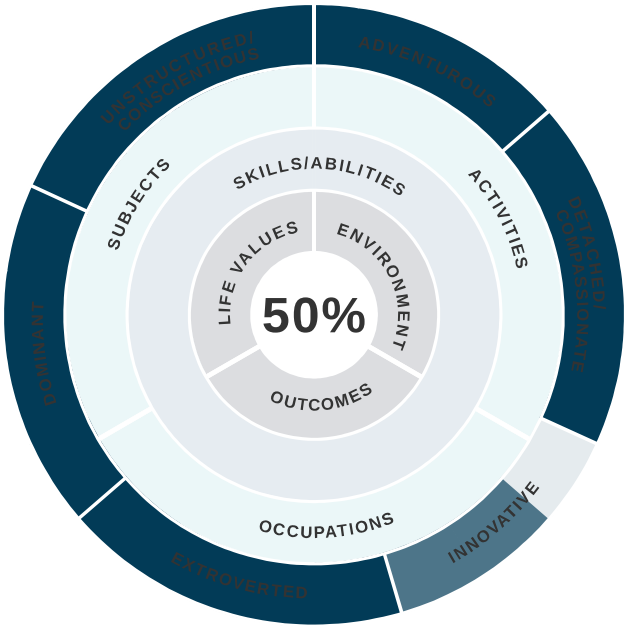
## Personality Factors

- Adventurous
- Ambitious
- Daring
- Dominant
- Assertive
- Blunt
- Conforming / Independent
- Clever
- Predictable / Imaginative
- Extroverted
- Enthusiastic
- Social
- Quiet / Verbal
- Unstructured / Conscientious
- Indifferent
- Spontaneous/ Organized
- Precise
- Detached / Compassionate
- Supportive
- Sympathetic
- Questioning

## Interests

## Skills/Abilities

## Values



# TEST DRIVE AND CONFIRM THE FIT

If it looks good on paper, it's time to strategize your steps to confirm the fit.

**1. Do you know how to investigate career opportunities or education/training courses available for this occupation?**

○ Yes. ● No.

**Resources include:**

**A.** https://www.ONETOnLine.org
**B. Job shadowing**
**C. Interview family/friends**
**D.**

I will take the following actions (choose 1-5):

| | |
|---|---|
| Check SAPS website for career opportunities | 01/15/2026 |
| Check SAPS website for application process | 01/15/2026 |
| Interview uncle Thomas | 11/15/2025 |
| | mm/dd/yyyy |
| | mm/dd/yyyy |

Options to help you test drive your possibilities may include:

- Internships, externships, or creating your own experiential opportunity
- Volunteering
- Part-time employment
- Skills training
- Educational opportunities

Throughout your career-development journey, revisit this process of career matching.

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