

# INTERACTIVE ACTION PLAN

FEATURING A UNIQUE CAREER-MATCHING PROCESS



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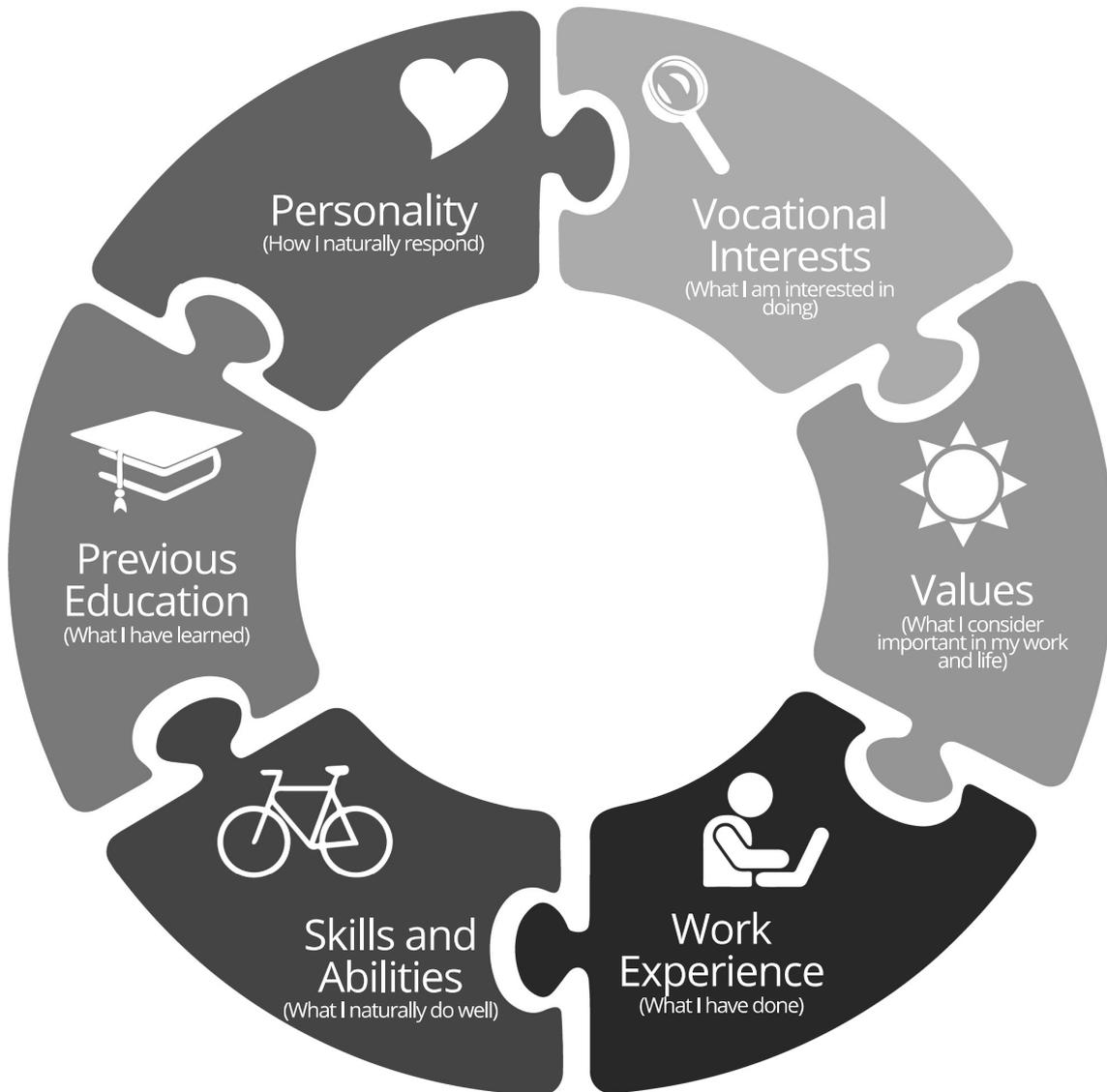
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# MY UNIQUE DESIGN

## ACTION PLAN



Have you ever heard the saying, "If you fail to plan, you plan to fail"? This colloquialism contains a great deal of truth. Career Direct has developed this Action Plan to take all the "pieces of the puzzle" and utilize them in building a plan toward success — not worldly success, but success in the eyes of the Creator. He gave you these pieces so that you can live — and work — in your design.



# ACTION PLAN OVERVIEW

## MOVING FROM POINT A TO POINT B

The Action Plan provides a systematic method of compiling and comparing the most important factors in career decision making. It will move you from merely reading your assessment results to making career decisions. It will help you realize the relationship between the characteristics and requirements of a particular occupation and your unique design. This process can be used over and over again throughout your work life.



Your commitment to complete this Action Plan and act on it will determine the ultimate benefit you receive from the Career Direct process.

## STEPS TO CAREER-MATCHING

Here are the steps you'll take in the Action Plan to begin using your Career Direct Detailed Report:

1. My Strengths and Non-Strengths: Click to choose those that fit you well.
2. Career Focus: Determine your main Career Occupational focus area.
3. Brainstorming Occupations: List all potential occupations you want to explore.
4. Career Synthesis: Refine your Career Design fit.



## MY STRENGTHS AND NON-STRENGTHS WORKSHEET

### Strengths:

Below is a list of personality strengths based on the results of the Personality section of your assessment. Read through the lists below and click to choose strengths that describe you well.

- Diplomatic in relating to others.
- Outgoing, good mixer; energized by meeting new people.
- Agreeable and gets along well with others.
- Flexible; willing to adjust for the situation.
- Can respond on the spot without extensive preparation.
- Operates from a generalist perspective.
- Cautious and tends to avoid risks.

### Non-Strengths:

Below is a list of personality non-strengths based on the results of the Personality section of your assessment. Read through the lists below and click to choose non-strengths that describe you well.

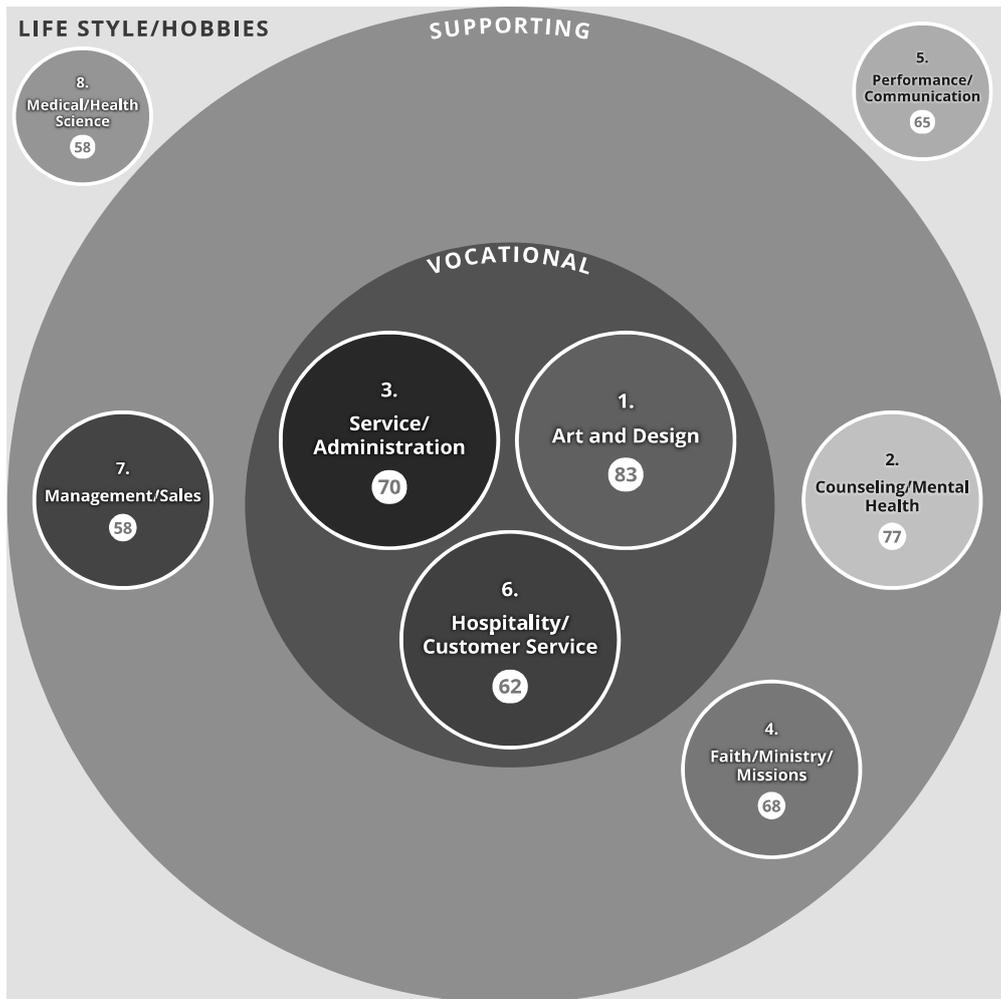
- May withhold true opinions.
- May have a problem with time management and keeping conversations focused.
- Can be stressed by conflict and does not like confrontation.
- Can lack commitment toward goals.
- Can lack focus; tends to go from one thing or subject to another.
- May overlook important facts; jump to conclusions too quickly.
- Can be fearful of change and overprotective of self and others.



## CAREER INTEREST FOCUS

Your Top 8 Interests are currently listed below in the Supporting Circle.

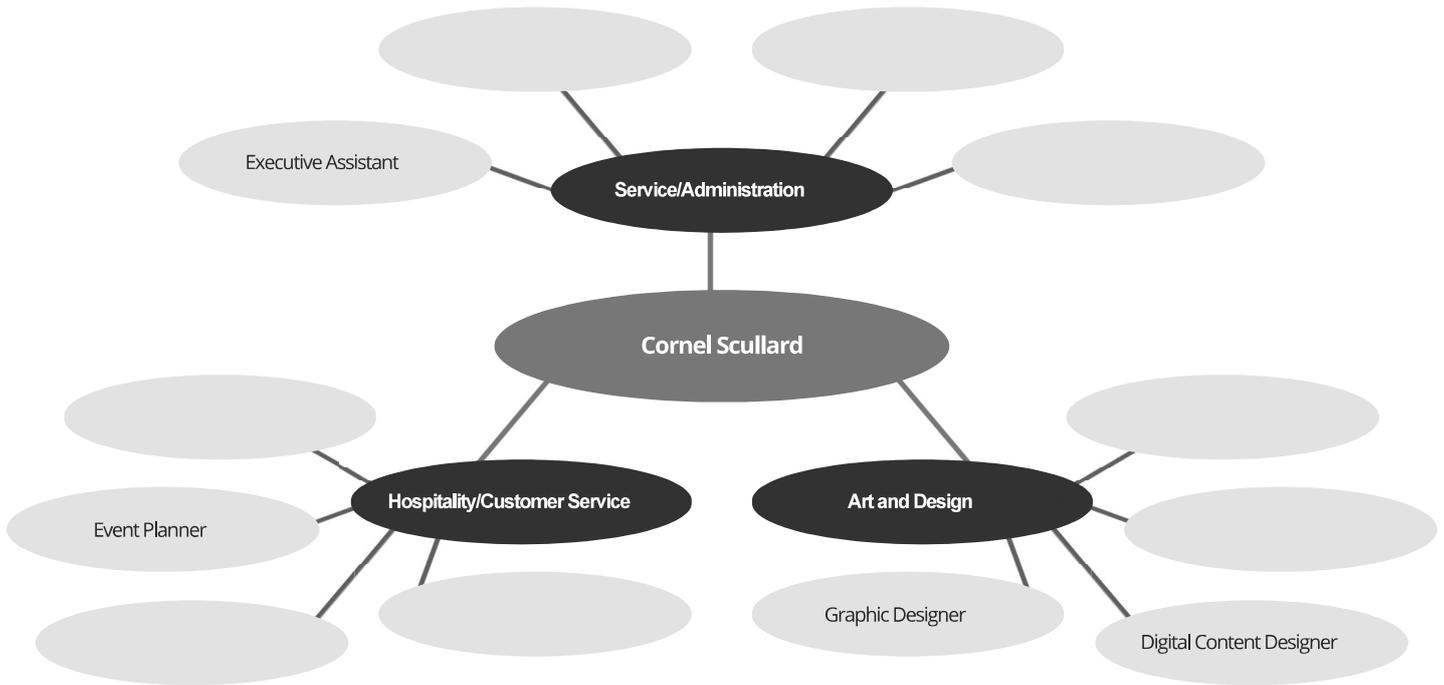
1. Click and drag each interest area that you think you would like to be the main focus of your career into the inner circle, the Vocational circle.
2. Click and drag any interest to the outside margin area that is a Lifestyle/Hobbies interest - those items, that you do not want to be any part of your workday.
3. The Supporting section should now have all those interests that you would like to be a part of what you do, but they aren't the focus of your work. You might think of them as the lens you look through as you are in your focus area. You might think of them as the lens you look through as you are in your focus area.
4. Click and drag the interests until you think the focus is clear!





## BRAINSTORMING OCCUPATIONS

1. Add and delete any suggestions in the outer ovals as needed, keeping them connected to the appropriate Vocational interest group. Your goal is to have a comprehensive list of occupations for researching as you evaluate their fit for your design.
2. As you add careers that fit your “Vocational”, remember to keep in mind your Supporting interests. Doing so may help you eliminate some of the careers you are considering. If a career doesn’t encompass your Supporting interest(s) as much as other careers you are contemplating, you may choose to eliminate it.
3. Use O\*Net and other resources to find related occupations worth exploring. You can search by career cluster, vocational family, industry, or STEM.
4. As you continue to work through the Interactive Action Plan, reflect on these Career Groups and the specific occupations you have connected to them. You will be evaluating how they align to the different dimensions of your design.





# CAREER SYNTHESIS

Occupation

Graphic Designer

33.75/42 (80%)

## Personality Factors

- Unstructured     Indifferent     Spontaneous
- Improvising
- Compliant     Pliable/ Assertive     Tactful
- Conforming/ Independent
- Content / Ambitious
- Objective / Supportive     Neutral/ Sympathetic
- Tolerant
- Conventional / Innovative     Traditional/ Clever
- Predictable / Imaginative
- Introverted / Extroverted     Distant/ Enthusiastic     Social
- Quiet/ Verbal

## Interests

- Cross-Cultural Relations     Construction
- Art and Design     Communication     Languages
- Music     Art and Design     Organization/Administration
- Art/Creativity     Business Management
- Business Administration     Business Leadership
- Communication

## Skills/Abilities

- Management/Oversight     Interpersonal Communication
- Planning/Organization     Cross-Cultural     Musical
- Negotiation/Sales

## Values

- Harmony     Equality     Well-Organized
- Clean Environment
- Helping Others     Security     Recognition
- Faith     Family     Integrity     Aesthetics



**Personality Factors**

- Indifferent     Spontaneous     Improvising
- Pliable/ Assertive     Tactful     Conforming/ Independent
- Cautious     Content / Ambitious     Conservative
- Compassionate     Objective / Supportive
- Neutral/ Sympathetic     Tolerant
- Conventional / Innovative     Traditional/ Clever
- Predictable / Imaginative
- Introverted / Extroverted     Distant/ Enthusiastic     Social
- Quiet/ Verbal

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**Interests**

- Cross-Cultural Relations     Performing     Counseling
- Communication     Languages
- Performing     Counseling     Mental Health
- Organization/Administration
- Business Management     Business Administration
- Business Leadership     Communication

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**Skills/Abilities**

- Management/Oversight     Interpersonal Communication
- Leadership     Planning/Organization     Cross-Cultural
- Negotiation/Sales

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**Values**

- Harmony     Equality     Well-Organized
- Clean Environment
- Helping Others     Leadership     Security
- Recognition
- Faith     Family     Integrity     Aesthetics





## TEST DRIVE AND CONFIRM THE FIT

If it looks good on paper, it's time to strategize your steps to confirm the fit.

**1. Do you know how to investigate career opportunities or education/training courses available for this occupation?**

Yes.  No.

**2. Are you willing to seek part-time, temporary, or seasonal work in this field?**

Yes.  No. I need more information OR I will look into other career fields

I will take the following actions (choose 1-5):

|  |            |  |
|--|------------|--|
|  | mm/dd/yyyy |  |

Options to help you test drive your possibilities may include:

- Internships, externships, or creating your own experiential opportunity
- Volunteering
- Part-time employment
- Skills training
- Educational opportunities

Throughout your career-development journey, revisit this process of career matching.