

CRITERIA: Area of Evaluation

A: Introduction

Interview: asked important and relevant questions; reasonable time spent

Cover page: Confirmed ID; discussion of "self-discovery"
Table of contents: When to use this report (to encourage future use)

4 Windows page: Explain

Explanation of Scales and Scores, including mid-range, introductory discussion of personality

B: Personality

Personality: Main factor, description, sought client confirmation

Personality: Sub-factors used to explain nuances of main factor; sought client confirmation

Personality: Career Implications (Client ID of the most important ones; any not apply)

Personality: Paragraphs (read paragraphs or had a discussion during the graph review to cover the same ideas); sought client confirmation

Strengths/Non-strengths: clear explanation, markings, summary, "homework"

Money Page Discussion

Critical Life Issues: appropriate discussion

C: Interests

Circle graph: good explanations of how the client's interests are distributed; good questions

Explanation of Vocation/Support/Lifestyle interest levels, with examples

Working through Interests appropriately
Appropriate review of Interest Summary Pages (Activity/Occupation/Subject)
Appropriate review of Lowest Interest Groups; red flags noted if applicable
D: Skills
Skills: appropriate review including any red flags within the Lowest Skills section
E: Values
Work Environment, Work Outcomes and Life Values Asked for further explanation of how client values them when needed/helpful
WE, WO and LV: Any others needed to be added (top 5?) Any thing low in Values that should be noted/pointed out/asked about?
F: Interactive Action Plan
Synthesis Process: Creating the Donut
Synthesis Process: Create a Funnel with client
Next Steps: O*Net navigations
G: ICF Core Competency Standards
Cultivates trust & safety for the client
Maintains presence
Listens actively to client
Evokes awareness - ask questions
Facilitates client's growth

Career Direct - Personal Consultation Rubric

Greatly Exceeds Expectations (Excellent)	Exceeds Expectations (Good)	Meets Expectations (Satisfactory)	Below Expectations (Fair)	Does Not Meet Expectations (Poor)
5 Points	4 points	3 points	2 points	1 point
		3		
	4			
	4			
	4			
	4			
		3		
	4			
	4			
	4			
	4			
			2	
	4			
	4			



Comments

He asked if darien felt in her heart that the report was an accurate refelction. He also asked the same q

Yes, he confirmed her details
I feel that he spoke too much. He dominated the conversation at the beginning.
did not seek client confirmation
I like that he got the client to read the pragraphs
sought client confirmation and confirmation from the friend
was not discussed under Critical life Issues. Only stress was discussed. However, there was nothing sig
See comments above

I think that this client is so misaligned that the focus was so strong on that that, hence not really neces:
Well articulated. One could see that the client was not really aware that Values play such a big role in car
was done seamlessly during the discussions
was done seamlessly during the discussions
Did not specify sites such as O net
He was honest in telling her that she is okay for now but in 10 years she will be in trouble

question to precious

significant to discuss in this section.

sary to identify redflags.

eer choices and job satisfaction.