CRITERIA: Area of Evaluation
A: Introduction
time spent
Cover page: Confirmed ID; discussion of "self-discovery"
use)
4 Windows page: Explain
introductory discussion of personality
B: Personality
Personality: Main factor, description, sought client confirmation
Personality: Sub-factors used to explain nuances of main factor; sought client confirmation
ones; any not apply)
confirmation
"homework"
Money Page Discussion
Critical Life Issues: appropriate discussion
C: Interests
distributed; good questions
examples
Working through Interests appropriately
(Activity/Occupation/Subject)
applicable
D: Skills
Lowest Skills section
E: Values
needed/helpful
about?
F: Interactive Action Plan
Synthesis Process: Creating the Donut
Synthesis Process: Create a Funnel with client
Next Steps: O*Net navigations
G: ICF Core Competency Standards

Cultivates trust & safety for the client
Maintains presence
Listens actively to client
Evokes awareness - ask questions
Facilitates client's growth

Career Direct - Personal Consultation Rubric

Greatly Exceeds Expectations (Excellent) 5 Points	Exceeds Expectations (Good) 4 points	Meets Expectations (Satisfactory) 3 points	Below Expectations (Fair) 2 points	Does Not Meet Expectations (Poor) 1 point
			X	
X				
	X			
X				
		x		
X				
	X			
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X				
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	X			
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	X			
	X			
		X		
		X		
	X			

Comments
I do not think in general he ask alot of questions... he was very confident
It was brief but restated several times
Not full marks because he did not give her expectation of how long things would take
Maybe too much, but very good
He did not explain much, but her background shown she understood and he did not need to
Thoughout the session he brought it back constantly to her current job
He did not ask her on all of them... though in context I am not sure it was needed
not the main ones, but he explained them all well
Honestly, did not notice the discussion of it, but used the typical strengths online worksheet
Commended her, but did not ask any questions
I felt she was trying to understand the terminology and at time he was putting things in the level for her
talked about the connections with personality well
Good but quick
Really did not at all
appropriate because she was really aligned from top to bottom
Didn't ask if she wanted to change them or if they were accurate. But if liked his explaination of them
I liked the online interactivness
I felt it was done quick... however she is super smart and got it quickly
Did not mention it

Not much introduction and space creation that I saw…

At times he appeared to me over confindent

Really talked more than I expected

More questions would have been good - from a coaching point of view

Absolutely and she understood that