

**CRITERIA: Area of Evaluation**

**A: Introduction**

Interview: asked important and relevant questions; reasonable time spent

Cover page: Confirmed ID; discussion of "self-discovery"

Table of Contents (ToC): When to use this report (to encourage future use)

Explanation of Scales and Scores, including mid-range, Self Assessment of Personality

**B: Personality**

Personality: Main trait, description, sought client confirmation

Personality: Sub-traits used to explain nuances of main trait; sought client confirmation

Personality: Personality Implications (Client ID of the most important ones; any not apply)

Strengths/Potential Struggles: clear explanation, markings, summary, "homework"

**C: Interests**

Explanation of YES! Interest Pathways

Holland graph: discussion of client perception of their focus area(s) (things, ideas, people, data)

Pie graph: good explanations of how the client's interests are distributed; good questions

Working through Interests appropriately

**D: Skills**

Skills: confirm highest scoring skills, any red flags with the lowest skills

**E: Values**

WE, WO and LV: Asked for further explanation of how client values them when needed/helpful

WE, WO and LV: Any others needed to be added (top 5?) Any thing low in Values that should be noted/pointed out/asked about?

**F: Interactive Action Plan**

Synthesis Process: Create a Funnel with client

Next Steps: O\*Net navigations

**G: ICF Core Competency Standards**

Cultivates trust & safety for the client

Maintains presence

Listens actively to client

Evokes awareness - ask questions

Facilitates client's growth







**Comments**

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