

Instructional Module 8: Preceptor Orientation Checklist

Day 1

Student Name: Hannah Holland Date: 10/19/25

Preceptor: Chad Campbell

Orientation Activities	Done	Not Done
1. Unit layout : Medication room, Linen room, supply room, soiled room, crash cart , restroom, break room, family room, fire exits, etc.	✓	
2. Security: Give codes to all locked rooms, visiting hours, personal belongings	✓	
3. Unit socialization: Introduce the student to all staff members	✓	
4. Policies & Procedures: Inform student of any everyday policies such as Vital signs, Blood sugar testing, patient transport, isolation & documentation	✓	
5. Safety based initiatives: Hand hygiene, falls, pressure ulcers, rapid response, etc.	✓	
6. Review goals & expectations for 120 clinical hours	✓	
7. Equipment: IV Pumps, syringe pumps, tube feeding pumps, Ventilators, etc.	✓	

Checked by Clinical instructor: Chad Campbell PA

Date: 10-19-25

Covenant School of Nursing

IM8 Clinical Experience- Daily Events Record

Student: Hannah Holland UNIT: SICU Preceptor: Chad Campbell & Allison petty

<p>Instructions:</p> <p>1. Student's responsibility:</p> <ul style="list-style-type: none"> - This form must be presented to the preceptor on the first day of clinical. - Write the highlights & Skills observed / performed every each clinical time. - Discuss with the preceptor & write the areas to improve before the end of the shift. <p>2. Preceptor's responsibility:</p> <ul style="list-style-type: none"> - Must give feedback on the areas to improve & instruct the student to write on the allotted space. <p>3. Student & preceptor must sign their Initial every each clinical day.</p>	<p>Highlights: Example (written)</p> <p>1. Team work-Rapid response</p> <p>2. learning opportunities -Staph infection</p> <p>3. Post op admission</p> <p>Areas to improve:</p> <p>1. Assessment</p> <p>2. Anticipation of patient needs</p> <p>3. working on skills on Blood draw</p> <p>Skills observed & performed:</p> <p>1. NGT Insertion</p> <p>2. Orthostatic vital sign</p> <p>3. Trach suctioning</p>		<p>Date/Initial</p> <p>=Student</p> <p>= Preceptor</p> <p>Date:</p> <p>10/23/2018</p> <p><u>E. Hamilton</u></p> <p>Student</p> <p><u>A. Santos</u></p> <p>Preceptor</p>
<p>Highlights:</p> <p>1. stroke admission</p> <p>2. subdural hematoma admission</p> <p>3. teamwork -</p> <p>Areas to improve:</p> <p>1. charting - knowing where/what</p> <p>2. anticipating/recognizing cues</p> <p>3. using equipment</p> <p>Skills observed & performed:</p> <p>1. gave meds (PO & SQ)</p> <p>2. Neuro assessments</p> <p>3. documenting</p>	<p>Date/Initial</p> <p>=Student</p> <p>=Preceptor</p> <p>Date:</p> <p>10/19/25</p> <p><u>Hannah Holl</u></p> <p>Student and</p> <p><u>[Signature]</u></p> <p>Preceptor</p>	<p>Highlights:</p> <p>1. learning opportunities -</p> <p>2. watched 2 post mortem</p> <p>3. extubations cave</p> <p>learned about seizure monitoring</p> <p>Areas to improve:</p> <p>1. charting</p> <p>2. skills - priming tubing</p> <p>3. equipment</p> <p>Skills observed & performed:</p> <p>1. Art line blood draw</p> <p>2. central line removal</p> <p>3. blood draws</p>	<p>Date/Initial</p> <p>=Student</p> <p>=Preceptor</p> <p>Date: 10/26/25</p> <p><u>[Signature]</u></p> <p>Student</p> <p><u>ap, RN</u></p> <p>Preceptor</p>
<p>Highlights:</p> <p>1. EVD drains - learning opportunities</p> <p>2. did more charting</p> <p>3. practiced neuro assessment</p> <p>Areas to improve:</p> <p>1. charting</p> <p>2. art line blood draws</p> <p>3. IVPB admin</p> <p>Skills observed & performed:</p> <p>1. IVP meds - gave</p> <p>2. charting</p> <p>3. removed foley</p>	<p>Date/Initial</p> <p>=Student</p> <p>=Preceptor</p> <p>Date: 11/2/25</p> <p><u>H. Holland</u></p> <p>Student</p> <p><u>[Signature]</u></p> <p>Preceptor</p>	<p>Highlights:</p> <p>1. got to see what CN does</p> <p>2. got to see chest tube removal</p> <p>3. got to go to MRI</p> <p>Areas to improve:</p> <p>1. time management</p> <p>2. charting</p> <p>3. priming tubing</p> <p>Skills observed & performed:</p> <p>1. med admin (topical, IM,</p> <p>2. observed chest tube PO)</p> <p>3. straight stick removal</p>	<p>Date/Initial</p> <p>=Student</p> <p>=Preceptor</p> <p>Date: 11/7/25</p> <p><u>H. Holland</u></p> <p>Student</p> <p><u>ap, RN</u></p> <p>Preceptor</p>

→ got to hold head when one was being put in

<p>Highlights:</p> <ol style="list-style-type: none"> 1. charted a lot! 2. experience w/ external fixator 3. prevented a fall <p>Areas to improve:</p> <ol style="list-style-type: none"> 1. time management 2. still charting 3. ART line skills <p>Skills observed & performed:</p> <ol style="list-style-type: none"> 1. rectal suppository 2. NG tube removal 3. ART line blood draws 	<p>Date/Initial =Student =Preceptor</p> <hr/> <p>Date: 11/9</p> <p><u>H. Holland</u> Student</p> <hr/> <p><u>C. Fullin</u> Preceptor</p>	<p>Highlights:</p> <ol style="list-style-type: none"> 1. 2. 3. <p>Areas to improve:</p> <ol style="list-style-type: none"> 1. 2. 3. <p>Skills observed & performed:</p> <ol style="list-style-type: none"> 1. 2. 3. 	<p>Date/Initial =Student =Preceptor</p> <hr/> <p>Date:</p> <hr/> <p>Student</p> <hr/> <p>Preceptor</p>
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<p>Skills observed & performed:</p> <ol style="list-style-type: none"> 1. 2. 3. 	<p>Student</p> <hr/> <p>Preceptor</p>	<p>Skills observed & performed:</p> <ol style="list-style-type: none"> 1. 2. 3. 	<p>Student</p> <hr/> <p>Preceptor</p>

IM8: Capstone Appraisal of Student Performance

(preceptor Completes and Review with student)

Student: Hannah Holland

Midterm: ✓

Unit: SICU 4

Finals: _____

1. Please reflect on the student's clinical performance during the capstone preceptorship and appraise the following:

Clinical Learning Outcomes	Below Average Performance Needs Significant Guidance	Satisfactory Performance Needs Average Guidance	Outstanding Performance Needs Minimal Guidance
a. Safety/Quality: Integrate nursing care using evidence-based practice to promote safety and quality for patients, self and others			✓
b. Communication: Communicate and collaborate effectively with patients, family, and members of the interdisciplinary team in various healthcare settings. (SBAR, Documentation, patient advocacy)			✓
c. Clinical judgement: Integrate use of current evidence-based practice and clinical competence when making clinical decisions in the provision of patient centered care. (Clinical Judgement model)			✓
d. Patient centered care: Integrate nursing care for patients from diverse backgrounds based on patient age, culture, values, and educational needs.			✓
e. Professionalism: Integrate knowledge, skills, and attitudes required of the professional nurse, embracing lifelong learning to improve the quality of healthcare.			✓

2. What do you think are the student's personal strengths?

Openness and willing to learn new skills and procedures.

3. What have you identified as an opportunity for improvement for the student?

Identifying sounds and alarms on unit that need attention.

Preceptor Signature: Cheryl Kephart RN Date: 11-9-25

Student Signature: Hannah Holland Date: 11/9/25

