LVN to RN Track 1301 Preceptorship- Performance Evaluation Rubric

Instructor Use

1st Unit: _____ Date: _____ 2nd Unit_____ Date_____

Performance Criteria	(10)	(5)	(2)	Score	Score	Avg. Score
1. Preceptor's input: (Graduate competency)	Outstanding performance -Needs minimal guidance	Satisfactory performance - Needs average guidance	Below average Performance - Needs significant guidance			
2. Professionalism a. Prompt b. Responsible c. Positive attitude d. Courteous/respectful e. Team player	Professional - Displayed professionalism in all criteria	Participating - Needed one or two reminders to demonstrate professional behavior.	Unprofessional - Needed > 2 reminders to demonstrate professional behavior.			
3. Attendance a. Punctual b. Notifies Instructor & Preceptor of needed schedule change	Consistently arrives before bedside shift report begins. Notifies preceptor & instructor the day before a needed schedule change. Completed 4 shifts as initially scheduled. (unless preceptor changed date)	Minimally late (less than 5 minutes) on one occasion and/or failed to notified instructor/preceptor of schedule change. One request for rescheduling a clinical day.	Late > 5 minutes on more than one occasion & /or failed to notify the Instructor & Preceptor. Two or more requests made to reschedule a clinical day.			
4. Patient information Able to locate patient history, current meds, labs, vital signs and I & O, Health care provider comments, etc. via EPIC	Needs no assistance from the preceptor.	Needs some assistance from the preceptor.	Needs significant assistance from the preceptor.			
5.Daily events sheets & Skills checklist updated & emailed as instructed a. Complete b. Shows skills progression	Emailed per instructions, complete and shows skills progression	Emailed late and/or incomplete (one shift) documentation on daily events but shows progression.	Emailed late and more than one incomplete documentation on daily events & minimal skills progression on the skills checklist.			
6. SBAR Bedside Report a. Use of an SBAR tool for reporting b. SBAR to include an "Anxiety Screening" on the adult patient.	Organized and pertinent patient information using SBAR format. SBAR report includes an "Anxiety screening" on the adult patient.	Skipped 1 or 2 pieces of information during the bedside report. Or failed to report an Anxiety Screen. "Anxiety Screening" on the adult patient.	Skipped more than two pieces of information & disorganized and failed to report the "Anxiety Screening" on the adult patient.			

Student: _____ Instructor: _____ Date: _____

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Grade legend: 60 pts = 100%, 50-30 pts.= 85%, 29-19 pts= 75%. 18-2pts = 70%.
Block 1 or 2 = Midterm; Block 3 or 4 = Final (These two grades are averaged and are a portion of the overall clinical grade)