

Instructional Module 8: Capstone Preceptorship- Performance Evaluation Rubric

Student Name : Brianna Gajewski

Unit : Staffing-ED Pedi

Date :3/24/23

Performance Criteria	(10)	(5)	(2)	Score
1. Preceptor's input: (Graduate competency)	Outstanding performance -Needs minimal guidance	Satisfactory performance - Needs average guidance	Below average Performance - Needs significant guidance	5x satisfactory 5x outstanding 2.4 +5.55 = <u>8.0</u>
2. Professionalism a. Promptness b. Responsibility c. Positive attitude d. Overall Courtesy & respectful e. Team player	Professional Displayed professionalism in all criteria	Participating Needed one or two reminders to demonstrate professional behavior.	Unprofessional Needed more than two reminders to demonstrate professional behavior.	10
3. Attendance a. Punctuality b. Notify Instructor & Preceptor c. Promptness	Always arrives 15 minutes before bedside shift report. Notify the preceptor & instructor the day before for schedule changes. Completed 5 shifts.	Minimally late (less than 5 minutes) on one occasion and notified instructor/preceptor. One request for re-scheduling of clinical day.	Late more than 5 minutes late on more than one occasion & failed to notify the Clinical instructor & preceptor. More than two request for re-scheduling of clinical day.	10
4. Documentation a. Timely manner b. Accurate c. Appropriate d. Complete	Done in a timely manner. Needs minimal assistance from preceptor. Data provided complete, accurate and appropriate.	Needs assistance from the preceptor.	Needs significant assistance from the preceptor.	10
5. Daily events & Skill checklist Update a. Timely b. Complete c. Shows skills progression	Done in timely manner, complete and shows skills progression every 12 hours shift.	Incomplete (one shift) documentation on daily events but shows skills progression on skills Checklist.	More than one incomplete documentation on daily events & minimal skills progression on skills checklist.	5 Skills checklist not updated. Reminded to document every shift.
6. Bedside Report a. Use the official (Kardex) -SBAR B Update Kardex-SBAR	Always use the official Kardex when reporting. Update the Kardex before giving the bedside report.	Skipped one or two information during the bedside report. One or two new information not documented.	Skipped more than two information & disorganized. Failed to update the Kardex.	5 Relevant informations not reported. Feedback provided.
Grading				38= 85%

Student Signature: _____ Date: _____

Clinical Instructor Signature: Janet E. Pia, MSN, RN, CCRNK Date: 03/24/2023

Grade legend: 51-60 pts = 100%, 40-50 pts = 85%, 29-39 pts = 75%, 18-28 pts = 70%.

Midterm: 20% + Finals: 20% = 40%

Example = Midterm 85% + Finals = 100% = $185 / 2 = 92.5\% \times 0.40 = 37\%$